



**Minutes of the Full Council meeting held at Leonard Smith House, West Centre Way
On Thursday 13th September 2018**

PRESENT:

Cllr. Jayne Greenaway, Cllr Rob Parker, Cllr. Darren Blackburn, Cllr Bill Gilmour, Cllr Sheila Slaney, Cllr Mike Phillips

CLERK:

Sharon George

IN ATTENDANCE

Cllr Jacqui Seymour (Ward Member for Wrockwardine)

2018/051 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

2018/052 APOLOGIES

Cllr Martyn Jobe – Holiday

Cllr Kevin Guy – Work Commitments

Cllr Joy Francis (Ward Councillor Ketley & Overdale) – Borough Commitments

Cllr Raj Mehta (Ward Councillor Horsehay & Lightmoor) – Mayoral Duties

APOLOGIES RECEIVED AND ACCEPTED

It was noted that apologies should be given in advance to the Clerk where possible and that any apologies are formally agreed by a vote taken at the meeting

2018/053 DECLARATIONS OF INTEREST

Councillor	Interest	Declaration	Minute no.
Cllr Darren Blackburn	Personal	Community Affairs – Chair of Local History Group	2018/059a

2018/054 PUBLIC PARTICIPATION

2 residents in attendance – Mr & Mrs J Yorke raised issues of:

- Areas on phase 8 that need attention – footways and paved areas need weed control treatment
- Synders Way – weeds are growing through in the unfinished gravel path
- They will be objecting to the planning application for the ANPR cameras on Morrisons due to displacement of parked cars, deliveries, bus route interruption etc.
- Clerk is to send the Residents Forum contact details for them to join the online forum to report their concerns.

2018/055 MINUTES

The minutes from the **Full Council meeting** held on **12th July 2018** were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Parker and **SECONDED** by Cllr. Slaney.

2018/056 DEFINITIVE MAPPING RE PROW's

TWC officer Andrew Careless was in attendance to explain the process for consideration of PROW's for placement on the Definitive Map.

- Cllr Blackburn highlighted the PROW's for consideration for the Definitive Map for 2026
- Cllr Blackburn also raised concerns regarding the PROW's that exist on Phase 5,9 & 11 of the development that appear to have been overlooked by the Developers in their recent planning application.
- LO4 an annexed bridleway is to be enforced
- LO15A – status is verified as on the definitive map
- Phase 9 includes PROW's LO24 – 27 plus LO29. Andrew Careless advised that LO 24 & LO26 can be accommodated. LO27 must be a PROW through the phase. LO25 may be lost – try to utilise Lower Rock Road and connect through to cycle track – developers to upgrade this currently un-adopted road
- A DMMO to be completed for LO19
- Phase 11 – LO10 bridleway will need to be diverted

2018/057 COUNCILLORS REPORTS

Councillor Blackburn reported that:

- So far, the charity clothes bin has been fine but the other in the adjacent parish by the Queens Arms has been a mess of late. I noted last Sunday the SID on Milners Lane not flashing up; is it operational? Awaiting battery change.
- Ref the gate access - it was left wide open for 2 days last week (Thursday and Friday) until the late evening. Lock opened by a former resident of the area with a key obtained by whose knows what means. Issue was reported to TWC on Friday and he was told the gate lock maybe changed for the umpteenth time soon. Residents need to be yet again reminded that the legal TRO from 1980 is still binding that resident accessibility via the gate is only through contact with TWC.

Councillor Parker reported that:

- Nothing to report

Councillor Gilmour reported that:

- the potholes on the start of Damson Drive have been repaired, but unfortunately to a very poor standard. The highways repair team has visited the site on 3 occasions and still the works were not completed and those that have been are starting to break up.
- Raised concerns over an elderly lady sleeping rough on LO48/50 – reported to Police and STAY Project
- Members from the STAY Project are interested in maintaining a raised bed in the Community garden – to be followed up

Councillor Slaney reported that:

- There is a lack of dog waste bins on the Wrekin Path – this has been raised with TWC and additional bins requested
- Road/parking issues along Birchfield Way is a continual problem and is an accident waiting to happen as drivers do not give way when an obstruction is on their side of the road – road rage is commonplace
- Weed control required on the Wrekin Path and the adjacent steps – Pictures to be sent to provide evidence to be forwarded to developers/TWC for action.

Councillor Phillips reported that:

- It seems that the completed highways/footpath & lighting works on Lawley Farm have resulted in adoption by TWC

Councillor Greenaway reported that:

- She has received several reports about ASB on Glendale and the MUGA on the Village Green. The Police and ASB team at TWC have been made aware.
- There are also several ongoing issues on Overdale and a resident who has been in touch with the Police was assaulted by the person of interest and this has been passed onto the Police for action/attendance
- The local team are not as visible in the Parish and resources seem to be concentrated on the Town Centre more – this is not acceptable and will be raised with the SNT Inspector.

2018/058 WARD MEMBERS REPORT

Cllr Jacqui Seymour (Ward Member for Wrockwardine) reported that:

- There is a planning application in for Brook Lodge that she has concerns about – the Parish have raised objections regarding dangerous access and egress
- Enquired about the possibility of a Community Defibrillator to be outside Lawley Community Centre – This is a good idea in principle and can be further explored.

2018/059 COMMUNITY AFFAIRS

a) History Group

Councillor Blackburn updated Members: -

- September 1st History Day at Lawley Community Centre was very successful with over 80 people visiting
- A Past and Present Event will take place at The Place on 15th September. Over 30 groups will be in attendance.

b) Community usage at Lawley Village Academy

The Clerk reported that following a discussion with TWC officers she was informed that a letter has been sent to the Academy sponsors Reach2 giving them 3 options to move the agreement forward. It is not expected that a response will be forthcoming until later in the new term in September. The Clerk will follow this up with TWC and see what the next action is likely to be.

c) War Memorial Project Working Group

- The Clerk reported that an initial drill hole has been done to determine the status of the subsoil regarding stability. She will advise its outcome in due course.
- The Clerk and the Chairman contacted British Ironworks and met with the MD to discuss our design in more details. We are awaiting news of what can be done and at what cost.
- It is now certain that we will not have a memorial erected in time for the Centenary Remembrance in November.

d) Land Transfer Update

The Clerk reported that we are waiting to hear back from Developers/HE on the land transfer.

e) Activities Committee update

There will be a de-briefing meeting in early October – date to be advised

f) Crime Report

Nothing to report

g) Remembrance Project Proposals

All the Projects proposed below will be linked via dedicated Website pages in the weeks leading up to Remembrance Sunday

SILENT SOLDIERS

- One fixed to the external office wall for permanent display.
- Initial plans to move the second around key sites in the Parish have been scrapped following the theft of the Market Drayton Soldier. They are held in place by a ground spike and are not at all secure.
- Propose to fix in the grounds of Newdale School in the run up to Remembrance Sunday, next to the Poppy Rocks rockery created last year. The School always have an excellent series of Remembrance projects that educate and engage the pupils and there is added security as the school grounds are secured at night and weekends.
- This would also mean that the Silent Soldier project has a strong presence in Overdale/Newdale as well as Lawley

Councillors very complimentary about the Soldier on display on the outside wall of the office and positive comments received from residents also

- **ACTION: HB Councillors agree for you to contact Rachel Cook, Headteacher at Newdale School**

ARMED FORCES COVENANT GRANT SILHOUETTES

- Grant application was successful, and six silhouettes have been provided.
- They are designed to be seated on benches but at time of writing they have not been delivered so I haven't had chance to work out the finer details of fitting them. They can be fitted outdoors for long periods, They will be deployed after Bob returns from holiday w/c 24th September
- My proposal is to seat them as follows:
 1. The bench near the War Memorial site
 2. The Community Garden
 3. Old Park green space
 4. Outside the Community Centre
 5. Lawley Village Green by the Clock tower
 6. St Johns Church (as the service is held here)
- If Councillors agree I will start liaising with the site owners where necessary
- I also must write a report for the AFC on how we used the silhouettes by the end of November. If they are happy with what we have done, we are able to keep the silhouettes for future events.

ACTION: HB Councillors agree in principle the locations but more information on the fixings and security of them is required before a final decision is made. Take to next meeting in October for discussion

ROLL OF HONOUR

- I originally planned to link the names of those who served from the Parish with the Silent Soldier project as he moved around locations. However as explained above this is no longer practical.
- If Councillors agree we could publish a weekly Roll of Honour leading up to Remembrance Sunday with X number of names being added to the website every week

ACTION: HB to undertake publishing a Roll of Honour in run-up to Remembrance Day

LAMPPOST POPPIES

- As this is a 2-person job and we don't have a PET Apprentice I have made arrangements direct with TWS to "borrow" an operative to help Bob put up and remove the Poppies (at no cost to the Parish).
- They will be put up as usual on main routes through the Parish in mid- October

ACTION: The Clerk will order 3 x wreaths from RBL for remembrance services within the Parish in November

h) Concerns of Lawley Residents

The Residents Forum is still active, and we have had direct contact from some residents asking for assistance – we have directed them to the best source for assistance in most cases and assisted with others directly.

2018/060 ENVIRONMENTAL UPDATE

Update provided by HB Deputy Clerk:

INCREASED WORKLOAD

- Significantly increased workload as the TWC Public Realm team have been disbanded. I must report everything via Everyday Telford and things are taking much longer to be dealt with.
- The working relationship with our Public Realm Officer meant that he was very proactive and dealt directly with residents over matters ranging from enforcement letters for overgrown hedges blocking paths to ordering seed for the wildflower beds. I now must do this personally or request that TWC Enforcement team take action – which involves a lot of chasing for requests to be followed through!
- Also, TWC have not carried as much pruning over the past 18 months as previously done so overgrowth is worse this year. This is more obvious around the Parish, and as residents appear reluctant to use the Everyday Telford App we are receiving many reports directly. Much of this work requires the tree team or the tractor and sidearm so again must be reported and progress monitored.

PET WORK

- Bob continues to provide his usual excellent service and takes a significant amount of work from me by being proactive and using his initiative. He is also completing so much work that I am having problems keeping up with him on the website PET pages.
- He is being approached by many residents directly around the Parish who are unhappy with the lack of maintenance by both TWC and BVT and he deals with their queries and comments professionally.
- We have been receiving a much higher number of compliments than usual about his work as it is increasingly obvious to residents that the PET provides a first-class service.

WHEELCHAIR ACCESS

- In addition to the usual PET work I have recently started working with a resident who uses a large electrical wheelchair and has an Assistance Dog to help with certain medical conditions.
- She is not able to use the smaller minibus deployed by ARRIVA due to parking issues and consequently travels around the Parish in her wheelchair much more frequently.
- She has a different perspective from other pedestrians and is working with other wheelchair users to provide me with information on environmental work that is required to improve mobility for them around the Parish.

GROUNDS AND CLEANSING CONTRACT

- There has been no official update on progress of the contract from TWC and I am still being advised that the earliest I can expect to get costs for the work currently carried out by the PET will be the end of October.
- I am however aware that the TWS workforce have been told there will be a meeting “soon” to update them on progress so watch this space.

2018/061 PLANNING UPDATE

Phases 5, 9, 10 & 11 of the development are all now registered in Planning at TWC - phases 5,9 & 11 are all called in and it is expected that phase 10 will also be called in for determination at Planning Committee.

Whilst there is no date yet for the phases to be heard at TWC Planning Committee, Members need to note that Councillors will be required to raise our objections at the meetings so please be prepared. The next Planning Committee dates are 24th October, 14th November & 5th December.

We have also called in the application for the ANPR cameras at Morrisons – this has raised many objections already and a petition is circulating in the Square.

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

2018/062 FINANCE

- Invoices were authorised for payment at the bank
- The Bank Reconciliations were reviewed and signed

2018/063 CONFIDENTIAL ITEMS

Noted

2018//064 AGENDA ITEMS FOR NEXT MEETING

- COMMUNITY USE AGREEMENT - UPDATE
- WAR MEMORIAL PROJECT GROUP – UPDATE
- LAND TRANSFER - UPDATE
- ENVIRONMENTAL UPDATE – INC. TWC GROUNDS AND CLEANSING CONTRACT
- PROW - UPDATE
- CRIME REPORT – TO BE NOTED
- HISTORY GROUP/TRAIL
- PLANNING UPDATE

2018/065 CORRESPONDENCE

The Clerk shared the following:

- Telford Samaritans have written to express their thanks for the Grant received from the Parish Council
- The Clerk asked members to consider a second phone line or a mobile phone as one outside line was not enough in the office. Members agreed, and costings are to be obtained and taken to October meeting.

2018/066 DATE OF NEXT MEETING

It was **NOTED** that the **FULL COUNCIL** parish meeting would take place on **THURSDAY 11th OCTOBER 2018 at Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 9.35pm

Signed..... Chair

Date.....