



**Minutes of the Full Council meeting held at Leonard Smith House, West Centre Way
On Thursday 18th July 2019**

PRESENT:

Cllr. Jayne Greenaway, Cllr Rob Parker, Cllr Mike Tyler, Cllr John Yorke

CLERK:

Sharon George, Clerk

IN ATTENDANCE

Helen Barker, Deputy Clerk

Judy Parker, Assistant Clerk

2019/048 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

2019/049 FINANCE

- a) Invoices were authorised for payment at the bank
- b) The Bank Reconciliations were reviewed and signed

2019/050 CO-OPTION UPDATE

The declaration of acceptance of office was duly signed by Cllr John Yorke and witnessed by the Clerk. The Code of Conduct was accepted and signed for. Members/staff welcomed John onto the Parish Council

2019/051 APOLOGIES

Cllr Shaun Davies – LA Commitment

Cllr Raj Mehta – LA Commitment

Cllr Lee Vidor – Work Commitment

Cllr Amrik Jhawar – Borough Commitment

Cllr Eileen Callear – Borough Commitment

Cllr Mark Boylan – Borough Commitment

Cllr Jacqui Seymour – Borough Commitment

APOLOGIES RECEIVED AND ACCEPTED

It was noted that apologies should be given in advance to the Clerk where possible and that any apologies are formally agreed by a vote taken at the meeting

2019/052 DECLARATIONS OF INTEREST

| Councillor | Interest | Declaration | Minute no. |
|-----------------|-------------------|---|----------------------|
| Cllr John Yorke | Member of LVCA | LVCA Signage proposal Conducted traffic survey sent to TWC | 2019/054 2019/055 |
| Cllr Rob parker | Parent Rep at TTS | Colliers Way TRO | 2019/055 |

2019/053 PUBLIC PARTICIPATION

None present

2019/054 LVCA SIGNAGE PROPOSAL

Members of the LVCA had been invited to attend the meeting to discuss their proposal in more detail regarding locations/funding but no one attended so the item was not discussed fully but a map showing an overview of possible locations for any gateway signage to be placed was presented by the Deputy Clerk, following a meeting/drive around the Parish with the Parishes Highways liaison Officer. It was noted that if the decision was taken to place signs at the Parish boundaries there were 11 suggested sites on the main entry routes. If it was decided to place signs on the routes into each of the various communities within the Parish there were 22 suggested sites.

2019/055 HIGHWAYS UPDATE

Officers from TWC attended the meeting: Adam Brookes, Group Manager for Highways & Network Management and Phil Lorenz - Traffic Engineer.

a) An update on existing concerns previously raised with TWC was as follows:

- Dawley Road NAL Socket – to be installed by 25th July and arrangements then made to move SID's into the new location
- TRO's Dawley Road/Colliers Way – these are being finalised and will initially go to relevant Parish & Wards for comment prior to public consultation in September. Cllr Parker raised various points of concern re his role as a parent rep. at TTS and was asked to email these through to Highways and a meeting on site was offered in early August.
- Dawley Road – pedestrian surveys and ATC to date – this info/data will be included in the options to be considered to improve safety which will be sent to Members in the next few weeks for comment. It was suggested that we may be asked to financially contribute to the costs for any scheme to be put in place. Questions were raised about the S106 monies unspent that are allocated to the Lawley Farm development being used towards this project along with capital funding from Pride monies being available.
- Pepper Mill Scheme – a safety scheme to further enhance those already implemented is being considered following a public consultation which showed that a zebra crossing was the option preferred. Council requested sight/costs of the scheme as they had not been informed of this and how it was to be funded as 2 previous safety schemes had already been undertaken.
- Station Road residents had raised speed concerns directly to Highways and requested speed monitoring be undertaken – the road will be added to the list for monitoring. The Clerk pointed out that we have a SID we could put in place but whilst phase 10 works are prevalent at the bottom end of Station road it would not reflect the perceived speeds. This work can be monitored, and a SID put in place to collect data at a more appropriate time.

b) Traffic signal survey received from LVCA

- Adam Brookes informed Members that TWC were aware of the issues raised and commented that the LA have external consultants looking into the traffic flow and systems currently in place and that the issues raised in the LVCA report have been passed to the consultants. There are two more junctions on the Lawley system to go live and then the whole system can be reviewed, and any improvements/adjustments can be made based on the findings of their report.

NB Cllr Mike Tyler left the meeting to attend a personal commitment.

2019/056 MINUTES

The minutes from the **Full Council meeting** held on **20th June 2019** were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Parker and **SECONDED** by Cllr. Greenaway.

Matters arising from Minutes:

- Clerk confirmed that action arising from 2019/028 re contacting Rev. Ian Oliver had been completed in relation to grounds maintenance – he was invited to send email/letter regarding assistance for funding towards costs. Also, Cllr Mark Boylan had been in contact with him to organise a 'Community tidy-up' in the cemetery.
- Clerk confirmed that action arising from 2019/028 re possible creation of new safe route to school across playing fields/village green to facilitate increased footfall from phase 6 is being investigated and a meeting with Deputy Clerk & Cllr Tyler is arranged to look at the required route to enable detail to be discussed with the relevant department at TWC.
- Clerk confirmed that action arising from 2019/029 re Cllr Callear's request to re-open discussions with TWC and community usage at the Carpenter Centre had been followed up with TWC and a meeting is to be arranged with officers, Ward members/Clerk in September.
- Clerk confirmed that action arising from 2019/029 re travellers' site ongoing issues raised by Cllr Jacqui Seymour has been followed up and a meeting requested.
- Clerk confirmed that action arising from 2019/029 re ward funding will be an agenda item at the next meeting but initial thoughts are towards community noticeboards and traffic calming.

2019/057 COUNCILLORS REPORTS

Cllr Parker – nothing to report

Cllr Jayne Greenaway - reported that she had attended the Teldoc meeting following many complaints from residents and that they acknowledged that the telephone system needs improving along with website access for the Lawley surgery. This is still work in progress currently.

She reported that she had also been contacted about a 'uniform swap shop' for our local schools which is to be implemented to enable parents to 'trade in' outgrown uniform.

Cllr John Yorke – shared an A4 leaflet that he has produced that he will be delivering to residents in the Dawley Bank ward of the Parish to introduce himself and provide his contact details if they have any concerns they wish to discuss.

2019/058 WARD MEMBERS REPORTS

Cllr Eileen Callear sent in a written report in her absence:

Borough Councillors Report

Cllr Eileen Callear – Member for Ketley & Overdale

Amrik and I carry out Ward Walks every Sunday across the area. We visited Overdale and delivered the PC newsletters at the same time. We also visited Newdale, Old Park, Rockall Way, Dawley Bank and Lawley - We reported any issues that we noted at the time – general issues like potholes and some street signs that need repairing or replacing.

There have been a couple of ongoing issues to deal with this month. The residents of Barracks Close and BVT met with us to discuss some ongoing issues in the area. There are issues with littering and rubbish disposal from the businesses in the vicinity, and parking is a major concern. There were a few suggestions offered, and we will continue to work with the residents and BVT to try to assist.

I have been in contact with Sharon regarding the Carpenter Centre (Linden Centre), following the last Lawley PC meeting and we have briefly discussed the current situation with regards to the lack of community provision in the Overdale area. Some of the residents of Overdale feel a little bit frustrated at the loss of this important community centre, and the lack of a community facility has left some older residents feeling isolated. Amrik, Mark and I will be looking into the matter and will keep the PC updated on any progress – we really hope we can get some community use back in Overdale.

Cllr. Jacqui Seymour – had been in contact to say that no meeting date has been forthcoming to discuss the traveller's site. The Clerk is to chase up with TWC.

ACTION: Clerk to chase a meeting date re travellers site concerns.

2019/059 COMMUNITY AFFAIRS

a) War Memorial Project Working Group

The Clerk stated that the War Memorial is to be installed on 31st July and she is liaising with the fabricators/ground contractors to ensure it goes smoothly. Once the memorial is in place the ground works can be finished to an acceptable standard to allow a dedication service & remembrance ceremony – a final surface finish will be looked at in 2020 when we have monitored any movement on the path area due to the ground still settling. The lighting of the memorial is also in hand with WPD and plans to lay an electric feed are ongoing.

A dedication ceremony is to be worked on and a draft guest list will be drawn up to include all that have been involved in the project. Local clergy will also be contacted to take part in the dedication.

A Remembrance service in November will need to be organised and the Clerk has already contacted the RBL to assist with this as interest from local scouts/brownies to be included has already been received.

b) Land Transfer Update

The Clerk confirmed that the Section 115 licence is in hand and is expected in the next few weeks, however there are still concerns regarding the unmaintained areas and discussions with TWC are ongoing. The discussions with Barratts and HE are ongoing as costings for works needed to bring the areas up to an adoptable standard are being sought – Either the works are completed prior to adoption or a commuted sum for the Parish to undertake the works will be required.

c) Councillors Pride Fund

It was requested by Cllr Davies that this was an agenda item for further discussion, but Cllr Davies was unable to attend the meeting.

Projects put forward to date are new noticeboards for the Parish and environmental enhancements.

d) Summer Fest update

The Assistant Clerk reported that despite the weather being less than kind this year that a large number of people attended the event although it was noticeable that there were not as many as last year when the weather was a hot summers day. It was still a very enjoyable and successful day for all who attended. A total of £484 was raised by the Parish on the day for Blood Bikes and this will be presented along with proceeds raised at the Fun Run in October. A date for Summer Fest 2020 has been set for 11th July so please note in diaries!

2019/060 PLANNING UPDATE

- **LDO Site TWC/2019/0504** – following comments received from residents and the earlier discussion with Highways Officers about the possible impact of the TRO in Colliers Way on the development proposals it was agreed to add these comments to the planning portal. It was also noted that Cllr. Mark Boylan had “called in” the proposals to be heard at TWC Planning Committee.
- **Rock Road Recycling plant TWC/2019/0133** – it was noted that Johnsons application to vary conditions is likely to go to TWC Planning Committee in September.

2019/061 BUS UPDATE

The Deputy Clerk summarised the previously circulated update on the proposed changes to the local bus service as follows:

- The 11 will be changed to an hourly service with an extension to the route incorporating Wellington via Wrekin Retail Park and Arleston. There will also be an additional loop in Lawley to include Proctor Avenue and the full length of Birchfield Way.
- The 19 will also travel along Proctor Avenue.
- The X4 to Shrewsbury will travel to Wellington via Lawley to allow additional choice for residents wishing to take a more direct route to schools, Telford College and the train station. This will require 2 additional bus stops on West Centre Way near to the Grazing Cow. These will be temporary initially until Highways have sufficient information to determine the best permanent location.

Councillors agreed that the reinstatement of a more direct service from Lawley to Wellington was to be welcomed as residents had been asking for it since the previous service was withdrawn.

ARRIVA have suggested that the Parish might wish to explore the option of moving the bus shelter on Dawley Road to West Centre Way once permanent locations have been agreed. They have no plans to run a service via Dawley Road as it is not commercially viable. Councillors felt that the costs indicated are rather expensive but agreed to re-consider this possibility once the service was established and a permanent location is agreed.

2019/062 PET/ENVIRONMENTAL UPDATE

The Deputy Clerk advised that PET work is being done to schedule and the relationship with IDVERDE continues to be positive. A very competitive quote had been received for assistance with moving the SIDs and this will be taken up shortly

2019/063 CORRESPONDENCE

- A thank you letter was received from Hope House for the recently awarded £250 grant.
- There was an incident of trapped wildlife reported in the grille at Newdale Pool. TWC were directing residents to the Parish to deal with as they believed we had a key to open the grille which we do not. We have ascertained that access can be arranged via Shropshire Fire & rescue who will contact a local keyholder. This information has been passed to TWC for future use and an information post put out with the details of contact for any further incidents. The moorhens were successfully rescued.
- Initial correspondence received from TWC regarding the implementation of a Parish Remuneration Panel for guidance to Parishes when administering Members Allowances. Further information will be sent once all PTC's have been consulted
- Notice received to inform that Richard Partington has stepped down from his MD position at the Council with mutual agreement.

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

2019/064 CONFIDENTIAL ITEMS

Items were noted

2019/065 AGENDA ITEMS FOR NEXT MEETING

- LVPA COMMUNITY USE AGREEMENT
- DATE TO BE ARRANGED FOR A DEVELOPMENT PLAN MEETING FOR THE COUNCIL
- PROJECTS RE PRIDE FUNDING
- WAR MEMORIAL UPDATE / LAND TRANSFER CONSIDERATIONS
- WARD FUNDING/MATCH FUNDING
- TRAFFIC SAFETY SCHEMES/FUNDING

2019/070 DATE OF NEXT MEETING

It was **NOTED** that the **FULL COUNCIL** parish meeting would take place on **THURSDAY 5TH SEPTEMBER 2019** at **Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 9.40pm

Signed..... Chair

Date.....