



Minutes of the Parish Council meeting held at Leonard Smith House, West Centre Way  
On Tuesday 10<sup>TH</sup> May 2016

**PRESENT:**

Cllr. Bill Gilmour, Cllr. Jayne Greenaway, Cllr. Darren Blackburn, Cllr. Charles Dillon, Cllr. Gary Duncombe, Cllr. Rob Parker, Cllr. Mike Phillips, Cllr. Kevin Guy

**CLERK:**

Sharon George

**IN ATTENDANCE:**

Cllr Joy Francis (Ward Member for Ketley & Overdale)  
Mr David Webb (Resident)

**2016/011 CHAIR'S WELCOME**

The Chair welcomed everyone to the meeting.

**2016/012 APOLOGIES**

Cllr Mark Boylan (Ward Member for Ketley & Overdale)  
Cllr Shaun Davies (Ward Member for Dawley & Malinslee)

**APOLOGIES received & ACCEPTED**

**2016/013 DECLARATIONS OF INTEREST**

Councillor	Interest	Declaration	Minute no.
Cllr Darren Blackburn	Personal	History Group Chairperson	2016/015

**2016/014 PUBLIC PARTICIPATION**

Mr Webb attended the meeting to bring two items to Councillors attention:

- He reported 2 x Dunelm trollies that have been left on Rock Road and have been there for a couple of weeks. He has reported them to the store but they have not been collected.
- There are some rails missing on the post & rail fence on the Rock Road (Map supplied)

As Ward Member, Cllr Francis says she will follow these items up to get trollies removed and fence repaired.

**ACTION: Cllr Francis to follow up residents' complaints.**

Councillor Gilmour took the opportunity to ask Councillor Francis about the recycling centre on Waterloo Road and the problems that local residents are experiencing with the volume of traffic, parking issues, smell, noise and general nuisance. He asked if it would be acceptable to start a petition against the continued business activities at the site. Councillor Francis explained that many meetings had been undertaken in relation to the site and that new planning permission for licencing was up for review regrading routes, volume and parking in the near future which would be an opportunity to raise the issues again

**2016/015 MINUTES**

The minutes from the **Full Council meeting** held on **5<sup>th</sup> April 2016** were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Duncombe and **SECONDED** by Cllr. Blackburn.

**2016/016 COMMUNITY AFFAIRS**

• **History Group**

Cllr Blackburn informed Members that the next meeting of the group will take place on Friday 17<sup>th</sup> June at 6.30pm at Lawley Community Centre. He reported that the group were planning to do guided walks around the trail in the near future and was working on a poster to advertise this. The Group will also be having a stall at the Southwater event and requested that a stall also be booked at the summer event in Lawley on 4<sup>th</sup> June.

Cllr. Guy asked that a vote of thanks be recorded from all Councillors to Cllr Blackburn for the sterling work undertaken in setting up the group and works done so far.

**ACTION: Clerk to book stall at summer event for History Group.**

- **Dogs Concerns**

The Clerk reported that the agreed formal letter had been sent to TWC and that a formal response is expected shortly. Cllr Greenaway informed members that in the cabinet report of 21<sup>st</sup> April it appeared that the LA are now looking at a PSPO policy but this has yet to be adopted at Full Council. However, in the meantime we have been contacted and asked if we would find a meeting with officers useful to inform them face to face of our concerns. Members agreed that this would be a good opportunity to talk directly and the Clerk was asked to invite the Director and officers to attend the next meeting.

**ACTION: Clerk to invite Director and officers to attend meeting on 7<sup>th</sup> July**

- **Community usage at Lawley Village Academy**

A formal SLA was one of the planning conditions for the Academy and the Clerk advised that the conditions have not yet been discharged and that the agreement is still to be drawn up. The response received from Planning is as follows:

*"We are not sure exactly when the info will be with us, but do know that the "developer" arm of the Council are working on the wording of the draft agreement. The condition does remain outstanding, but the matter is in hand, and of course we are aware that the School is already operating so that matters do need resolving."*

**ACTION: Clerk to follow up and keep requesting the draft**

- **Overdale Pitches**

The Clerk informed Members that no further updates were available on the pitches other than they have now been confirmed as part of the Playing Pitch strategy and that additional funding can now be bid for by the LA. The surplus spoil from phase 8 is being transported across the Ironbridge Way to assist the levels on the pitches site. Members requested that a meeting is called between TWC parks & open spaces urgently as we have been made aware that the management of the site is being considered. Cllr Guy offered to attend any meeting that may be called.

**ACTION: Clerk to contact TWC regarding a meeting to discuss the current position and what is planned.**

- **Summer Event**

The Clerk confirmed that in partnership with resident Groups and BVT there will be a fun day to celebrate the Queen's 90<sup>th</sup> Birthday celebrations on 4<sup>th</sup> June.

There will be stalls and games, farm on wheels, magic show, face painting, tombola's etc. at the event on the village green and the Clerks will be working closely with residents and BVT. Any funds raised will benefit Stay Project and Telford Foodbank.

The Clerk informed Members that the annual fun run will be held on Saturday 3<sup>rd</sup> September and that the response from local companies for sponsorship has been very encouraging. It is planned that there will be 200 runners and benefitting charities are to be determined

**ACTION: Clerk to provide an update at next meeting**

- **Community Planting/allotments**

This will be added to the agenda at the next meeting for further discussion

## **2016/017 PET UPDATE**

- Benches – wet weather delayed the final bits of work to finish off the surfaces under the benches on the Village Green and Overdale as the truck could not drive across the grass. This will be finished this week – weather permitting.
- New Flowerbeds – Turf removed and areas dug over, may need re-doing as soil is full of clay. Running a week behind schedule due to weather conditions, but still on time for sowing.
- Shrub Bed, Dawley Bank – We agreed to the PET time to plant the shrubs on Dawley Bank as part of the Dawley Spring Clean Initiative. This is a good opportunity for Josh (Apprentice) to carry out shrub planting to go toward his NVQ. There is no cost to the Parish other than the operative's time.
- Dog fouling signs – The PET will be installing the new signage once locations have been agreed.

### ***Public Bodies (Admission to Meetings) Act 1960***

***In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present***

## **2016/018 MEETINGS CALENDAR 2016/2017**

The meetings schedule for the forthcoming year was discussed at length by Members and it was **proposed** by Cllr Guy that planning meetings take place on a monthly basis but Full Council meetings run on a two monthly basis for a trial period of 6 months. This was seconded by Cllr Gilmour and a vote was taken and all Members were in favour.

**ACTION: The Clerk will draw up a calendar of meetings and send to Councillors for approval**

## 2016/019 FINANCE

1. All invoices tabled were authorised for payment
2. Community Bus update – The Clerk shared the marketing material produced by TWC with the name of Lawley Link Bus – we have a problem with this as the new footbridge has the same name and we are unable to use it. There followed a discussion regarding the name of the service and it was decided that Lawley Local should be the one put forward along with the slogan of ‘get around for a pound’. The clerk will make the necessary amendments and submit to TWC. The costings had come in at £99/week for the trial period of 3 months which ALL members were happy with. An update will be given at the next meeting.
3. Quality Council – The clerk shared some of the criteria for the award with Members but until a successful CiLCA qualification is achieved by the Clerk this cannot be looked at in any more detail. To be looked at later in the year.
4. SiDS – The Clerk explained that all the quotes had not yet come in so further discussions cannot take place. An update will be given at the next meeting.
5. Payment Card – The Clerk informed Members that we now had the application forms for a Corporate Government card as a credit card. It was decided that only 2 cards should be required – the Chairman and the Clerk. The forms will be duly completed and returned and updates given as required to Members.

## 2016/020 AGENDA ITEMS FOR NEXT MEETING

- COMMUNITY PLANTING BEDS/ALLOTMENTS
- COMMUNITY BUS UPDATE
- PLUS STANDING AGENDA ITEMS

## 2016/021 CORRESPONDENCE

- Thank you letters received from WTVIP, Walk about Wrekin & Project Linus acknowledging the grants received.
- Letter received from St Johns Church requesting assistance for grounds Maintenance monies to put towards the costs. A sum of £1500 was **proposed by** Cllr Parker and **seconded by** Cllr Phillips, a vote was taken and all members were in favour. The Clerk will draw a cheque ready for signature.
- The Clerk also informed Members that reports of drinking in the church grounds had been reported by residents and whilst no nuisance was currently been caused it was an activity which should be stopped. An offer to install sensor lights in offending area at rear of church is to be made.

**ACTION: Clerk to respond to St Johns and enclose a cheque towards grounds maintenance costs and offer to install motion sensor lights at rear of church re ASB**

- Request received from Oakengates Town Council to share the cost of a PCSO following the cuts by the LA in not funding any RCSO's from April 2017. The Chairman informed members that she had attended a meeting where the costings for Parishes to fund a PCSO were explained in detail and that the cost of £43kp.a. were prohibitive and that the officers would be directed by the local constabulary on their duties. Members did not feel that funding or sharing a PCSO offered good value for money. The Clerk will inform Oakengates Town Council of their decision.

**ACTION: The Clerk will inform Oakengates Town Council of their decision not to share in the costs of a PCSO.**

## 2016/022 DATE OF NEXT MEETING

It was **NOTED** that the next parish council meeting would take place on **THURSDAY 7<sup>th</sup> JULY 2016 at Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 9.25pm

Signed..... Chair

Date.....