



Minutes of the Parish Council meeting held at Leonard Smith House, West Centre Way  
On Thursday 7<sup>th</sup> July 2016

**PRESENT:**

Cllr. Jayne Greenaway, Cllr. Bill Gilmour, Cllr. Darren Blackburn, Cllr. Charles Dillon, Cllr. Gary Duncombe, Cllr. Rob Parker, Cllr. Mike Phillips,

**CLERK:**

Sharon George

**IN ATTENDANCE:**

Danny Chetwood (TWC – Neighbourhood & Environment Manager)  
Richard Walmsley (TWC – Environmental Enforcement Officer)  
PC Sharon Major (Lawley & Overdale SNT)  
PCSO Mark Bailey (Lawley & Overdale SNT)

**2016/023 CHAIR'S WELCOME**

The Chair welcomed everyone to the meeting.

**2016/024 APOLOGIES**

\*Cllr. Kevin Guy (Attending Council Meeting)  
Cllr Joy Francis (Ward Member for Ketley & Overdale)  
Cllr John Ashford (Ward Member for Ketley & Overdale)  
Cllr Mark Boylan (Ward Member for Ketley & Overdale)  
Cllr Jacqui Seymour (Ward Member for Wrockwardine)  
Cllr Shaun Davies (Ward Member for Dawley & Malinslee)

**APOLOGIES received & ACCEPTED**

**2016/025 DECLARATIONS OF INTEREST**

Councillor	Interest	Declaration	Minute no.
Cllr Darren Blackburn	Personal	History Group Chairperson	2016/031

**2016/026 PUBLIC PARTICIPATION**

None Present

**2016/027 MINUTES**

The minutes from the **Annual/Full Council meeting** held on **10<sup>th</sup> May 2016** were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Duncombe and **SECONDED** by Cllr. Phillips

**2016/028 COMMUNITY AFFAIRS**

*Agenda item 8(1) moved forward by Chairman for TWC officers to discuss with Councillors the problem of:*

- **Dogs Concerns**

The concerns raised by the Parish are well documented throughout our minutes of meetings for the past 15-18 months. We informed the officers that the problem seems to have quietened down but we are mindful that with summer break imminent that we may see a rise in the number of dogs running off leads on the Village Green/Play Area again. We appreciate the monitoring done by TWC/Police and feel that this has had a positive impact reducing the number of owners using the area allowing their dogs to run free.

TWC officers explained the background of the PSPO (Public Space Protection Order) which was agreed for use by TWC Cabinet in June 2016 and gives broader powers and a wider range of officers that can use them.

The Council are acting with caution at present and looking at test cases by other LA's as the legal team have concerns about human rights/freedom of expression etc. notwithstanding scrutiny and the orders failing. We, the Parish, are confident that if we see a rise in the numbers of loose dogs as we have had in the past, that the criteria to apply a PSPO have been met and would be applying to the LA for the order. The LA has agreed to continue to monitor the situation and will work with us if we need to progress further.

**2016/029**

**WARD MEMBERS REPORT**

Cllr Greenaway (Ward Member for Horsehay & Lightmoor) reported that a number of drainage issues had been brought to her attention by various residents on Martingale Way, adjacent to the site of phase 7 development. She is working closely with TWC drainage officers/HCA/developer group to get to the root of the problem. She will report back to council with any further information.

*\*Cllr K Guy joined the meeting at 6.58pm*

**2016/030**

**POLICE REPORT**

An introduction to the SNT was given by PC Sharon Major:

- Daily patrols (Car & foot) around town centre, retail parks, Lawley, Overdale, Newdale, The Rock & Old Park – foot patrols have increased in recent months
- Carrying out Risk Management plans relating to ASB & domestic violence victims in the area
- Crime information for the Parish area is available on crime mapper or Police.uk
- Looking to have the mobile police station back in the local area in the autumn
- Specific incidents cannot be discussed as cases/enquiries are ongoing

**2016/031**

**COMMUNITY AFFAIRS (continued)**

- **History Group**

Cllr Blackburn informed Members that the group now had 30+ members and that the bank account and constitution had been sorted out. They have been working on a display for the Somme Event using all the memorials in the local area to collect the information from to research and use for the display.

The guided walks have now been organised and start on 17<sup>th</sup> July.

The group are starting work on a memorial for the centenary of the end of the First World War in 2018. This prompted comments regarding the fact that we do not have an actual outdoor war memorial site in the Parish and this was further discussed in the meeting.

- **Community usage at Lawley Village Academy**

A formal SLA was one of the planning conditions for the Academy and the Clerk advised that the conditions have not yet been discharged and that the agreement is still to be drawn up. No update is currently available.

- **Overdale Pitches**

The Clerk informed Members that no further updates were available on the pitches other than they have now been confirmed as part of the Playing Pitch strategy and that additional funding can now be bid for by the LA. The surplus spoil from phase 8 is being transported across the Ironbridge Way to assist the levels on the pitches site. A meeting is scheduled with TWC next week for further discussion to take place on the proposals moving forward and will be updated at the next meeting.

- **Summer Event/Fun Run/Christmas**

The Clerk confirmed that in partnership with resident Groups and BVT the fun day to celebrate the Queen's 90<sup>th</sup> Birthday celebrations on 4<sup>th</sup> June was very successful and well attended by locals.

The Clerk informed Members that the annual fun run will be held on Saturday 3<sup>rd</sup> September and that the response from local companies for sponsorship has been very encouraging. It is planned that there will be 200 runners and benefitting charities will be Stay Project and Foodbank.

The Clerk had enquired with 3 companies regarding the potential of Christmas lights in the Square but only one company had put forward quotes. The options available are to be clarified by the Clerk and Members decided that due to no meetings in August that if a decision was needed to place an order for lights over this period that delegated authority should be granted to Cllr Greenaway (Chairman) and Cllr Parker (Chair of Finance committee) to progress this item. ALL members in favour.

**ACTION: Clerk to provide an update at next meeting**

- **Community Bus Update**

The Asst. Clerk informed Members that passenger numbers had grown from just 2 in week 1 to 9 by week 4 and were expected to be higher again this week. Those using the bus regularly were delighted with the service and were "spreading the word" with friends and neighbours. A further round of publicity has been issued on social media and there will also be an article about the bus in the forthcoming BVT Newsletter. The Asst. Clerk will also be marketing the service to families planning to use Wellington Leisure Centre in the school holidays.

There is still no resolution to the delayed bus stop on Bryce Way which has caused some issues for wheelchair users

wishing to access the bus there but it is hoped that this can be resolved soon.

Cllr. Guy suggested that a press release be issued to further publicise the Community Bus and it was agreed to extend the trial of the service for a further 3 months to include the Christmas period.

**ACTION: Asst Clerk to liaise with TWC to extend the trial period and issue further publicity**

- **Community Planting/allotments**

The idea of having a Community Garden in the Parish was discussed and a possible area identified as it would serve the needs of a number of older people in apartments and local schools/children's groups. This is to be looked at in more detail with Public Realm and asset & property at TWC to see on what basis we may be able to use the land. It was also decided that following on from the comments regarding the centenary of the end of WW1 that we should investigate a site for an outdoor memorial – this could form part of the community garden or be a separate location. Cllr Gilmour suggested a location but it is not under TWC ownership but requested contact details for HCA who are responsible for that area.

Clerk will report back at the next meeting.

**ACTION: Clerk to investigate locations with TWC and send HCA details to Cllr Gilmour**

**2016/032 PET UPDATE**

The Asst. Clerk advised that there had recently been a change in personnel on the PET Team and that Bob Paterson is the new PET Operative. He and Josh have completed a large amount of the work since the last Council meeting, details of which have been put on the Parish website. There have been a number of compliments received about the work undertaken, particularly cutting back along the Wrekin Trundle, clearing the roundabout at the entrance to Overdale and scraping and weeding around the main Lawley Drive footbridge.

Fly tipping is an increasing problem around the Parish and the PET had removed 4 in the last week alone with a further 2 larger scale tips being reported to TWC.

**2016/033 DEFINITIVE MAP – WORKING GROUP**

The Planning Committee had raised the Definitive Map having to be completed by 2026 otherwise the paths that are not registered then will be lost forever. It was decided that a working group should be set up to begin the process of ensuring all the PROW, bridleways & footpaths in our Parish are properly registered. This will be a long process and commitment is required from Members to fulfil this process. Cllrs Blackburn & Parker volunteered their time to begin this task and Cllr Greenaway & Gilmour said they would assist when they could. The Clerks will act as a liaison with the planning committee on this matter.

*Public Bodies (Admission to Meetings) Act 1960*

*In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present*

**2016/034 COMMUNITY GOVERNANCE**

Cllr Guy had requested this item be brought back to Full Council to investigate if a review could be carried out. After a discussion it was felt that an initial letter/questionnaire needs to be drafted for approval by members to obtain the views of the electorate on this matter.

**ACTION: Clerk to draft a paper for approval at the next meeting**

**2016/035 STAFFING APPRAISALS/REVIEW**

The clerks left the meeting to enable a discussion to take place between the Councillors regarding their recent annual reviews.

The Clerks returned to the meeting and were informed that Councillors felt that the targets/objectives were not SMART and that they needed to be reviewed. Cllr Duncombe is to re-evaluate the appraisal process and set SMART targets based on the appraisals undertaken. This will be presented at the September meeting.

**ACTION: Cllr Duncombe to set SMART targets for SG & HB**

**2016/036 FINANCE**

1. Year End figures/balances were discussed
2. Councillors Allowances recommended by Finance committee were agreed by ALL members.

3. All invoices tabled were authorised for payment
4. Bank Reconciliation agreed

**2016/037 AGENDA ITEMS FOR NEXT MEETING**

- COMMUNITY PLANTING BEDS
- COMMUNITY BUS UPDATE
- STAFFING / APPRAISAL REVIEW
- COMMUNITY GOVERNANCE
- PLUS STANDING AGENDA ITEMS

**2016/038 CORRESPONDENCE**

- Thank you letter received from Telford Gateway Club acknowledging the grant received.

**2016/039 DATE OF NEXT MEETING**

It was **NOTED** that the next parish council meeting would take place on **THURSDAY 8<sup>th</sup> SEPTEMBER 2016 at Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 9.25pm

Signed..... Chair

Date.....