

LAWLEY AND OVERDALE PARISH COUNCIL



Minutes of the Parish Council meeting held at Unit 2 West Centre Way
On Tuesday 4th November 2014

PRESENT:

Cllr. Alan Hussey, Cllr. Darren Blackburn, Cllr. Rob Parker, Cllr. Richard Long, Cllr Tony Proctor, Cllr. Deb Crane

CLERK:

Sharon George

IN ATTENDANCE:

Steph Morley (Prospective Parish Councillor)
Cllr Jayne Greenaway (Ward Member)

2014/078 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

2014/079 APOLOGIES

No Apologies Received

2014/080 DECLARATIONS OF INTEREST

Councillor	Interest	Declaration	Minute no.
Stephanie Morley	Personal re LCC	Chairperson of Puddleducks Under Fives based at LCC	2014/087

2014/081 MINUTES

The minutes from the Parish Council meeting held on 7th October 2014 were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Blackburn and **SECONDED** by Cllr. Proctor

2014/082 COUNCILLOR VACANCIES

The Clerk reported that the vacancy notices had been placed in 4 locations for the past month but that no expressions of interest had been received. It was decided that we should update the notices to reflect a new date of 1st December for interest to be shown as this then falls into the period where we do not have to re-advertise until the elections in May 2015 if that is still required. The clerk will amend the notices accordingly and replace the existing adverts.

Stephanie Morley formally accepted her appointment to the Parish Council and was welcomed officially as a Member. Her signed statement will be placed on the record book.

2014/083 PET UPDATE/REPORT

The Clerk shared a new works programme with Members that has been agreed in partnership with the public realm officers on a two weekly rolling basis with some flexibility for any works coming in. There is also to be a meeting this week to look at the winter maintenance programme that will be delivered by the Borough in the event of snow/ice. We will be looking to see if there any areas where the PET could be deployed if required. We have purchased a pallet of grit/salt in readiness for any action as required. We have also asked for a copy of the winter pruning schedule so that we are aware of what areas are to be covered. The team is working well.

The Clerk has started to put the pictures of the before/after works on the website and this will be an ongoing process.

2014/084 WW1 REMEMBRANCE

The Clerk has organised wreaths of remembrance to be distributed to the churches in our Parish along with acknowledgment to be placed at the war memorial plaque in the Community Centre. Wreaths will be placed at the services at St John's church, Rock Methodist chapel and Dawley Baptist church by Cllrs Hussey & Blackburn respectively. The clerk will place a remembrance acknowledgement at the Community Centre.

2015/085 ITEMS BY CLLR. JAYNE GREENAWAY

Cllr. Greenaway attended the meeting to inform members of her suggestion for her allocation of PIYC funding. She informed us of the re-launch of the post office/stores on Overdale that would mean extended opening hours for both shop and post office to reflect the needs of the local community and would involve refurbishment and disabled access. The area around the shop needs attention as the 'road' in front of the shop is un-adopted highway but has been damaged at either end when highway works have been undertaken on the adjoining roads and is now a cause for concern on H&S grounds along with the steps down to the shop. There is also no signage from the main road informing people of its location. Cllr. Greenaway has asked for assistance in getting a TWC officer to attend a site meeting to view the area to provide a costing for any works. The Clerk recommended an officer and will make contact to see if this is possible. The Members of the Parish Council felt that project would be a good use of the PIYC funding.

Cllr Greenaway also informed Members of a petition that she had been asked to hand in regarding the proposed football pitches that are planned for Overdale regarding rumours that had been circulated about the ownership and naming of them. The petition asks that they be named according to their location in Overdale and not given a Lawley name or that ownership of them should be to Lawley. We are to be given a copy of the petition that at present has 63 signatures. Cllr Greenaway will be handing in the petition to the TWC officer that is managing the pitches project.

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

2014/086 FINANCIAL REGULATIONS/STANDING ORDERS

An item brought forward from the Finance Committee was the adoption of the amended Financial Regulations and Standing Orders that had been circulated to all Members prior to the Meeting. It was unanimously decided that they should be adopted with immediate effect and that they should be reviewed annually by the Finance Committee in October

2014/087 COMMUNITY AFFAIRS - LAWLEY COMMUNITY CENTRE

The clerk reported that the cleaning standards at the community centre have improved over the past few months and that a closer check is being kept on this and the users tidying up after their session. It was decided that a lot will depend on the outcome of the PIYC bid for refurbishment of the centre and if the lease arrangement is forthcoming from TWC and is acceptable to the Members. It was also discussed that a COSHH register should be in place at the centre and the Clerk is to ask all users if they have any materials that they use as part of their activities should be on a register along with any cleaning materials that are in the building.

It was also discussed that as we are reviewing the hire charges at the centre we should also be reviewing the caretaking & key holding arrangements and the Clerk is to meet with the current provider to inform them that tenders will be requested for May 2015.

The hire charges were debated at length and it was noted that there had been no increases since October 2012 due to us trying to keep costs down for the local community during the recession period. It is however necessary to make an increase this year due to escalating utility prices and whilst it would be financially sound to try and cover these increases it cannot be achieved via hire charges as this would make hiring unaffordable for the majority and would not reflect the age and amenities of the building. It was decided that an increase of 50 pence per hour would be in place for regular users from January 2015 and that the other charges would remain as is. This was voted upon and 6 members voted for the change with Cllr Morley abstaining due to her declaration of interest on this agenda item. The Clerk will notify the user groups immediately to give them notice of the change.

2014/088 GRANTS FOR CONSIDERATION

Members looked at the grant applications that had been received and the outcomes are recorded on a table attached to the minutes.

Cheques will be prepared for signature at the next meeting and recipients will be informed.

2014/089 AGENDA ITEMS FOR NEXT MEETING

- COMMUNITY AFFAIRS – LCC
- PET TEAM REPORT
- COMMUNITY PRIDE PROGRAMME
- DEPUTY CLERK

2014/090 CORRESPONDENCE/AOB

The Clerk shared correspondence from:

- Dawley Bank Community Group is to cease as a group and there is a public meeting on 25th November at the Baptist Church to go through the constitution and wind up the Group. A representative from the Parish will attend the meeting; this will be Cllr Blackburn who has a long history with the Group. In view

- of this apologies will be recorded against the Parish planning meeting which falls on the same evening
- A suggestion from Cllr Hussey that we should re name the parish office as Leonard Smith House in recognition of the contribution that he made to the Parish. All Members agreed that this would be a fitting tribute. The Clerk is to check with Royal mail if this is possible and if so get quotes for de-cals of the name to be fitted inside the office so as not to require planning permission.
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2014/091 FINANCE

There were no payments to be authorised at this meeting

2014/092 DATE OF NEXT MEETING

It was **NOTED** that the next parish council meeting would take place on **TUESDAY 2nd December 2014** at **Unit 2 West Centre Way at 6.30pm**

The meeting closed at 9.05pm

Signed..... Chair

Date.....