



**Minutes of the REMOTE Annual Parish & Full Council meeting held at Leonard Smith House, West Centre Way  
On Thursday 14<sup>th</sup> May 2020**

*Due to the current Covid-19 epidemic and the changes in legislation dated 7<sup>th</sup> April 2020, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, allows for all local authority meetings to be held remotely, either by video or telephone conferencing, live streaming or web chat. The legislation also allows the election process for the posts of Chairman & Vice Chairman to be held alone without the standing AGM items re Policies, Insurance risks, Standing Orders, Code of Conduct, Committees etc which can be included as part of an ordinary Council meeting when it is conducive to do so.*

**PRESENT:**

Cllr. Jayne Greenaway, Cllr Shaun Davies, Cllr Amrik Jhawar, Cllr Raj Mehta, Cllr Rob Parker, Cllr Lee Vidor. Cllr John Yorke

**CLERK:**

Sharon George

**IN ATTENDANCE**

None

**2020/001 ELECTION OF CHAIRMAN**

In compliance with LGA 1972 s15(1)(2) and Standing Orders, nominations for the role of Chairman were received by the Clerk prior to the meeting in the event of more than one nomination being received.

The outcome of that process was as follows:

Cllr Jhawar **PROPOSED** Cllr Mehta as a nominee for the role of Chairman and this was **SECONDED** by Cllr Yorke

Cllr Vidor **PROPOSED** Cllr Greenaway as a nominee for the role of Chairman and this was **SECONDED** by Cllr Parker

The ballot outcome was declared by the Clerk and returned Cllr Mehta as Chairman by 5 votes to 3.

The ballot will stand, and the newly elected chairman will be Cllr Raj Mehta

**2020/002 DECLARATION OF ACCEPTANCE OF OFFICE AS CHAIRMAN TO THE PARISH COUNCIL**

Cllr Mehta verbally accepted the office of Chairman of the Parish Council and a signed declaration, witnessed/signed by the Clerk will be deferred for signature once restrictions on meetings are lifted and will be attached to the minutes as a point of record. All Members agreed to accept a verbal Declaration of Acceptance under the circumstances.

**2020/003 CHAIR'S WELCOME**

The Chair welcomed everyone to the meeting and thanked Cllr Jayne Greenaway for the work she had done representing the Parish for the past 5 years. He also thanked Cllr Vidor for organising the audio conference link for tonight meeting

**2019/004 ELECTION OF VICE CHAIR**

In compliance with LGA 1972 s15(6) and Standing Orders, nominations for the role of Vice Chairman were received by the Clerk prior to the meeting in the event of more than one nomination being received.

The outcome of that process was as follows:

Cllr Mehta **PROPOSED** Cllr Yorke as a nominee for the role of Vice Chairman and this was **SECONDED** by Cllr Davies

Cllr Parker **PROPOSED** Cllr Vidor as a nominee for the role of Vice Chairman and this was **SECONDED** by Cllr Greenaway

The ballot outcome was declared by the Clerk and returned a shared result of 4 votes for each candidate.

The Chairman cast his deciding vote in accordance with Standing Orders in the event of tied votes and voted in favour of Cllr Yorke.

The ballot will stand, and the newly elected Vice Chairman will be Cllr John Yorke

**2020/005 APOLOGIES**

Cllr Mike Tyler (Family Commitments)

**APOLOGIES RECEIVED AND ACCEPTED**

*It was noted that apologies should be given in advance to the Clerk where possible and that any apologies are formally agreed by a vote taken at the meeting*

**2020/006 DECLARATIONS OF INTEREST**

Councillor	Interest	Declaration	Minute no.
Cllr S Davies	Borough	Leader of the Council	2020/011
Cllr A Jhavar	Borough	Member of TWC planning committee	2020/011
Cllr R Mehta	Borough	Cabinet Member	2020/011
Cllr J Yorke	Community	Member of LVCA	2020/011
Cllr L Vidor	Parish Council	Works for company providing virtual meeting software	2020/011

**2020/007 PUBLIC PARTICIPATION**

No members of the public were present

**2020/008 MINUTES**

The minutes from the **Full Council meeting** held on **12<sup>th</sup> March 2020** were **APPROVED**. It was **RESOLVED** that the minutes be \*signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Greenaway and **SECONDED** by Cllr. Parker.

\* Minutes will be deferred for signature once restrictions on meetings are lifted.

**2020/009 COVID19/COMMUNITY**

- Events –A discussion took place regarding planned events for June & July. There was a planned testing event for Prostate Cancer which we were sponsoring planned for 8<sup>th</sup> June. The Summer Fest planned for July was also discussed and it was **PROPOSED** by Cllr Davies and **SECONDED** by Cllr Mehta that both events will have to be postponed due to current Covid19 restrictions. A **VOTE** was taken and **ALL IN FAVOUR**.
- #KindleKindness – this is a TWC Initiative to support the communication available to people in hospital and care homes during the pandemic. Several P&TC's have already supported this initiative and Kindles have been presented to PRH and care homes across the Borough. It was **PROPOSED** by Cllr Davies and **SECONDED** by Cllr Parker that £1000 should be given to show our support. A **VOTE** was taken and **ALL IN FAVOUR** that the sum of £1000 would be paid from the Partnership Working budget. The Clerk requested details to pay directly to TWC and will contact the Officer for the details to make payment.
- Grants- As we held no Council meeting in April due to Covid19 we did assess the grant applications via email and gave £500 each to Telford Crisis Support and Project Linus, both of whom are working to support the Community and NHS during the crisis. This was **PROPOSED** by Cllr Greenaway and **SECONDED** by Cllr Davies and **ALL IN FAVOUR**. The Clerk organised the payments to be made.

**2020/010 MEETINGS CALENDAR 2020/21**

A draft meetings calendar was presented to Members for review/acceptance. It was decided to await the outcome of the TWC Meeting next week when their Calendar will be disclosed to see if there would be any clashes with TWC Council meetings. The Clerk will review and amend as required and send out to Members for agreement.

***Public Bodies (Admission to Meetings) Act 1960***

***In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present***

**2020/011 CONFIDENTIAL ITEMS**

Items were Noted

**2020//012 AGENDA ITEMS FOR NEXT MEETING**

- COMMUNITY FACILITIES - UPDATE
- EVENTS UPDATE
- COMMUNITY SPIRIT (LAWLEY BUNNY ETC)

**2020/013 CORRESPONDENCE**

The Clerk shared the following:

- We have been contacted by Puddleducks nursery based at LCC with a view to re-opening following Government guidelines for early years settings to conduct risk assessments/procedures to ensure it is safe to do so. WE have

been working with the Nursery Manager looking at a full risk assessment as they hire the setting and we, as Landlords, need to ensure we are satisfied with the things put in place. Councillors agreed that we satisfy ourselves with the arrangements made whilst being supportive to the group.

- Contacted by a Community food Group requesting help during Covid19 epidemic. They have contacted all P&TC's in this regard and concerns have been raised by a number of Councils regarding the purpose of funding requested. The Clerk has sent out an application for a grant along with our grant policy and is yet to receive anything back. Councillors will be informed if any further correspondence is received.

#### **2020/014 DATE OF NEXT MEETING**

It was **NOTED** that the **FULL COUNCIL** parish meeting would take place on **THURSDAY 11<sup>th</sup> JUNE 2020 (TO BE CONFIRMED)**  
**REMOTELY commencing at 6pm**

The meeting closed at 7.45pm

Signed..... Chair

Date.....