



Minutes of the Parish Council meeting held at Leonard Smith House, West Centre Way
On Thursday 9th March 2017

PRESENT:

Cllr. Jayne Greenaway, Cllr. Darren Blackburn, Cllr Mike Phillips, Cllr Kevin Guy, Cllr Rob Parker

CLERK:

Sharon George

IN ATTENDANCE:

Helen Barker (Deputy Clerk)
Cllr Jacqui Seymour (Ward Member for Wrockwardine)
Cllr Joy Francis (Ward Member for Ketley & Overdale)
Cllr John Ashford (Ward Member for Ketley & Overdale)
Cllr Raj Mehta (Ward Member for Horsehay & Lightmoor)

2016/119 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

2016/120 APOLOGIES

Cllr Gary Duncombe
Cllr Bill Gilmour
Cllr Charles Dillon

NO APOLOGIES RECEIVED WAS NOTED

2016/121 DECLARATIONS OF INTEREST

Councillor	Interest	Declaration	Minute no.
Cllr Darren Blackburn	Personal	Comm. Affairs-History Group Chairperson	2016/125a

2016/121 PUBLIC PARTICIPATION

Cllr Raj Mehta introduced himself to those present as due to a family bereavement he could stay for the remainder of the meeting but stated how he had been made to feel very welcome in his new role. He left the meeting at 6.10pm prior to the public session starting.

Mr David Webb resident of Marlborough Way brought some concerns to the meeting:

- Missing bollards at bottom of footpath (map supplied) – one missing and the other is a state of disrepair- concerned that if not repaired could give unauthorised access to travellers, quad bikes etc. The Clerk will report to TWC for action.
- Quad bike activity on pitches site due to poor security fencing. Clerk has already reported the fencing being down on numerous occasions to TWC and developer group for remedial action.
- Missing post and rail fence opposite Newdale school still not repaired – to be reported to TWC again

ACTION: The Clerk will report the broken bollards and fence to TWC for action

2016/122 MINUTES

The minutes from the **Full Council meeting** held on 16th February 2017 were ***APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Blackburn and **SECONDED** by Cllr. Guy.

*The Clerk reported that as a matters arising from the previous minutes not covered by this agenda that an FOI had been received regarding the fly tipping data requested:

To confirm that during this period, there have been no successful prosecutions, however we do have one fly tipping case that is at Crown court in the next couple of weeks.

With regards to the use of issuing fixed Penalty notices for the past 2 years, I can confirm that we have issued 159 in total.

Below sets out the total number of fly tips for 2015 & 2016.

Number of Fly Tips 2015 = 3552

Number of Fly Tips 2016 = 3865

*The Clerk also reported that following the discussion at the last meeting regarding Crime Prevention that a session has been arranged for local residents on Tuesday 25th April from 5pm – 7pm as a drop in session for practical advice and giveaways. A further session will be organised for the Overdale area on a date to be confirmed.

*As the Community Bus was not an agenda item at this meeting the assistant clerk informed members that dialogue with Dial-a-Ride was still in progress and an update would be given when information was available

2016/123

WARD MEMBERS REPORT

- **Cllr Joy Francis (Ward Member for Ketley & Overdale)** reported that after being contacted by residents regarding the placement of a bus stop outside their houses with no notice been given, she contacted the Clerk to update on any information we held in this regard, She contacted Highways and the resident to see if this could be resolved. She requested that the Clerk set up a meeting with the residents concerned along with Highways to see if an alternative placement could be considered.

ACTION: The Clerk will contact the relevant parties and arrange a meeting as soon as possible

- **Cllr Jayne Greenaway (Ward Member for Horsehay & Lightmoor)** informed members that she had attended a meeting with the planning enforcement officer from TWC regarding encroachment by the developers onto a footpath behind the local shop stopping pedestrian access. The developers have agreed to amend the garden causing the encroachment and a dropped bollard will be put in place on the adjacent locked car park to facilitate pedestrian access but to still stop vehicular access.
- She had attended a meeting with a resident in Tom Morgan Close with the public Realm Officer following a complaint from the resident that due to lack of maintenance in the adjacent wooded area had caused damage to a fence. The Public Realm officer agreed to cut back the offending overgrowth that that was causing the damage.
- She also reported that there had been an increase in thefts in the Old Park area of the Parish which has been noted by the local policing team and increased patrols put in place.
- She had also been contacted by the owner of Overdale stores following a drain collapse at the front of his premises. Investigations had been undertaken by Severn Trent which showed the damage to be the responsibility of TWC. Cllr Ashford volunteered to take this up with the LA and contact the shop owners. He will update the Clerk when information is available

ACTION: Cllr Ashford to follow up the drain collapse in Overdale Ward and advise the Clerk of any outcome

- Cllr John Ashford (Ward Member for Ketley & Overdale) raised concerns about the continuing situation regarding lack of community use at the Carpenter Centre on Overdale. This has been an issue for a long time and it was suggested that the Ward Members and the clerk get together with an officer from TWC to see what the current situation is.

ACTION: The Clerk will contact TWC to arrange a meeting to discuss the Carpenter Centre.

2016/124

POLICE REPORT

Date: 13/02/2017 – 05/03/2017	
Officer: PCSO 40033 BAILEY	
CRIME	
AREA	SUMMARY
Magnolia Drive	Van stolen off drive (15.02.17) Handbag and sat nav stolen out of a vehicle (28.02.17)
St Brelade Close	Attempt shed break (16.02.17)
Milners Lane	Co-op theft from store (16.02.17 x 2) (26.02.17)
Medlar Close	Attempt made to break into a van (16.02.17)

Old Park	Stolen vehicle found (16.02.17)
Jasmin Close	Van broken into (16.02.17)
Hill Road	Assault in the street (18.02.17)
Morrison's	Theft from store (19.02.17)
Lawley Drive	Intruders reported on the building site (19.02.17)
Rockall Way	Chainsaw stolen from the rear garden (24.02.17)
Great Croft	Lawn mower and patio furniture taken from rear garden (25.02.17)
Damson Drive	Car door damaged (28.02.17) Sat nav taken from vehicle (28.02.17)
Park Lane	Vehicle damaged (28.02.17) Garden shed broken into (02.03.17)
The Rock	Generator stolen from the garden (04.03.17)
Dawley Bank	Group of youth causing damage to the bus stop (05.03.17)
<u>Town Centre</u>	<u>28 incidents reported</u> Patrols increased around Milners Lane, The Rock and Old Park due to the number of crimes being committed in the areas. Response officers also asked to pay extra attention to the areas throughout the night when possible.
<u>ASB - AREA</u>	<u>SUMMARY</u>
Hill Road	Suspicious male reported in the area (15.02.17)
Isiah Avenue	Disagreement in the street (16.02.17)
Colliers Way	Dangerous driving reported in the area (17.0.17)
Gresham Drive	Dangerous driving reported in the area (17.02.17)
Birchfield Way	Suspicious male on a motor bike reported in the area (20.02.17)
Cedar Court	Disagreement in the street (21.02.17)
Poyner Court	Group of youths in the area being loud (24.02.17)
Hornet Way	Suspicious vehicle reported in the area (24.02.17)
Carpenter Centre	Suspicious vehicles reported (22.01.17)
Marlborough Way	Disagreement in the street (26.02.17)
SNT DATES	Friday 07 th April 2017 10:30hrs – 11:30hrs Friday 5 th May 2017 10:30hrs – 11:30hrs Friday 02 nd June 2017 10:30hrs – 11:30hrs

a) History Group

Cllr Blackburn updated Members:

- The group took part in a Community History Day on 4th March 2017 in Wellington as part of a wider Charter Day which was very successful and hosted 20 exhibitors.
- The group will be holding a speaker evening on 17th March with a talk from old local miners on the collieries that were in the local area. Reservations received to date from 35 residents
- An Old Park resident who is a member of the group has passed on a number of old documents and information which she would like the group to keep and use. Thanks were passed on for this kind gesture.
- There are to be 2 guided walks along the History Trail taking in Lawley & Newdale. Further information will be given when dates have been set

b) Community usage at Lawley Village Academy

The Clerk reported that she had contacted legal department at TWC about the Community Use Agreement and was now awaiting a meeting date but that our requests regarding usage had been put forward to the Academy for their consideration prior to any meeting taking place. The Clerk will update Members when any further information is available.

c) War Memorial

Cllr Guy made attended a meeting with the TWC officer and she has organised a further meeting with her and other partners connected to covenant plus residents on 21st March to set up a formal plan to move the project forward. Cllr Guy will report back at the next meeting.

d) SIDS

The Clerk informed Members that a meeting had taken place with Highways and the sites we had earmarked for the placement of the SIDS was discussed: Dawley Road, Milners Lane, Station Road, Overdale/Garfield Road, Lawley Drive & West Centre Way. TWC Highways will confirm the areas and inform us of the agreed placement of up to 12 poles to mount the SIDS at the required locations. As there is a 6-8 week lead time on the order, the Clerk asked members if the order for the SIDS could now be placed. A proposal to purchase was put forward by Cllr Kevin Guy and was seconded by Cllr Darren Blackburn. A VOTE was taken and All in favour. An update will be given at the next meeting

ACTION: Clerk to place purchase order for SIDS

e) Definitive PROW Mapping

Work is ongoing – the information recorded on the 1965 Second Review Map (the current Definitive Map) is still being digitally recorded. When that process is complete TWC will look to start making the many modifications that have been made since then. They are still on target for getting it all done by possibly October/November this year. They will roll out an informative to parish councils to introduce it.

f) Lawley Community Centre

The Clerk informed members that there had been damage to the roof following on from Storm Doris. The roof had been made safe but substantial works/repairs were now required. One quote had been obtained to date and a further two quotes are in process. The Clerk will update Members when further quotes are received.

2016/126 PET UPDATE

The Asst. Clerk updated members on the following:

- Technical issues mean that the website has not been updated recently but it should be brought up to date by the end of next week.
- The Team now have the sign stating that “Work is being carried out in the area by the LOPC PET Team” and have had a couple of compliments recently from residents about the work they are doing.
- A lot of work has been carried out recently in Overdale around Cedar Close & Oak Road to tidy up footpaths and verges and the area around the demolished garages. A number of fly tips were also removed.
- Work is continuing to get the Community Garden ready for “launch” and the raised beds will be completed by the end of next week
- HB confirmed that TWS litter pickers have been along Arleston Lane and Dawley Road as it was a major job. The PET Team will litter pick regularly to try and keep the level of litter down going forward.

2016/127 FINANCE

1. All invoices tabled were authorised for payment
2. Bank Reconciliation agreed
3. The Clerk informed Members that an internal audit had been arranged for 13th April 2017
4. External audit update – the Council auditors from 2017/18 had been changed along with the process of the annual return which will require publication on the website under the Transparency code in 2017/18 and subsequent years

2016/128 AGENDA ITEMS FOR NEXT MEETING

- COMMUNITY USE AGREEMENT
- WAR MEMORIAL UPDATE
- SIDS
- GRANT CONSIDERATIONS
- PLUS STANDING AGENDA ITEMS (PET, OTHER COMMUNITY AFFAIRS, POLICE REPORT)

2016/129 CONFIDENTIAL ITEMS

A separate addendum is added to the minutes **FOR MEMBERS EYES ONLY**

2016/130 CORRESPONDENCE

- A letter of thanks was received from Walk About Wrekin regarding their grant expenditure. They also joined walks organised by the Parish and were complimentary about those and asked to be kept informed about more walks when available

2016/131 DATE OF NEXT MEETING

It was **NOTED** that the next parish council meeting would take place on **THURSDAY 6th APRIL 2017** at **Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 8.20pm

Signed..... Chair

Date.....