

LAWLEY AND OVERDALE PARISH COUNCIL



Minutes of the Annual Parish Council meeting held at Leonard Smith House, West Centre Way
On Tuesday 19th May 2015

PRESENT:

Cllr. Darren Blackburn, Cllr. Charles Dillon, Cllr. Gary Duncombe, Cllr. Bill Gilmour, Cllr. Jayne Greenaway, Cllr. Kevin Guy, Cllr. Rob Parker, Cllr Mike Phillips.

CLERK:

Sharon George

IN ATTENDANCE:

Helen Barker (Assistant Clerk)

2014/159 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

APOLOGIES

No Apologies

2015/011 Acceptance of Office of Parish Councillor

Following the recent Election held on 7th May 2015 the Members duly signed their declarations of acceptance to office of Parish Councillor which was witnessed and signed by the Clerk. These will be placed on the Minute Book as a matter of record.

2015/002 Acceptance of the Members Code of Conduct

The Clerk had issued the Code of Conduct document to Members for their reading prior to the meeting and acceptance declarations were signed and placed on the Minute Book as a matter of record

2015/003 Election of Chair LGA 1972 s15(1)(2)

As outgoing Vice Chairman, Cllr Blackburn presided over the nominations for the Chairmanship and reminded Members of Standing Orders, Section 5(h)(i) relating to a casting vote if required in the event of an equality of votes.

All Members were given the opportunity of putting themselves forward for the post.

Cllr Gilmour **proposed** Cllr Blackburn as Chairman which he declined due to work pressures and time commitments but thanked the Councillor for his proposal.

Cllr Phillips **proposed** Cllr Guy as Chairman and a vote was taken which produced 4 votes for: Cllrs. Guy, Phillips, Duncombe & Dillon and 4 votes against: Cllrs, Gilmour, Parker Blackburn & Greenaway.

Cllr Parker **proposed** Cllr Greenaway as Chairman and a vote was taken which produced 4 votes for: Cllrs, Gilmour, Parker Blackburn & Greenaway and 4 votes against: Cllrs. Guy, Phillips, Duncombe & Dillon.

No other proposals were received and Cllr Blackburn evoked standing orders section 5(h) (i) to provide a casting vote and Cllr Jayne Greenaway was duly elected as Chairman of the council.

The Chairman's allowance in pursuance of Section 15(5) of the Local Government Act 1972 will be agreed at the Finance meeting in June.

2015/004 Declaration of Acceptance of Office as Chair to the Parish Council

Cllr Greenaway duly accepted the office of Chairman of the Parish Council and a copy of her signed declaration is attached to the minutes as a point of record.

2015/005 Election of Vice Chair LGA 1972 s15(6)

It was **proposed** by Cllr Gilmour and **seconded** by Cllr Blackburn that Cllr Guy be elected as Vice-Chairman for the coming year. All members were in favour.

2015/006 Appointment of Committees

- Planning & Environment Committee
- Finance Committee
- Activities Committee (Appointed as required)

Planning & Environmental Committee	Finance Committee	Activities Committee
Cllr Darren Blackburn	Cllr Rob Parker	To be called as required
Cllr Bill Gilmour	Cllr Kevin Guy	
Cllr Mike Phillips	Cllr Bill Gilmour	
Cllr Gary Duncombe	Cllr Jayne Greenaway	
Cllr Charles Dillon	Cllr Gary Duncombe	

2015/007 PROW

Cllr Darren Blackburn **proposed** himself and was **seconded** by Cllr Parker as the Public Rights of Way liaison person for the Parish. All members were in favour.

2015/008 Snow Warden

A Snow Warden Member is required to liaise with Telford & Wrekin Council and the local community and PET team. The local Council now have appointed snow wardens across the Borough and Cllr Phillips stated that he was already an appointed snow warden for TWC and offered to undertake this task. All members were in favour.

It was briefly discussed what role a snow warden/PET would play in the event of snow & ice and this will be placed on an agenda later in the year when a winter maintenance schedule is discussed.

2015/009 Appointment of Representatives

To appoint representatives to serve on the under mentioned bodies:

- Parishes Forum - The Clerk will act as the Parish Representative. **Proposed** by Cllr Parker and **seconded** by Cllr Greenaway
- Telford Bus Users Group - Cllr Blackburn will act as the Parish Representative. **Proposed** by Cllr Guy and **seconded** by Cllr Duncombe
- Steering Group (Lawley SUE) – Cllr Greenaway and the Clerk will act as the Parish Representatives. **Proposed** by Cllr Parker and **seconded** by Cllr Guy

2015/010 Completion of Disclosable Pecuniary Interests

The Pecuniary Interest forms were duly completed by all Members and the Clerk will copy for our records and submit originals to TWC Democratic Services for Council record and publication.

The meeting closed at 7.20pm

Signed.....(CHAIR) Date.....