

LAWLEY AND OVERDALE PARISH COUNCIL



Minutes of the Parish Council meeting held at Unit 2 West Centre Way
On Tuesday 3rd February 2015

PRESENT:

Cllr. Alan Hussey, Cllr. Darren Blackburn, Cllr. Rob Parker, Cllr. Richard Long, Cllr Tony Proctor

CLERK:

Sharon George

IN ATTENDANCE:

None

2014/126 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

2014/127 APOLOGIES

Cllr. Deb Crane (work commitments)

Cllr Steph Morley (Illness)

Apologies AGREED and ACCEPTED

2014/128 DECLARATIONS OF INTEREST

Councillor	Interest	Declaration	Minute no.
		None registered at Meeting	

2014/129 PUBLIC PARTICIPATION

None present

2014/130 MINUTES

The minutes from the Parish Council meeting held on 6th January 2015 were APPROVED. It was RESOLVED that the minutes be signed and ADOPTED as a true record. This was PROPOSED by Cllr. Darren Blackburn and SECONDED by Cllr. Richard Long.

2014/131 COUNCILLOR VACANCIES

The Chair reported that since the last full council meeting there has been no expression of interests as per the vacancy up to and including the previously designated cut-off date of 1st February. It was decided to let the vacancy remain open as a casual vacancy until 1st March 2015 due to the forthcoming elections. Members were also advised about the new ward breakdown for nominations which is Central Ward- 4 nominees, Lawley Ward – 2 nominees, West Ward- 1 nominee and a new ward of Dawley Bank – 1 nominee. The clerk is to attend briefings regarding the forthcoming election later this month and will inform Councillors of the process for nomination after that. It may be that a separate meeting is required to establish which Wards members are going to stand for – this will be decided as more information becomes available. It was suggested and agreed that A4 size photographs of members going forward for nomination should be done and displayed at the office to publicise the members a little more. Cllr Morley is to have a photograph taken by Cllr Blackburn at the earliest opportunity.

2014/132 PET UPDATE

The chair informed members that we now have a copy of the schedule map to determine which areas may need attention from our PET team. At the monthly PET meeting it was requested that the circuit road of Damson Drive was put on the snow events schedule along with the slip road adjacent to Arleston Lane that serves the school and Community Centre. It was also established that 2 footbridges in our Parish are not dealt with in the event of ice or snow and the PET have been tasked with this as they are both well-trodden routes. The steps and disabled ramps at Princes End are not covered by TWC/TWS so again the PET will look after these in ice/snow events.

Members were also informed that the proposed PIYC project for Old Park Dingle is to go forward for consideration by the PIYC Steering Panel and we have asked if we could make a contribution to this. The rationale and scope of the project was discussed and all members were in favour of a contribution of £2000 to go towards it. The Clerk will inform TWC immediately of our offer of assistance. The Clerk will also send a copy of the quote/rationale to all Members.

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

2014/133 COMMUNITY AFFAIRS

Lawley Community Centre PIYC Works programme. The Clerk informed Members that the approved contractor has been contacted and informed of the delay in the agreement of lease which is attached to the awarding of the grant and has put the schedule of works on hold but has said that all the required works could be completed in the Summer break if needs be. The Clerk reported that we are no further forward with the Lease agreement either and Members requested that James Dunn, Marc Jones & Chris Goulson (TWC Officers) are invited to a meeting to discuss the options available to move this forward. The Community grant agreement will be held in abeyance until this meeting has taken place and the Clerk will inform Rachael Jones accordingly.

ACTION: Invite the relevant TWC officers to a meeting to discuss the lease agreement.

Tenders re Caretaking/Key holding/Cleaning – The Clerk informed Members that only one interest in the tender for Lawley Community Centre has been received after the placement of the advert and this is from the existing parties. The Clerk asked if, as little interest has been shown, if she could be pro-active and approach local companies to put in quotes. Members discussed and agreed that this could be carried out.

ACTION: The Clerk is to seek other interest in putting in a tender for the works

2014/134 ASSISTANT CLERK POST

The Clerk informed Members that a total of 127 application packs had been requested and 39 applications received at the closing date. This was felt to be a good percentage of returns and it was decided that all Members should be given the opportunity of being involved in the shortlisting process. This was set for Monday 9th February at 3.30pm at the Parish Office where members will evaluate all applications and shortlist as appropriate. The interview date will be Wednesday 18th February and questions and schedule to be decided.

ACTION: Clerk to inform all members of shortlisting arrangements

2014/135 PARISH LIGHTING

The Clerk reported that no further information has been made available since we met with TWC Lighting Team on 12th January.

The Clerk was asked to chase up a current lighting map of the Parish, check status regarding agreements for April 2015 onwards and check the replacement column on Bellpit Road is in the process of replacement.

ACTION: Clerk to contact Lighting team regarding map, agreements and lamp replacement.

2014/136 PRECEPT 2015/2016

The precept budget as discussed at the Finance meeting on 12th January was brought to Full Council for discussion and ratification.

Various budget headings were discussed including the future of the PET team and it still causes debate as to the value gained from continuing with the arrangement. After long discussions it was put forward that due to the local elections in May and not knowing which/if any of the existing Members would still be Parish representatives after then, that it would not be fair to make a long term commitment to continue but to ask for a 12 month agreement that could be reviewed after the elections moving forward. This was **VOTED** upon and those for were Cllr Hussey, Cllr Blackburn & Cllr Long with 2 abstentions from Cllr Proctor & Cllr Parker. **This gave a 3-2 majority in favour of continuing with the PET.**

The Precept amount was also discussed and Members agreed that due to a 9% impact on the budget in the reduction of the CTSS grant that to reduce the impact on each household we should use some reserves to alleviate the difference.

All members were in agreement and the Clerk will amend the budget accordingly. Amended papers will be placed on the minute book to show this.

ACTION: The Clerk is to contact TWC regarding the proposal to continue for 12 months in the first instance.

2014/137 AGENDA ITEMS FOR NEXT MEETING

- Lawley Community Centre – Works/lease
- Elections/Wards
- Precept/Budgets
- PET Team

2014/138 CORRESPONDENCE

- Revised quotation received regarding door signage now that design has been agreed. All members approved the quotation and the Clerk is to advise the company and place an order.

2014/139 FINANCE

Payments were approved by members tabled at meeting.

2014/140 DATE OF NEXT MEETING

It was **NOTED** that the next parish council meeting would take place on **TUESDAY 3rd March 2015 at Unit 2 West Centre Way commencing at 6.30pm**

The meeting closed at 8.40pm

Signed..... Chair

Date.....