



**Minutes of the Full Council meeting held at Leonard Smith House, West Centre Way
On Thursday 5th September 2019**

PRESENT:

Cllr. Jayne Greenaway, Cllr Shaun Davies, Cllr Amrik Jhawar, Cllr Raj Mehta, Cllr Rob Parker, Cllr Mike Tyler, Cllr Lee Vidor, Cllr John Yorke

CLERK:

Sharon George, Clerk

IN ATTENDANCE

Helen Barker, Deputy Clerk

Judy Parker, Assistant Clerk

Amanda Nguyen-Xuan – Resident

7 members of O.P.R.A. - Residents

2019/071 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

2019/072 FINANCE

- a) Invoices were authorised for payment at the bank
- b) The Bank Reconciliations were reviewed and signed
- c) Financial Regulations reviewed and remain unchanged. Insurance renewal and financial risk assessment 2019/20 – upgraded to include cover for the War memorial and associated land. Members agreed to the increase as part of the 3-year arrangement we have in place. This was **PROPOSED** by Cllr Parker and **SECONDED** by Cllr Vidor. All Members in favour.

2019/073 APOLOGIES

Cllr Eileen Callear – Borough Commitment

Cllr Jacqui Seymour – Borough Commitment

APOLOGIES RECEIVED AND ACCEPTED

It was noted that apologies should be given in advance to the Clerk where possible and that any apologies are formally agreed by a vote taken at the meeting

2019/074 DECLARATIONS OF INTEREST

Councillor	Interest	Declaration	Minute no.
Cllr John Yorke	Member of LVCA	Personal Interest	2019/085
Cllr Lee Vidor	Member of Lawley Safer Roads Residents Group	Personal Interest	2019/078
	Parent of children at LPS		2019/085
Cllr Mike Tyler	Parent of child at LPS	Personal Interest	2019/085
Cllr Raj Mehta	Governor at LPS	Personal Interest	2019/078
			2019/085
Cllr Amrik Jhawar	Member of planning Committee	Personal Interest	2019/075
			2019/082

2019/075 PUBLIC PARTICIPATION

Members of the Old Park Residents Association attended to raise concerns about the LDO planning application TWC/2019/0504. A copy of their concerns is attached to the minutes for the record. Councillors listened to their views and

offered support and will speak against the application on their behalf at planning committee when it is heard on 25th September. Cllr John Yorke will represent the Parish Council at that meeting.

NB Cllr Jhawar took no part in the discussion with OPRA

2019/076 GREEN GUARANTEE SITES

TWC officer Mark Latham, Ecology & Green Infrastructure Specialist, attended the meeting to discuss the 2 open spaces that were successful in being awarded £1000 each from the Big Green Vote that was held last year. The two spaces are the Community Garden, Managed by the Parish and POS at St Saviours. The sites were discussed in depth by Members and the Community Garden is in the process of being evaluated to enhance the use by local wildlife along with specialists from RSPB and Idverde so it was felt that the money could be used to implement ideas/advice from them.

The site at St Saviours is a well-used open space used by families for picnics and play – ideas for bulb planting, trees and enhanced grass cutting schedule were raised. It was felt that as this will affect properties/families immediately adjacent to the site that a small working group should be set up to decide what they want to see on the site. Cllrs Davies, Yorke and Tyler expressed a wish to be part of the working group and the Clerk will write to immediate neighbours of the site and ask residents to express an interest in being part of the group or to put ideas forward.

ACTION: Clerk to write to residents of Nelsons Walk, St Helier Drive, St Aubin Drive, Isiah Avenue, St Saviour Close, ST Brelade Close & Plant Close to seek their views on enhancement of the open space.

2019/077 MINUTES

The minutes from the **Full Council meeting** held on 18th July 2019 were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Yorke and **SECONDED** by Cllr. Parker. All in Favour.

2019/078 HIGHWAYS

Members had been sent proposals to consider for safety schemes on Pepper Mill outside LPS and for Dawley Road prior to the meeting.

A robust discussion took place regarding the Pepper Mill scheme as this had already been implemented and there was a funding gap to fill of £35k which the Parish was been asked to contribute towards. Following lengthy reasoned discussions, a proposal was put forward that Parish contribute £15k to the scheme – this was **PROPOSED** by Cllr Davies and **SECONDED** by Cllr Mehta. A **VOTE** took place and Cllrs Davies, Mehta, Yorke, Jhawar & Tyler voted **FOR** the proposal, Cllrs Parker & Vidor voted **AGAINST** the proposal and Cllr Greenaway **ABSTAINED** from the vote. The Proposal was therefore carried by the majority. The Clerk will inform Highways of the Council decision.

The other Road Safety Scheme on the Dawley Road is to go out to Public Consultation following discussion by Members as the options they would like to see put in place. The Parish had requested that an additional option of a zebra crossing be considered and costed as part of the scheme(s) available as this has been requested for an extended period. Highways added the option, but it could only be installed in conjunction with other safety options to support it. There was also a funding gap of £10k on the scheme with our preferred options. The Lining on Dawley Road/Village Drive was questioned as this should be part of the TRO consultation that will be coming out and not costed into this scheme and the Lawley Farm s106 monies for Dawley Road should be increased by £2k as the sum is index linked. A proposal was put forward that taking the above points into account that the Parish would contribute UP TO £10k - this was **PROPOSED** by Cllr Davies and **SECONDED** by Cllr Yorke. A **VOTE** took place and **ALL MEMBERS IN FAVOUR**.

The Clerk will raise the questions on the lining and the monetary amount of s106 and inform Highways of the Council decision.

ACTION: Clerk to contact Highways re parish partnership working and queries on the Dawley Road options

2019/079 COUNCILLORS REPORTS

Cllr Parker – reported that:

- he had received complaints about the new Pepper Mill crossing, that it was in the wrong location in relation to the entrance to the school. Parents & children were still crossing the road and not using the crossing point. Was the scheme fully finished as there were no barriers to direct users to the crossing point? The Clerk will seek verification of this.
- He also asked about the possibility of using our SID's on Caledonian Way and what the cost would be to get NAL Sockets and agreed locations from TWC Highways. The Clerk will investigate this as there was to be TRO put in place in that area in the not too distant future.

ACTION: Clerk to seek verification that the Pepper Mill scheme is complete and to check on TRO on Caledonian Way and possible location of SIDs

Cllr Jayne Greenaway - reported that she had attended the Phase 11 public consultation and that it was well attended by over 140 residents attending to talk to Developers and see the indicative scheme prior to a full planning application being submitted.

Cllr John Yorke – reported that:

- He had attended the Phase 11 public consultation and met residents of Concorde at the venue to share their concerns regarding the movement of the soil over an intense initial 12-week period and periodically thereafter.
- Contacted by residents of Hill Fold seeking additional parking – this is difficult as the area is fully developed and land ownership shared by TWC/WHT so very little scope for any enhancements
- Issues with large tree on Hill Fold that is causing loss of light to a resident – to be established if on Council or private land
- Parking on the double yellow lines around the Bulls Head pub is causing an issue – requested enforcement by police. Clerk will send Cllr Yorke details of the local SNT.

Cllr Mike Tyler – reported that:

- He had been contacted by residents about the lack of community facilities across the development and this was a concern he shared. Council members are aware of the background to the lack of current provision and there is to be a meeting with TWC soon to discuss.
- Safer routes to school had been previously raised in creating a route for children primarily from Phase 6 to access LPS safely. The Deputy Clerk has enquired what the procedure is to create a new route and was awaiting a full response. This will be an agenda item at the next meeting.

NB Cllr Mike Tyler left the meeting to attend a personal commitment.

Cllr Shaun Davies – reported that:

- The issue previously raised regarding the lack of grounds maintenance in the cemetery at Dawley Baptist Church had been discussed and the church are obtaining quotes for a more structured approach to their maintenance contract. Cllr Boylan has also contacted the Church about doing a community 'tidy-up'. The Clerk has also contacted Rev Oliver about writing in to the Parish requesting financial assistance towards maintenance costs as they had previously done, and she will then bring that to the Members for discussion.

Cllr Amrik Jhawar – reported that:

- He had been contacted by residents of Damson Drive, Bellpit & Colliers Way about speeding traffic. The Clerk will investigate the possibility of using our SID's and what the cost would be to get NAL Sockets and agreed locations from TWC Highways.

ACTION: Clerk will investigate possible location of SIDs on the reported roads

Cllr Raj Mehta- reported that:

- There is a problem with speeding traffic on Lawley Drive and that a near miss had been reported at the junction off Peregrine Drive (Phase 6 to phase 7) involving a mother with a pushchair as the red light was not observed by the offending car when she was crossing. There used to be a 30mph limit on this road before the development and yet it is now 40mph – The Clerk will investigate why this is and can it be changed now that this a built-up area.

ACTION: Clerk will investigate why there is a 40mph limit and can it be changed now that this a built-up area.

Cllr Lee Vidor – reported that:

- He had been approached by Lawley Scout Group as to the possibility of a council grant. The Clerk will obtain details from him and send the necessary forms out for completion
- He had noticed that the highway signage directing people/traffic to the Lawley Community Centre is no longer on the railings at the junction of Lawley Drive/Pepper Mill. The Clerk will investigate with Highways where this has gone.
- He had been contacted by several residents happy that the limited parking at Morrisons is not currently going ahead and thanked all concerned in challenging the proposal.

ACTION: Clerk to send out grant forms and check LCC signage with Highways.

Cllr. Jacqui Seymour – had been in contact to say that a meeting date of 17th September has been forthcoming to discuss the traveller's site. An update can be given by the Clerk at the next meeting as Cllr Seymour will be on annual leave.

2019/081 COMMUNITY AFFAIRS

a) War Memorial Project Working Group

The Clerk stated that the War Memorial is now installed so the ground works can be finished to an acceptable standard to allow a dedication service & remembrance ceremony – a final surface finish will be looked at in 2020 when we have monitored any movement on the path area due to the ground still settling. The lighting of the memorial is also in hand with WPD and plans to lay an electric feed are ongoing. Costings have been received for the completion of the ground works around the memorial and preparation works for the electrical feeds required - these totals £4350+Vat. Acceptance of the quote was **PROPOSED** by Cllr John Yorke and **SECONDED** by Cllr Rob Parker. A vote was taken, and all members were in favour. The Clerk will instruct the company and liaise with them re days of work schedule.

The Clerk tried to register the Memorial with Historic England & Imperial War Museum, but no memorial can be registered until it has been in situ for more than 30 years.

A dedication ceremony is to be worked on and a draft guest list will be drawn up to include all that have been involved in the project. Local clergy will also be contacted to take part in the dedication. A date of 14th October was agreed as the date to hold the ceremony. The Clerk will draw up a guest list and share with Members for approval prior to sending out invitations. There will be light refreshments organised in the Grazing Cow - Clerks will organise with pub management.

A Remembrance service in November would have been ideal and the Clerk has already contacted the RBL to assist with this but unfortunately all local reps from RBL are involved in other parades. Cllr Davies said that it takes at least 6 months to organise a parade and it is something that we do not have time to undertake this year. It was discussed that a wreath laying service could be held on Armistice Day instead this year and the Clerks will investigate creating an order of service for this for further discussion at the next meeting.

Councillor John Yorke asked that it be minuted that the Parish and all those involved in the project should be proud of this achievement.

b) Land Transfer Update

The Clerk confirmed that the Section 115 licence is in hand and that HE has agreed to complete the required works prior to transfer. The discussions with Barratts are ongoing and competitive costings for works needed to bring the areas up to an adoptable standard have been received from Idverde which have been sent to Barratts for information – Either the works are completed prior to adoption or a commuted sum for the Parish to undertake the works will be required.

c) Councillors Pride Fund/Ward Funding

Projects put forward to date are new noticeboards for the Parish and environmental enhancements.

d) Community Use Agreement update

It was noted that a full options meeting is scheduled for 25th October to ascertain the current position and how this can be moved forward.

e) Safer Route to School phase 6

This was an issue that Cllr Mike Tyler asked to be investigated at the meeting in July. The Deputy Clerk has made enquiries but is still awaiting a full response regarding process. This will be an agenda item for the next meeting.

f) Newsletter

The Assistant Clerk advised that the Autumn/Winter edition of the Newsletter will be distributed at the end of November. Councillors suggested the following items for inclusion: War Memorial, PET, Highways, Planning update as well as a "You asked, we did" section.

We have been assured by our printer that we will not have a repetition of the problem with the Spring/Summer edition when he was unable to deliver within the identified timeline.

g) SID's

The Clerk reported that we have operational/technical issues with both SID's, and she has arranged for the company to collect them as they have not been in situ for most of their warranty period whilst awaiting agreement for location points from TWC. A discussion took place regarding the difficulty in moving these devices and the Clerk was asked to contact other Parishes to see what devices they have that are easier to move and locate and what the costs are. This information can be brought to Council at the next meeting.

2019/082 PLANNING UPDATE

- **LDO Site TWC/2019/0504** – This was fully discussed in the public session with the residents from OPRA in attendance. Cllr. Mark Boylan (Ward Councillor) and Cllr John Yorke will both speak against the application at Planning Committee.
- **Rock Road Recycling plant TWC/2019/0133** – it was noted that Johnsons application to vary conditions is likely to go to TWC Planning Committee in September. Ketley PC have 'called in' this application.
- **Phase 11 Public Consultation** – This was a well-attended event and we are hopeful that residents/Parish concerns will be considered before an application is submitted.

NB Cllr Amrik Jhawar took no part in any of the discussions involving planning.

2019/083 PET/ENVIRONMENTAL UPDATE

The Deputy Clerk advised that PET work is being done to schedule and the relationship with IDVERDE continues to be positive. She reported that 3 groups are now managing raised beds in the community garden, Stay Project, Childminders Hub & local Cubs Group. She asked Councillors to think about the PET for 2020 as we will be starting our budgeting prior to the Christmas break. PET Budgeting will be an agenda item at the next meeting

2019/084 CORRESPONDENCE

- An email received from the local History Group reminding Members about the History Day on 14th September to which they are invited. There will be Remembrance Walk on Saturday 9th November which has proved popular in the past few years it has been held
- The Clerk raised an item relating to screening for men over 50 for Prostate cancer. There is no screening programme automatically available and we had noticed that other P&TC's had funded sessions in the past 12 months and asked if the Council would consider undertaking this. It was decided that the Clerk should liaise with other local PC's and see if a jointly funded session could be a possibility. The Clerk will investigate and report back to Members.

ACTION: Clerk to contact Dawley, Dawley Hamlets, Wrockwardine and Ketley PC's to see if a joint venture could be viable.

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

2019/085 CONFIDENTIAL ITEMS

Items were noted

2019/086 AGENDA ITEMS FOR NEXT MEETING

- COMMUNITY USE AGREEMENT
- WAR MEMORIAL UPDATE / LAND TRANSFER CONSIDERATIONS
- WARD FUNDING
- SID's
- SAFER ROUTES TO SCHOOL
- PET BUDGET
- ARMISTICE DAY SERVICE

2019/087 DATE OF NEXT MEETING

It was **NOTED** that the **FULL COUNCIL** parish meeting would take place on **THURSDAY 17th OCTOBER 2019** at **Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 9.45pm

Signed..... Chair

Date.....