



**Minutes of the Full Council meeting held at Leonard Smith House, West Centre Way
On Thursday 14th November 2019**

PRESENT:

Cllr. Jayne Greenaway, Cllr Raj Mehta, Cllr Rob Parker, Cllr Mike Tyler, Cllr John Yorke

CLERK:

Sharon George, Clerk

IN ATTENDANCE

Helen Barker (Deputy Clerk)
Cllr Jacqui Seymour (Ward Member for Wrockwardine)
Rev. Ian Oliver (Dawley Baptist Church)
PCSO Claire Ellis (SNT)

2019/102 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

The Chairman asked that it be minuted that sincere thanks be passed to the Clerk & Asst. to Clerk for the work put into the Dedication Ceremony to make it a truly memorable occasion. All Members agreed that a sterling job had been completed.

2019/103 FINANCE

- a) Invoices were authorised for payment at the bank
- b) The Bank Reconciliations were reviewed and signed

2019/104 APOLOGIES

Cllr Eileen Callear – Borough Commitment
Cllr Shaun Davies - Borough Commitment
Cllr Amrik Jhavar- Borough Commitment
Cllr Mark Boylan - Borough Commitment
Cllr Lee Vidor – Work Commitment

APOLOGIES RECEIVED AND ACCEPTED

It was noted that apologies should be given in advance to the Clerk where possible and that any apologies are formally agreed by a vote taken at the meeting

2019/105 DECLARATIONS OF INTEREST

Councillor	Interest	Declaration	Minute no.
		NONE RECEIVED	

2019/106 PUBLIC PARTICIPATION

None present

2019/107 DAWLEY BAPTIST CHURCH

We had been contacted by Rev Ian Oliver regarding the extension to create a larger Community Facility at Dawley Baptist Church and invited him to address the meeting with further details of the project. A capital investment sum of money is being sought.

Councillors were given an overview of the background to the project, how it started with just a kitchen refurbishment and grew into a much larger extension that the church believes would 'fill the gap' for the need for additional facilities in the local area.

The plans showed versatility in design to cater for a number of uses at any one time. It is a well thought out design overall. Councillors asked several questions in relation to storage and proposed charges and capital raised to date.

Councillors thanked Rev Oliver for presenting the project and advised that we would get back to him in due course once Members had the opportunity to discuss in more detail.

ACTION: Clerk to draft a response and share prior to sending to Rev Oliver

2019/108 MINUTES

The minutes from the **Full Council meeting** held on **17th October 2019** were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Yorke and **SECONDED** by Cllr. Parker. **All in Favour**. Matters arising from that meeting:

2019/084 Update: The Asst Clerk contacted the Prostrate Screening Charity and confirmed that the Parish Council would be delighted to fund a session on 8th June 2020 at Lawley Community Centre. Further dialogue will be had in the new year to confirm specific details.

2019/109 COUNCILLORS REPORTS

Cllr Parker – reported that:

- He had been contacted re concerns about the height of the wall feature on phase 9 off Davenham Walk/Churchward Drive – it appears higher than shown on the cross sections in the planning application and no amendments were seen. The LPA advise it is built as per plans submitted.

Cllr John Yorke – reported that:

- He was in contact with residents regarding the ongoing phase 11 development and parking issues on Concorde and the ‘mess’ on the roads from the movement of the spoil across the phases. The Clerk informed him that the developers are contacted regularly regarding the cleaning of the roads and that both the LA conditions monitoring officer and highways technicians are in attendance daily looking at the wheel wash facilities and the road sweeping.

Cllr Raj Mehta -reported that:

- He had been contacted about the lack of street lighting on Bryce Way past the school. It is quite dark for a residential street. The Clerk is aware of issues with the services but will raise the question at the next LVDG project meeting.
- He also raised concerns about dogs off leads with no owners in sight in the play area off Smallhill Road. The Clerk pointed out that this play area is not in our Parish but is a point of concern to be noted. The lack of a Dog Warden adds to the problem as under the new contract there is not a person who would go out to ‘round up’ any loose dogs. Cllr Mehta will take this up with the LA.

NB: Cllr Mehta left the meeting at 6.55pm

Cllr Mike Tyler – reported that:

- The bollards in Lawley Square have all been removed and parking is an even bigger problem than it was before as vehicles are now parking on pavements. When are the bollards to be replaced? The Clerk informed him that new bollards would be in place by the end of November ready for pre inspection prior to handover/adoption by the LA.
- He also raised the lack of bins across the development – are any additional bins planned? The Clerk informed him that this has been raised both with TWC and the developers. The Council policy is that bins are only generally placed adjacent to open spaces rather than on footpaths and the issue of maintenance (emptying) costs arise. The Clerk will raise it at the project group.

Cllr Jayne Greenaway – reported that:

- There have been several ASB reports and damage done to parks, pitches and verges in the local area by quad bikes. This appears to have been done ‘for fun’ but is at a great cost and danger to pedestrians. The Police have been sent video/picture evidence for investigation.
- To reiterate the issues of mud on the roads during the movement of the spoil across the phases. She has spoken to the enforcement team directly requesting closer monitoring.

2019/110 WARD MEMBERS REPORTS

Cllr. Jacqui Seymour

- Advised that she had submitted her Ward Funding proposal of £500 for a contribution to the costs of repair of the path on the Village Green that is a H&S issue. Members thanked her for her support with this project.
- Enquired about the consultation documents for the Dawley Road scheme – The Clerk advised her that we are expecting them to be sent to Ward and Parish Members in the next couple of weeks before going out to public consultation.

- The Lawley Park information that is publicly available has raised a few eyebrows and she looks forward to seeing more detail in due course.

2019/111 COMMUNITY AFFAIRS

a) Community Use Agreement

Councillor Parker attended the CUA Meeting with Cllr Greenaway and the Clerk. He reported that it was a productive meeting and that there appears to be some acknowledgement from other parties regarding the need for this issue to be resolved in a positive way for all concerned. A further meeting is planned for mid -December.

b) Highways Update

Highways update from meeting held 5th November 2019

Present: AB Adam Brookes (TWC), PL Phil Lorenz (TWC), JG Cllr Jayne Greenaway, AJ Cllr Amrik Jhawar, MT Cllr Mike Tyler, LV Cllr Lee Vidor, JY Cllr John Yorke, SG Sharon George (Clerk)

• Dawley Road scheme – consultation outcome

AB shared that 30+ responses to the consultation had been received. The scheme has been enhanced to include a raised crossing point, additional lining and buffers. As the crossing is to be raised, then additional costs will be added as drainage now has to be considered. \$106 monies +interest is to be used plus the Parish contribution of up to £10k. The proposed TRO lining will also be undertaken as part of the scheme. The scheme is expected to be started early 2020 but will be delivered in this current financial year

A summary of the revised scheme Inc. costings is to be sent to the Parish & Ward members prior to publication.

• Local TRO's – timetable for consultation

The TRO for Dawley Road is to be included in the proposed Scheme that will be sent to Members in the near future. Other areas (Colliers Way etc) are being worked on currently and will be sent for viewing prior to publication

• SIDS – lamp posts & structural testing? Costs?

It was confirmed by PL that all lighting stock has been structurally tested so there would be no costs involved if we wished to mount any new/smaller SID's onto the lighting columns, but locations would still need to be agreed. They requested that any data we record is shared with Highways which SG agreed to do.

• Speed limit on Lawley Drive – now a built-up area – should be 30mph.

The speed limit on Lawley Drive was discussed and it was raised that it used to be a 30mph road when it was open countryside and is now 40mph and it is a built up, populated area. The speed limit will not revert back to 30mph under any circumstances, however, the Safer Roads Partnership (SRP), are looking at the road and ATC recording strips will be put in place along the whole stretch from the motorway junction to the white Church and data collected. SG requested that any data is shared with the Parish when available.

The traffic light junction for Bird Way (phase 7) and Peregrine Way (Phase 6) was discussed as to when this will become an active junction. AB said that currently did not have a timescale for activation and were awaiting the developers. SG will raise the question with the LVDG Project Group.

• Bellpit/Caledonian Way speeding

PL stated that he had met with Cllr Parker on site to ascertain which locations would be best suited for placement of SID's and these had been agreed by Highways. The outcome of the TRO publication/consultation would have a bearing on the final placements, but it was felt that utilising the SID's in this location would be beneficial. SG stated that she is awaiting quotes from Morlock to take to Council as it would be better if the smaller SOD's could be used here rather than the current ones.

• 'Quick Fixes'

JY questioned if any of the 'Quick Fixes' mentioned by AB at a previous meeting had been implemented – he referred to the LVCA report and correspondence received from DP (a former TWC Highways Manager) in 2017. (Repeater signs on WCW, Clearway signage on /Drive & WCW, additional signal heads etc) AB explained that legislation had changed since 2017 regarding repeater signs and what is currently in place is compliant. The box junction on WCW is now in place although SG raised that it is in the main ignored by drivers, but it is in place. Any additional works/changes will await the outcome of the overall review currently being undertaken across the Borough by external consultants.

CCTV/red light cameras were also promised back in 2017 following a spate of accidents on the main Lawley crossroads. AB explained that monitoring cameras were in place but did not record any data and were there to monitor the traffic flow. Red light cameras cannot be put in place by TWC, the instruction must come from the police and to date this has not been implemented. There is only one such camera in the Borough currently.

- **Drainage issues**

SG raised the drainage issues in various parts of Lawley – particularly the overflowing manholes in the area around the War memorial – ‘public realm’ have stated that it is the remit of Highways to deal with and SG said that we had spoken about this on 3 occasions with different departments and nothing was being done. AB said that a colleague had responded but we have not received the email – he will chase and forward to us.

- **Communications**

SG reported that we are now receiving street works/PRIDE notices – we are receiving all areas but better than none!

- **AOB**

Items discussed:

Bryce Way:

We have been made aware of a petition being raised by residents of Bryce Way regarding speeding cars and it has been noted that they are to hold a demonstration by blocking the road. We have not been contacted officially and neither have highways. We will endeavour to find out more about their concerns.

WCW Railings:

We were delighted to see the long-awaited pedestrian safety railings installed along with the central reservation protection at the crossing point, however, following an accident on 4.11.19, 3-4 of the barriers were demolished. They certainly showed why they were needed as the outcome could have been so different without them, fortunately no one was injured. We await their quick replacement.

Glendale – no dropped kerb:

JG raised that there is no dropped kerb on an area of Glendale, and this is causing issues for residents with mobility issues and pushchairs. She explained the exact location to PL, and this will be investigated.

It was noted that the Parish are disappointed that despite agreeing to help fund the Dawley Road Scheme by up to £10k, we have received no response/thanks to our offer. In addition, we still have not had sight of the final consultation document on a scheme that we have been fighting for the past 10 years.

Cllr Parker stated that he was also disappointed that no TRO scheme, especially Colliers Way, has been forthcoming for our comment, despite meeting the highway officer on site in August

c) VE Day Celebrations (8-10 May 2020)

The Clerk shared a letter received from SSAFA advising of the 75th anniversary celebrations of VE day (8-10 May 2020) and VJ Day (15th August 2020) that will both be marked across the nation. It was suggested that there is the ‘Toast to the Nation’ commemorated at the War Memorial on 8th May 2020 and a 40’s themed street party held on Sunday 10th May 2020. These ideas will be costed into the budget proposals for 2020/21 and discussed further in the new year.

d) Land Transfers

The Clerk advised that the Barratts land transfer is going through and the works required have been agreed. There is a hold up with the HE land whilst works required are looked at prior to any agreement for transfer.

e) Councillors Pride Funding

As previously mentioned, Cllr Seymour has proposed £500 to be match funded by the parish for path works on the Village Green. Cllr Greenaway has escalated the path issue as it is a great H&S concern but as we have been informed that it will be placed on a schedule for repair in due course, then she will also look at using some Ward Funding to help with the costs. It would be best to relocate the path as the issue is tree root damage so this will be considered when obtaining costings.

f) Christmas Events

The Clerk advised that there are Christmas events on:

Wednesday 4th December at LVPA

Saturday 7th December at LPA

Sunday 15th December is Lawley Follow the Star in partnership with River Church and BVT

g) SID's

We are obtaining information for newer, smaller devices that can be attached to lamp posts so are easier to move.

Costs of circa £2k each dependant upon model is the figure we are looking at.

It was **PROPOSED** by Cllr Parker and **SECONDED** by Cllr Yorke that a sum of £4k be available to purchase 2 devices and get them working in situ as soon as possible. **All members in favour**

ACTION: Obtain definite costings for mobile SID's and purchase up to £4k.

2019/112 ENVIRONMENT

The Deputy Clerk presented written reports:

- **Update on PET July to September 2019** – items were noted in relation to the rise in the number of trolleys that are being dumped in the pond at Old Park. The Wrekin Trundle is in a bad state of repair and is impassable in places – this has been repeatedly reported to TWC but to date no works have been scheduled – this will be monitored and followed up.
- **Green Guarantee Big Vote Projects:**

Community Garden:

Councillors were asked to approve use of the grant to:

- Buy in IDVERDE services to spray the existing grass, remove the top layer of turf and rotovate to create a large meadow area dissected by a grass path
- Purchase wildflower seed, bulbs and small shrubs appropriate to the Orchard and meadow areas
- Provide appropriate signage explaining the purpose of both areas

All planting and ongoing future maintenance can be provided by the PET.

This was discussed and it was **PROPOSED** by Cllr Greenaway and **SECONDED** by Cllr Parker that the grant should be used as per the proposal. **ALL IN FAVOUR**

Action: Clerk to liaise with Idverde/TWC to get proposals in place.

- **St. Saviour public open space:**

Councillors decided to form "a small working group to decide what they want to see on the site. Cllrs Davies, Yorke and Tyler expressed a wish to be part of the working group." It was also decided to contact local residents to put forward proposals for the site.

Councillors were asked to approve use of the grant initially to:

- Councillors agree membership, and a meeting schedule. for the working group in order that residents can be consulted about enhancements and the grant funding can be committed before the financial year end.
- Councillors agree to fund the work to reduce the height and width of the hedge (c. £100) so that work can be carried out before the Christmas break
- Councillors agree that ongoing hedge maintenance be added to the PET work schedule

This was discussed and it was **PROPOSED** by Cllr Yorke and **SECONDED** by Cllr Tyler that the grant should be used as per the initial proposal and that residents should be contacted re the possibilities for enhancement. **ALL IN FAVOUR**

Action: Clerk to liaise with Idverde & draft letter to residents re proposals

- **Renewal of Idverde contract:**

Various options for renewal of the contract were discussed and noted with both options to be included initially in the draft budget.

2019/113 PLANNING UPDATE

- **Pre-app -Land East/West of Dawley Road** – briefly discussed – limited information available at this stage
- **Grove Road application TWC/2019/0902-** Strong objection to be lodged as previously – time wasting exercise for all again

2019/114 CORRESPONDENCE

Correspondence received:

- Email request received from St Johns Church for assistance with Grounds maintenance costs. We had budgeted an annual sum for which they apply of £1600. It was **PROPOSED** by Cllr Parker and **SECONDED** by Cllr Greenaway that the sum budgeted for should be granted to the Church. A vote was taken and **ALL IN FAVOUR**
- A thank you card received from Sandra, widow of recently deceased ex-Councillor Ken Rathbone for the donations to Alzheimer's UK & Dementia UK.
- A letter from a gentleman from Shrewsbury, who when visiting family in Lawley, wrote to congratulate the Parish on the 'stunning Memorial' that has been erected.
- Thank you letter from Mayor Cllr Stephen Reynolds for his invitation to represent the Borough at the recent dedication ceremony of the War memorial to which he was honoured to attend and was very complimentary about the project.
- Letter from TWC re a new date for the budget briefing which is now 7th January 2020.
- Letter received from Cllr Mick Treviss from Shifnal Town Council thanking Cllr Greenaway and the Clerk for meeting with him to impart information on our War Memorial project journey as they look to embark on a similar journey to create a new Memorial.
- Letter received from TWC re date for return of Precept information to be submitted – 1st February 2020 is the latest deadline.
- Cllr Yorke gave a reminder about bids for the Eileen Hower Fund via BVT and shared a draft agreement re the LVCA that would be discussed at the LVMC meeting for information

NB: Cllr Tyler left the meeting at 8.40

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

2019/115 CONFIDENTIAL ITEMS

Items were noted:

2019/116 AGENDA ITEMS FOR NEXT MEETING

- COMMUNITY USE AGREEMENT
- WARD FUNDING
- SID's
- CAPITAL FUNDING REQUEST – DAWLEY BAPTIST CHURCH
- STAFFING MATTERS

2019/117 DATE OF NEXT MEETING

It was **NOTED** that the **FULL COUNCIL** parish meeting would take place on **TUESDAY 17TH DECEMBER 2019 at Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 9.10pm

Signed..... Chair

Date.....