LAWLEY AND OVERDALE
PARISH COUNCIL

A meeting of the above-named Parish Council will take place at **Leonard Smith House, West Centre Way** on **Thursday 13th FEBRUARY at 6.00pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed

Clerk to the Council

AGENDA

Date: 4th February 2020

1. **Chair's Welcome**

2. **Finance**
    - To consider and approve payments (to be tabled at the meeting if required)
    - Bank Reconciliation

3. **Apologies**
    To receive apologies from Members unable to attend

4. **Declarations of Interest**
    To receive any Declarations of Interest (declarations may be declared at any time during the meeting)

5. **Public Session**
    The meeting will be adjourned to allow members of the public (if present) to discuss issues and concerns with Members. (The time allocated for public participation is at the discretion of the Chair).
    The meeting will re-convene for the following business to continue.

6. **Minutes**
    To **APPROVE** and **ACCEPT** the minutes from the Full Council meeting held on **16th January 2020 (Appendix A)**

7. **Councillors Session**
    - Opportunity for Councillors to report/share any issues and/or resident contact with other Members

8. **Ward Members Session**
    - Opportunity for Borough Councillors to report/share any issues and/or resident contact with Parish Council Members

9. **Community Affairs**
    - Community Use Agreement – update
    - Community Speed-watch – update
    - Carpenter Centre - update
    - Bin locations/solutions

10. **Planning**
    - Phase 11 application
    - Grove Road application

11. **Correspondence**

12. **Co-option**
    To agree the co-option process to fill a vacancy.(**Appendix B)**
    To discuss meeting arrangements moving forward (Times/Locations)

13. **Staffing matters**

14. **Agenda items for next meeting**
    Members are invited to suggest items for discussion <u>at the next Parish Council meeting</u>

15. **Date of next meeting**
    The next Parish Council meeting will be the **Full Council Meeting** that is due to take place on **Thursday 12th March 2020 at** **Location TBC** commencing at **6.00pm.**