



**Minutes of the Parish Full Council meeting held at Leonard Smith House, West Centre Way  
On Thursday 12<sup>th</sup> April 2018**

**PRESENT:**

Cllr. Jayne Greenaway, Cllr Rob Parker, Cllr Mike Phillips, Cllr. Darren Blackburn, Cllr Bill Gilmour, Cllr Sheila Slaney, Cllr Martyn Jobe

**CLERK:**

Sharon George

**2017/180 CHAIR'S WELCOME**

The Chair welcomed everyone to the meeting and extended an official welcome to Cllr Martyn Jobe at his first meeting as a Parish Councillor.

**2017/181 IN ATTENDANCE**

Helen Barker (Deputy Clerk)  
Judy Parker (Asst.to Clerk)

**2017/182 APOLOGIES**

Cllr Joy Francis (Ward Member for Ketley & Overdale) – Borough Commitments  
Cllr Raj Mehta (Ward Member for Horsehay & Lightmoor - Personal Commitments  
\*\*Cllr Bill Gilmour – will be attending but will be late due to work commitments (Noted)  
Cllr Kevin Guy – NO Apologies Received

**Apologies were AGREED and ACCEPTED**

*It was noted that apologies should be given in advance to the Clerk where possible and that any apologies are formally agreed by a vote taken at the meeting*

**2017/183 DECLARATIONS OF INTEREST**

Councillor	Interest	Declaration	Minute no.
Cllr Darren Blackburn	Personal	Community Affairs – Chair of Local History Group	2017/188a

**2017/184 PUBLIC PARTICIPATION**

None present

**2017/185 MINUTES**

The minutes from the **Full Council meeting** held on **8<sup>th</sup> MARCH 2018** were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Slaney and **SECONDED** by Cllr. Phillips.

**2017/186 COUNCILLORS REPORTS**

- **Councillor Phillips** – none
- **Councillor Blackburn** – Residents have complained to him about the number of potholes around the local area, especially Station Road. Some have been filled and others left.  
HB commented that there were 3021 more potholes reported than last winter and there were 4 teams doing remedial works as required. MJ stated that only a quick fix material was being used and was inferior to what was required.

**ACTION: Clerk to ask TWC for the data on potholes reported/rectified in the Parish**

- **Councillor Parker** - none
- **Councillor Jobe** – reported that the area around the kissing gate between the 2 village greens needs repair. The area is extremely muddy and needs a hard surface laying. The area of path behind the MUGA leading to Bartholomew Road also needs some attention.

**ACTION: HB will contact public realm to report the issues and see what works can be completed**

- **Councillor Slaney** – reported that the grass verge area by Ashukaa is always being parked on by vehicles delivering or collecting from the shops which constantly leaves a muddy mess at the edge of the Square. This has now been

rectified by new turf being laid but the area needs looking at to see if bollards or similar can be put in to stop the parking. SG will investigate with the developers/TWC

- **Councillor Greenaway** – stated that she had attended a meeting at Lawley Primary School to be asked for the Parish support for a bid to the T50 Community fund to apply for funding towards a sports/leisure facility in the school grounds which would be open to the community outside of school hours. Members agreed that the school could have the support of the Parish for their bid. She had also clarified the effectiveness of the 20mph zone and the enforcement of it by TWC Highways and not the Police. The Headteacher had been misinformed about this and thanks Cllr Greenaway for clarification.

She was also informed that the children using the MUGA are feeling intimidated by older youths using it and not allowing access to the younger ones. The Clerk will inform the Police and request patrols are increased in that area between 4pm – 7.30pm.

JG also reported that there are still ongoing issues with the drainage across the development but in particular on Martingale Way – the grating and anti-corrosion matting is missing. This is the responsibility of HCA and dialogue via the Steering Group is ongoing.

\*\*Cllr Gilmour joined the meeting at 7.20pm

## 2017/187 WARD MEMBERS REPORT

Cllr Jayne Greenaway (Ward Member for Horsehay & Lightmoor) reported that:

- Cllr Greenaway reported that the capital PRIDE programme had now been agreed and that it was imperative that the Dawley Road footpath/Meadows Junction works are completed. Costings had earlier been received by TWC which were not feasible, and the Parish offered to assist funding the footpath widening works within our Parish boundary. TWC need to be reminded that as this will be a safer route to school from September 2018, that the works need to be done in time for that.
- The capital programme publicity that was put out stating that agreement had been reached regarding all proposed works was done without due consultation with residents. Parish Members and Ward Members. In particular the TRO on Pepper Mill, we were informed of the plans not consulted upon them. The monitoring officer has been advised in relation to this. An FOI was requested regarding the costs of the works and any further proposals for this area. This information will be placed on our website for residents.

**ACTION: Clerk to place a statement on the website regarding the costs of the Pepper Mill works and their effectiveness on website & FB pages for clarification to residents**

## 2017/188 COMMUNITY AFFAIRS

### a) History Group

Councillor Blackburn updated Members: -

- Working with the WLSF, there are to be 14 'History on Foot' walks organised over the summer. There will be 4 walks in our Parish Boundaries/ Posters will be placed in the office display and DB will send maps of the walks for the attention of the PET to ensure they are tidy for the walks. DB will also provide risk assessments – SG will send him templates to use.

### b) Community usage at Lawley Village Academy

The Clerk advised that following significant research into the past documentation/s106 agreements that HB had noted a possible development in relation to the education sums. This was discussed, and it was it was **PROPOSED** by Cllr Parker and **SECONDED** by Cllr Blackburn that the solicitor is contacted to discuss/pursue this avenue. **ALL IN FAVOUR** of this decision. The Clerk will also arrange further discussions with TWC planning/legal department.

**ACTION: Clerk to contact Solicitor to pursue the education sum avenue and to arrange a further meeting with TWC/Legal re CUA status.**

### c) War Memorial Project Working Group

- The Clerk reported that a planning application has now been submitted to TWC with an outcome expected by mid-May.
- TWC will also begin initial exploratory works on the memorial site to establish what materials are underground to enable a stability plan to be put in place w/c 30/4/18
- The Clerk has contacted a different fabricator and is awaiting a date for a meeting to discuss their requirements/costs.

### d) Land Transfer Update

The Clerk reported that the land transfer plan with the required details had now been sent back from the architects and forwarded to HCA & Barratts for their prompt attention.

#### e) Activities Committee update

The Asst.to Clerk gave a brief update for noting:

- Donations of raffle prizes has been very encouraging
- One more band is to be sought
- All other plans are coming together
- We will need to consider which charity the Parish Council is supporting this year – this can then be included on any marketing material for this event and other events such as the Fun Run and Christmas event

#### f) Crime Report

##### RESIDENTIAL

- **POLICE REF: 0255S 110318**

##### **BURGLARY JASMIN CLOSE, THE ROCK**

Between midnight and 9.30am on 11/03/2018

Persons unknown have broken into a shed and forced open a garage door. The garage was attached to the property, although no entry was gained inside the house. Fortunately, nothing was stolen.

- **POLICE REF: 0580S 100318**

##### **VEHICLE CRIME WELL CROFT, LAWLEY**

Between 6pm on 9/03/2018 and 5.35pm on 10/03/2018

Both front and rear number plates were stolen from a vehicle parked outside a house. The vehicle involved was a dark blue Toyota Yaris, registration number FH02HXU.

- **POLICE REF : 0194S 240318**

##### **BURGLARY LAWLEY VILLAGE**

24/03/2018

Several new build houses on a housing development were broken into, damage caused to vehicles and diesel fuel was also stolen.

- **THEFT TELFORD CENTRAL RAILWAY STATION**

Between 21:30hrs 01/04/2018 & 02:30hrs 02/04/2018

A secured Unisex bicycle, electric black in colour with a bag on the back, was stolen from the bike racks where it had been left chained up.

The T& PC Survey from the Crime Commissioner was discussed and completed. The Clerk will submit the survey online on behalf of Members.

#### g) SIDS

The Clerk reported that the 2 SID's devices are now in situ on Milners Lane and Garfield Road. We are still awaiting agreement from Highways as per the location of a socket on Dawley Road. This is disappointing as this is the main area of concern with speeding cars within the Parish. The Clerk will keep chasing TWC for agreement.

#### h) Definitive PROW Mapping

There has been no further information on the mapping. Cllr Blackburn requested that information regarding the 6 paths that we would like to be considered for inclusion as rights of way on the digital map are followed up with TWC Officer. This information was left with the PROW officer at TWC for his attention, but no contact has been received.

#### **ACTION: Clerk to contact TWC Officer in relation to the proposed paths**

#### i) Concerns of Lawley Residents

The Clerk reported that there have been none brought to our attention by residents and that the forum on social media seems to be working as a medium of reporting directly to LVDG.

#### **2017/189 ENVIRONMENTAL UPDATE**

The Deputy Clerk reported that as an example of works continuing to be done:

- Swept up broken glass on kerb edge at Blackbird Close, Rock Road
- Repaired more ruts on grass verge, West Centre Way reference new information body – lorry has driven over the grass verge
- Cemetery Road picked up old metal scaffolding off grass verge
- Swept up broken glass in new layby on Milners Lane
- Old Park Pool dragged out B&Q trolley
- Dawley Road scraped mud off path opposite A & P Motors – mud pushed down from embankment by tractor with side arm
- Princes End play area steps swept up dumped compost and broken glass
- Cemetery Road – Park Road, blown path through the woods

- Blown trundle path
- Blown path from Bartholomew Road to Lawley Green
- Path blown from Arleston pub to M54 bridge – this area needs litter picking
- Large fly tip reported to Kay – LO7 – off Arleston Lane – needs asap concrete block putting in gap in hedge to stop further fly tipping

As an example of works that we rely on the PET for is the removal of fly tipping – evidence has been found in 2 fly tips recently that gave personal information that has now been passed on to TWC Environmental Enforcement to follow through with. This is one of the many examples of works undertaken by our PET that falls outside of the current and proposed TWC contract.

***Public Bodies (Admission to Meetings) Act 1960***

***In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present***

**2017/190            GROUNDS & CLEANSING CONTRACT APRIL 2019**

The Deputy Clerk presented a draft completed questionnaire that she had put together based on previous discussions at Council.

The answers were discussed and after a few minor amendments it was agreed that it should be submitted to RWC to form part of their consultation with P&TC's in relation to the Grounds & Cleansing contract changes.

A further update will be given once the next steps are known

**2017/191            FINANCE**

- Invoices were authorised for payment at the bank
- The Bank Reconciliations were presented at the meeting and duly agreed
- Grant considerations were discussed as below.

APPLICANT	AIMS OF ORGANISATION	PURPOSE OF GRANT	SECTION	AMOUNT AWARDED
Lawley & Overdale Local History Group	To promote/research local history in a variety of formats e.g. events, displays online	Local History Day – portable display board & digital recorder	LGA 1972 s137	250.00
Telford Horsehay Steam Trust Co. Ltd <b>**NEW APPLICATION**</b>	To educate & inform visitors about historic railways and to preserve/maintain premises and line for future generations	To finish off the station building @Lawley Village station – doors, roof works, display boards etc	LGA 1972 S19	600.00
Telford Samaritans	To provide a 24 hour confidential and emotional support for people experiencing distress and despair	To improve acoustics in open plan office space as sound can be a problem. Works expected to cost £1500 - £2000	LGA 1972 s137	250.00
Project Linus	To provide comfort blankets to sick and traumatised children in the area	To assist in the purchase of materials for the volunteers to make the quilts n - increased costs to come in as sponsor for wadding had stopped trading in the UK	LGA 1972 S19	500.00
Laura Deighton Dance Company <b>**NEW APPLICATION**</b>	To teach Dance & musical theatre to a high standard	To financially assist successful students who have been selected for English Youth Ballet production of Cinderella. 1 student lives in the Parish in Lawley	LGA 1972 S45	100.00

The Clerk will contact the applicants in regard of their grant and payment.

**2017/192            AGENDA ITEMS FOR NEXT MEETING**

- COMMUNITY USE AGREEMENT - UPDATE
- WAR MEMORIAL PROJECT GROUP – UPDATE
- LAND TRANSFER - UPDATE

- ENVIRONMENTAL UPDATE – INC. OLD PARK/COMMUNITY GARDEN/STRIP OF HCA LAND ON VG
- ACTIVITIES COMMITTEE – TO BE NOTED
- SIDS - UPDATE
- PROW - UPDATE
- STAFFING (IF REQUIRED)
- CRIME REPORT – TO BE NOTED
- HISTORY GROUP/TRAIL
- GROUNDS & CLEANSING CONTRACT/PET TEAMS

**2017/193 CORRESPONDENCE**

The Clerk shared the following:

- The Clerk completed an expression of interest for £18k of funding for the war memorial as no specific legacy grants are available and we have been asked to apply via this funding stream for our bid to be considered. Outcomes will be known by 11<sup>th</sup> May.

**2017/194 DATE OF NEXT MEETING**

It was **NOTED** that the **ANNUAL & FULL COUNCIL** parish meeting would take place on **THURSDAY 10<sup>th</sup> MAY 2018 at Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 8.35pm

Signed..... Chair

Date.....