



Minutes of the Parish Council meeting held at Leonard Smith House, West Centre Way
On Wednesday 14th December 2016

PRESENT:

Cllr. Jayne Greenaway, Cllr. Darren Blackburn, Cllr. Rob Parker, Cllr Bill Gilmour, Cllr Mike Phillips.

CLERK:

Sharon George

IN ATTENDANCE:

Helen Barker (Deputy Clerk)
Becky Eade (TWC - Parks, Healthy Spaces, and Events Team Leader)
Derek Owen (TWC – Healthy Spaces Officer)

2016/074 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

A minute silence was held in respect of Cllr Clive Mollett (Ward Member for Horsehay & Lightmoor) who recently died.

2016/075 APOLOGIES

Cllr. Charles Dillon (No apologies received)
Cllr Gary Duncombe (Work Commitments)
Cllr Kevin Guy (Work Commitments)
Cllr Joy Francis (Ward Member for Ketley & Overdale - Borough Commitments)
Cllr Mark Boylan (Ward Member for Ketley & Overdale - Illness)
Cllr Jacqui Seymour (Ward Member for Wrockwardine – Borough Commitments)

OTHER APOLOGIES received & ACCEPTED

2016/076 DECLARATIONS OF INTEREST

Councillor	Interest	Declaration	Minute no.
Cllr Rob Parker	Personal	Comm. Affairs-Overdale Sports Pitches	2016/078
Cllr Darren Blackburn	Personal	Comm. Affairs-History Group Chairperson	2016/082b

2016/077 PUBLIC PARTICIPATION

None Present

2016/078 *COMMUNITY AFFAIRS (Item 8a from the agenda: Newdale/Overdale Pitches moved at the discretion of the Chairman to enable the TWC officer to participate at the earliest opportunity in the meeting)

Derek Owen gave an overview of current position on the pitches:

- Levelling of pitches is complete and plateau created
- SUDS is done but not connected. Pitch and mains drainage to be completed
- Maintenance regime of pitches will depend upon what/who is used – PET team/buy in a complete service
- Space for 2 full size pitches, 1 mini soccer, 2 junior pitches plus training grids as per the TWC/FA Pitches Strategy
- 80+ car parking spaces (Tiered)
- Questions raised about fencing the site – for further discussion
- Running costs (building - rates, utility, maintenance costs) and (pitches – maintenance costs) for further discussion

It was suggested that a working group be set up to further discuss a number of points:

- Agree a map of the area re location of pitches/building/car parking
- Create an indicative plan of the site
- Update the project plan
- Fencing options/costs
- Investigate other uses for site out of season

This will be discussed at the next meeting in January and a working group agreed with a further meeting in early February with TWC.

2016/079 MINUTES

The minutes from the **Full Council meeting** held on **3rd November 2016** were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Blackburn and **SECONDED** by Cllr. Phillips

2016/080 WARD MEMBERS REPORT

Cllr Jayne Greenaway (Ward Member for Horsehay & Lightmoor) reported that as the Parish representative and Ward Member on the Steering Group for the Lawley Development, that she and the Clerk had attended meetings following concerns raised regarding the overall Project Management and follow up of the consortium of developers. High level meetings have taken place and it is hoped that the development will have appointed project management in the new year.

2016/081 POLICE REPORT

A comprehensive report of crimes committed in the Parish for 1st November to 12th December 2016 was tabled and a copy is attached to the Minutes for information.

Cllr Gilmour updated members following the protest march against the Greenway planning application after which he had a meeting with the Police Inspector who gave him reassurance that the existing yellow lines outside the recycling plant will be policed and tickets/fines issued accordingly as articulated lorries regularly breach the no parking and cause a dangerous nuisance at the site locality.

2016/082 COMMUNITY AFFAIRS

a) Newdale/Overdale Pitches

As per 2016/078 above

b) History Group

Cllr Blackburn updated Members:

- Last group meeting held in October for 2016 – to recommence in January 2017
- The Group now has 38 members regularly attending
- A Parish History Day will be organised by the Group in Spring 2017
- Number of projects being looked at by group including street names for future Lawley phases which will be discussed by the Group in January and brought to Full Council in February 2017.

c) Community usage at Lawley Village Academy

A formal SLA was one of the planning conditions for the Academy and the Clerk advised that the conditions have not yet been discharged. A formal complaint has been made to TWC as following a conversation with the head teacher at LVPA. It appears that from talking with the Head that she saw sight of a draft agreement in June 2016. She rejected it with comments and it was then sent to Reach2 board for their comments before return to TWC legal for amendment and/or comment in September.

At no time have the Parish seen sight of any draft agreement or any rejection comments/reasons.

Members are unhappy about the process that has been undertaken with this and have requested that we see a draft proposal by return for our comment.

d) Carpenter Centre

No further update for Members

e) Christmas Fayre & Lights

The Clerk informed Members that the Christmas Fayre was a great success and thanked those Members that had helped at the event – their support was much appreciated.

The Christmas lights are up & running! After months of getting permission the installers found no power units in some of the street lights – it appears that they are 'hard wired' so they could not run power from them for the timers and it meant that they would be on from 4pm until 6am if they had wired them into the street lighting system which would have meant that residents living adjacent to the lamp posts would have had shooting stars lit all through the night! The fascia boards above the retail units are hollow so no fixing points for the D-rings for the festoon lighting. No one thought to inform us of these facts when checking out the technical specifications ready for install! The lighting company have been contacted to see if the costings can be amended as the installation is not as agreed.

ACTION: Clerk to follow up with Lighting contractors and advise members of outcome

f) Community Bus Update

The bus service has been extended with TWC until 31st January. Unfortunately passenger numbers were still low in November.

g) Community Garden/Land at Old Park

The clerk informed members that an interim licence had been agreed for both areas whilst the lease progresses through legal department at TWC. All works except the pathway have now been completed to bring the area off Tom Morgan Close up to standard. A quote for resurfacing the pathway has been obtained by TWC and members were asked to consider a 50/50 agreement of payment. It was **PROPOSED** by Cllr Parker and **SECONDED** by Cllr Greenaway that this was agreed and a vote was taken and **ALL** in favour of the 50% payment being taken from the PET materials budget.

h) War Memorial

There is no further update on this item at present.

i) Newdale NEAP

There is no further update on this item at present.

j) SIDS

The Clerk informed Members that a meeting had taken place with Highways and the sites we had earmarked for the placement of the SIDS was discussed. TWC Highways will confirm the areas and inform us of the placement of up to 6 poles to mount the SIDS at the required locations. This will be confirmed at the Highways meeting in January 2017 and then an official order for the two devices can be placed.

2016/083 FOOTWAY MAINTENANCE 2017/18

Requests for additional works to improve footpaths have been discussed and in addition to the existing requests as below Current Requests:

Site Name	Ward	Parish
Damson Drive	Ketley & Overdale	Lawley & Overdale
Elderberry Close	Ketley & Overdale	Lawley & Overdale
Highfield	Ketley & Overdale	Lawley & Overdale
Hill Fold	Ketley & Overdale	Lawley & Overdale
Near Lawley Primary School	Ketley & Overdale	Lawley & Overdale
Rock Road	Ketley & Overdale	Lawley & Overdale
Station Road	Ketley & Overdale	Lawley & Overdale

New Requests:

Requested by	Contact number/email	Street name or location	Reason for request
Lawley & Overdale PC	01952 507865 clerk@lawleyoverdale.org.uk	Glendale/The Meadows - Lawley	Pavement breaking up/granulated surface makes walking dangerous
Lawley & Overdale PC	01952 507865 clerk@lawleyoverdale.org.uk	Dawley Road (to Lawley Dip towards travellers site)	Narrow path, broken surface. Pedestrians walking in Road. Gives no access for mobility scooters/pushchairs as too narrow. 50mph road too dangerous for pedestrians to walk on.

ACTION: Clerk to forward new requests to TWC for consideration.

2016/084 GREENWAYS APPLICATION UPDATE

The protest march against the Greenway Recycling Plant planning application went off smoothly and was well attended by local residents. The local press covered the event and a large amount of publicity was given to the objections raised. The application will go to Planning Committee at TWC if the designated planning officer is of a mind to recommend approval. Members will be kept updated of any developments.

2016/085 PET UPDATE

The PET continue to complete the work schedule to a high standard and details are on the website. Following the Assistant Clerk's attendance at the November Parish Clerks meeting other Parishes have asked for more information

about the way we manage the PET and the level 3 NVQ scheme. She will be contacting various Clerks to discuss. Josh will be having his level 3 NVQ Induction tomorrow (15th December) and will start the course in January.

2016/086 DEFINITIVE MAP – WORKING GROUP

No further update on this item

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

2016/087 STAFFING – PERSONNEL COMMITTEE

The minutes of the inaugural meeting of the Personnel Committee were shared with Members along with the revised SMART Targets for the Clerks. No policies were presented to Members for discussion & approval as the staff have been too busy with other matters to update & revise policies at this time.

2016/088 FINANCE

1. Draft Budget 2017/18 discussed and amended version to be sent to Members for further discussion /agreement at the January 2017 meeting
2. All invoices tabled were authorised for payment
3. Bank Reconciliation agreed

2016/089 AGENDA ITEMS FOR NEXT MEETING

- COMMUNITY GARDEN
- WAR MEMORIAL UPDATE
- COMMUNITY BUS UPDATE
- DRAFT BUDGET 2017/18
- PLUS STANDING AGENDA ITEMS (PET, COMMUNITY AFFAIRS, POLICE REPORT)

2016/090 CORRESPONDENCE

- Acknowledgement received from Richard Partington relating to our letter re LSUE concerns
- Thank you email from Samaritans for the grant award
- Thank you email from Telford Gateway Club for the grant award
- FOI received re Milners Lane project
- Confirmation of enquiry that PC finances may be outsourced

2016/091 DATE OF NEXT MEETING

It was **NOTED** that the next parish council meeting would take place on **THURSDAY 12th January 2017 at Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 9.10pm

Signed..... Chair

Date.....

SNT REPORT TO LAWLEY & OVERDALE PARISH COUNCIL

Date: 12/12/16 (Report for the period 1st November 2016 to 12th December 2016)

Officer: PCSO 40243 HEALES

CRIME

<u>AREA</u>	<u>SUMMARY</u>
Hobbins Lane	Domestic incident (02.11.16)
Dawley Bank	Sexual offence (02.11.16)
Valley Road	Domestic incident (04.11.16)
Cedar Close	Domestic incident (06.11.16)
Valley Road	Domestic incident (06.11.16)
Newdale Valley	Burglary (11.11.16)
Cedar Close	Report of fraud on paypal account (11.11.16)
Newdale Halt	Burglary – broken into site and 2 houses (16.11.16)
Dawley Bank	Domestic incident (17.11.16)
Newdale Pound	Assault (18.11.16)
Reynolds Fold	Burglary – garage broken into (19.11.16)
Charlecote Park	Domestic incident (20.11.16)
Oak Road	Theft from vehicle (23.11.16)
Cedar Close	Criminal damage – attempt to break window (24.11.16)
Cedar Close	Domestic incident (26.11.16)
Birchfield Way	Vehicle broken into (29.11.16)
Cedar Close	Theft from bank account (02.12.16)
Woodrush Heath	Criminal Damage to back door window (04.12.16)
Cedar Close	Domestic incident (06.12.16)
Hartley Close	Domestic incident (06.12.16)
Park Lane	Burglary – garage broken into (08.12.16)
Marlborough Way	Environmental crime (drugs) (09.12.16)
Rockall Way	Assaults (10.12.16)
Overdale	Domestic incident (11.12.16)
Wains Close	Malicious communications (11.12.16)
Town Centre	107 incidents reported

ASB	
<u>AREA</u>	<u>SUMMARY</u>
Park Road	Civil dispute (01.11.16)
Chicken Cottage	Civil dispute (01.11.16)
Dawley Bank	Neighbour dispute (02.11.16)
Marlborough Way	Domestic incident (04.11.16)
Newdale Halt	Malicious communications (04.11.16)
Overdale	Report of youths arguing (04.11.16)
Mannerley Lane	Threats (13.11.16)
Valley Road	Neighbour dispute (18.11.16)
Cedar Close	Malicious communications (18.11.16)
Hill Road	Civil dispute (19.11.16)
Coppice Grange	Malicious communications (19.11.16)
Newdale Park/Birchfield Way	Scramblers causing a nuisance (19.11.16)
Mannerley Lane	Nuisance 999 calls (23.11.16)
The Brambles	Drunk male (27.11.16)
Cedar Close	Neighbour dispute (02.12.16)
Town Centre	22 x incidents reported
	Extra attention being paid to the Overdale and Lawley areas regarding the use of off road bikes. Regular visits still being paid to all play parks on the area.
	Patrols increased in the evenings in the Lawley area especially Morrison's car park and Turolde Mews due to increasing reports of ASB in the area.
UPDATE	
Friday 6 th January 10:30-11:30am.	