

LAWLEY AND OVERDALE PARISH COUNCIL



Minutes of the Annual Parish Council meeting held at Leonard Smith House, West Centre Way
On Tuesday 10th May 2016

PRESENT:

Cllr. Darren Blackburn, Cllr. Charles Dillon, Cllr. Gary Duncombe, Cllr. Bill Gilmour, Cllr. Jayne Greenaway, Cllr. Kevin Guy, Cllr. Rob Parker, Cllr Mike Phillips.

CLERK:

Sharon George

IN ATTENDANCE:

None

2016/001 Election of Chair LGA 1972 s15(1)(2)

As outgoing Vice Chairman, Cllr Guy presided over the nominations for the Chairmanship.

All Members were given the opportunity of putting themselves forward for the post.

Cllr Blackburn **proposed** Cllr Greenaway as Chairman and this was **seconded** by Cllr Guy and a vote was taken with ALL members in favour.

The Chairman's allowance in pursuance of Section 15(5) of the Local Government Act 1972 will be agreed at the Finance meeting in June.

2016/002 Declaration of Acceptance of Office as Chair to the Parish Council

Cllr Greenaway duly accepted the office of Chairman of the Parish Council and a copy of her signed declaration is attached to the minutes as a point of record.

2016/003 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

2016/004 APOLOGIES

No Apologies

2016/005 Election of Vice Chair LGA 1972 s15(6)

It was **proposed** by Cllr Blackburn and **seconded** by Cllr Gilmour that Cllr Guy be elected as Vice-Chairman for the coming year. A vote was taken and ALL members were in favour.

2016/006 CHAIRMANS ANNUAL REPORT

The Chairman shared her annual report for 2015/2016 and a copy is attached to the minutes as a record. The Clerk was requested to put a copy on the Parish webpage.

2016/007 REVIEW OF STANDING ORDERS/FINANCIAL REGULATIONS

This item will be discussed at the next Full Council meeting

2016/008 Appointment of Committees

- Planning & Environment Committee
- Finance Committee
- Activities Committee (Appointed as required)

Planning & Environmental Committee	Finance Committee	Activities Committee	Full Council
Cllr Darren Blackburn	Cllr Rob Parker	To be called as required	Cllr Jayne Greenaway
Cllr Bill Gilmour	Cllr Kevin Guy		Cllr Kevin Guy
Cllr Mike Phillips	Cllr Bill Gilmour		Cllr Darren Blackburn
Cllr Gary Duncombe	Cllr Jayne Greenaway		Cllr Charles Dillon
Cllr Charles Dillon	Cllr Gary Duncombe		Cllr Gary Duncombe
SUBSTITUTES	SUBSTITUTES		Cllr Bill Gilmour
Cllr Rob Parker	Cllr Charles Dillon		Cllr Rob Parker
Cllr Kevin Guy	Cllr Mike Phillips		Cllr Mike Phillips
Cllr Jayne Greenaway	Cllr Darren Blackburn		

2016/009 PROW

Cllr Duncombe **proposed** Cllr Blackburn to return as PROW Liaison and was **seconded** by Cllr Guy as the Public Rights of Way liaison person for the Parish. A vote was taken and ALL members were in favour.

2016/010 SNOW WARDEN

A Snow Warden Member is required to liaise with Telford & Wrekin Council and the local community and PET team. Cllr Gilmour **Proposed** Cllr Phillips to undertake this post and this was **Seconded** by Cllr Guy. A vote was taken and ALL members were in favour.

2016/011 Appointment of Representatives

To appoint representatives to serve on the under mentioned bodies:

- Parishes Forum - The Clerk/Dep.Clerk will act as the Parish Representative. **Proposed** by Cllr Parker and **seconded** by Cllr Greenaway
- Telford Bus Users Group - Cllr Blackburn will act as the Parish Representative. **Proposed** by Cllr Parker and **seconded** by Cllr Dhillon
- Steering Group (Lawley SUE) – Cllr Greenaway and the Clerk/Dep. Clerk will act as the Parish Representatives. **Proposed** by Cllr Parker and **seconded** by Cllr Guy

2016/010 Completion of Disclosable Pecuniary Interests

The Pecuniary Interest forms were duly completed by all Members and the Clerk will copy for our records and submit originals to TWC Democratic Services for Council record and publication.

The meeting closed at 6:30pm

Signed.....(CHAIR) Date.....