



Minutes of the Parish Council meeting held at Leonard Smith House, West Centre Way
On Thursday 12th January 2017

PRESENT:

Cllr. Jayne Greenaway, Cllr. Darren Blackburn, Cllr. Rob Parker, Cllr Bill Gilmour, Cllr Mike Phillips, Cllr Kevin Guy, Cllr Charles Dillon

CLERK:

Sharon George

IN ATTENDANCE:

Helen Barker (Deputy Clerk)
Cllr Jacqui Seymour (Ward Member for Wrockwardine)

2016/092 CHAIR'S WELCOME

The Chair welcomed everyone to the meeting.

2016/093 APOLOGIES

Cllr Gary Duncombe (Work Commitments)
Cllr Joy Francis (Ward Member for Ketley & Overdale - Borough Commitments)
Cllr Raj Mehta (Ward Member for Horsehay & Lightmoor – Personal commitments)
Cllr John Ashford (Ward Member for Ketley & Overdale – Personal commitments)
Cllr Mark Boylan (Ward Member for Ketley & Overdale - Illness)

APOLOGIES RECEIVED & ACCEPTED

2016/094 DECLARATIONS OF INTEREST

Councillor	Interest	Declaration	Minute no.
Cllr Darren Blackburn	Personal	Comm. Affairs-History Group Chairperson	2016/099b

2016/095 PUBLIC PARTICIPATION

None Present

2016/096 MINUTES

The minutes from the **Full Council meeting** held on **14th December 2016** were **APPROVED**. It was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. This was **PROPOSED** by Cllr. Blackburn and **SECONDED** by Cllr. Phillips

2016/097 WARD MEMBERS REPORT

- Cllr Jacqui Seymour (Ward Member for Wrockwardine) reported that she had been approached by a resident on Pepper Mill for a designated disabled parking space at the front of their property and that one had now been provided. The Clerk shared that the Parish had also been asked about this and we had stated that we would have no objection to one of the existing parking spaces being altered but would object to one on the house side as this will adversely affect the flow of traffic but suggested that BVT should also be consulted and they had indeed objected on the grounds that the property in question already had allocated parking at the rear of the property plus a garage and that there were a number of people with mobility issues in the local area and all could not have designated spaces due to limited on road parking. We shared this with TWC but they had already contacted the resident to say a space would be created for them.
- The Clerk reminded Council & Ward Members that the planning application for the extra care facility just outside our Parish Boundary is back into planning with new agents and access/egress plans which will impact on both Dawley Road and Arleston Lane. Members have concerns about this as both are used as walking routes to school – the Clerks will raise it with Highways at the Parish Liaison meeting in February.

2016/098 POLICE REPORT

A police report will be forwarded to Members and attached to the Minutes when received on 16th January. Staffing/illness are the reasons why no report has been sent by the SNT.

2016/099 COMMUNITY AFFAIRS

a) Newdale/Overdale Pitches

Various options for fencing types were looked at but it was suggested that a Project Design Committee group is formed:

this consists of Cllrs, Greenaway, Blackburn, Phillips, Gilmour and Dillon

They will meet on Thursday 19th January to further discuss a number of points:

- Agree a map of the area re location of pitches/building/car parking
- Create an indicative plan of the site
- Update the project plan
- Fencing options/costs
- Investigate other uses for site out of season

Following these discussions the clerk will organise to meet with TWC in early February.

b) History Group

Cllr Blackburn updated Members:

- Group is to recommence on 20th January 2017
- The Group now has 38 members regularly attending
- 42 Group members attended the Lawley Remembrance (War Memorial walk) in November and in recognition of this has received 2 certificates from the Commonwealth War Graves Commission for their work in visiting and championing the graves of the men & women buried in the cemeteries' at St Johns Church, Lawley and Dawley Baptist Church restoring them to Living Memory.

c) Community usage at Lawley Village Academy

No further update available at this time. The clerk has sent in a complaint regarding our exclusion from this process to date.

d) Community Bus Update

The bus service had the trial extended with TWC until 31st January, 2017. Data shows that from September to January the average was 6 users per week. Councillors discussed the ratio of cost/numbers of residents using the bus and it was **PROPOSED** by Cllr Kevin Guy and **SECONDED** by Cllr Charles Dillon that the service offered is terminated at the end of January. **ALL** members were in agreement. Alternatives are to be explored by the Clerks.

ACTION: HB/SG to advise TWC of the decision to terminate this service and to put a notice out to residents of the same. Explore any possible alternatives

e) Community Garden/Land at Old Park

No further information to report as the season dictates any works to be completed. The footpath repairs in the Community Garden are agreed and the raised beds will be repaired/replaces as soon as the weather allows. The Clerk will contact Old Park Residents Association regarding the land in that area that we will also hold a lease on.

ACTION: SG to contact OPRA re leased land

f) War Memorial

Cllr Guy apologised that the initial meeting of a working group had not taken place as other events & Christmas had made for a busy period. He had however done some initial research as below and made some suggestions of possible interested parties/stakeholders for the project

The War Memorials trust has a lot of information about how to support the maintenance and repair of memorials, listing and a helpful guide for developing new memorials. It **does not** offer grants for new memorials. I have attached a help sheet from their site that gives an outline of project development steps - www.warmemorials.org

Funding

Heritage Lottery Funding - <https://www.hlf.org.uk/about-us/news-features/funding-historic-war-memorials-funding-and-protection> (Funding is available to build new memorials but it must be part of a programme that meet the aims of the fund rather than a stand alone project. This would be a critical step in community ownership and the management of the memorial site in the future.)

DCMS – War Memorials Grant Scheme - <http://www.memorialgrant.org.uk/index-2.html> (A VAT recovery scheme rather than direct funding)

Covenant Fund – <https://www.gov.uk/government/publications/covenant-fund-guidance-on-how-to-apply> (Priority 4 up to £20,000 may cover some of the involvement activities although unlikely to cover the actual build).

A detailed search of Grant finder should be requested when there is more detail about the project. I am sure Telford and Wrekin's Partnership Manager could arrange this using the Council's subscription.

An update will be given at the next meeting

g) Newdale NEAP

There is no further update on this item at present.

h) SIDS

The Clerk informed Members that a meeting had taken place with Highways and the sites we had earmarked for the placement of the SIDS was discussed. TWC Highways will confirm the areas and inform us of the agreed placement of up to 6 poles to mount the SIDS at the required locations. This will be confirmed at the Highways meeting in February 2017 and then an official order for the two devices can be placed.

2016/100 PET UPDATE

The Assistant Clerk reported that the team continue to provide a good quality service around the Parish with details provided on the website. The PET Apprentice has completed his NVQ Level 3 Induction and the first tutored session will take place at the Parish Office on 17th January. The recent changes in TWCs Public Realm team were noted.

2016/086 DEFINITIVE MAP – WORKING GROUP

No further update on this item

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

2016/101 FINANCE

1. Draft Budget 2017/18 discussed and the precept agreed. This was **PROPOSED** by Cllr Bill Gilmour and **SECONDED** by Cllr Mike Phillips. A **VOTE** was taken and **ALL IN FAVOUR**. The Clerk will complete the relevant forms for TWC and submit in time for 5th February deadline.
2. All invoices tabled were authorised for payment
3. Bank Reconciliation agreed

2016/102 AGENDA ITEMS FOR NEXT MEETING

- COMMUNITY GARDEN
- WAR MEMORIAL UPDATE
- PITCHES UPDATE
- PLUS STANDING AGENDA ITEMS (PET, COMMUNITY AFFAIRS, POLICE REPORT)

2016/103 CORRESPONDENCE

- Thank you letter from Home Start T&W for the grant award
- Thank you letter from RBL Poppy Appeal for the money raised from the Lamp post poppies
- Email complaint received from a resident regarding Quad bikes on footpath off Marlborough Way – followed up with Police
- Phase 7 Street names agreed and request for Proctor Avenue to be considered as street 1 of this phase in recognition of Cllr Tony Proctor who died in 2016 after serving on the Parish for over 25 years. Recognition for Cllr Clive Mollett, who also died in 2016, was discussed but as requests have been received from 2 other sources to use his name in recognition of works undertaken as a Ward Councillor within his Ward we did not put forward any request for his name to be used.
- The Clerk informed Members that a formal complaint has been sent to TWC regarding the use of the office as a polling station on 8th December 2016 and the decision not to allow usage in the future. TWC asked if Members would reconsider this and after discussion it was decided that when a satisfactory response was received regarding our complaint, then at that point we would look at our decision and advise them accordingly.
- The Clerk advised that after 3 years of trying to obtain a post box in Lawley Square that one is expected to be fitted by end of March 2017
- Confidential items were also discussed (Management Centre/HCA land)

2016/104 DATE OF NEXT MEETING

It was **NOTED** that the next parish council meeting would take place on **THURSDAY 16th February 2017 at Leonard Smith House, West Centre Way commencing at 6pm**

The meeting closed at 8.50pm

Signed..... Chair

Date.....