



A meeting of the above named Parish Council will take place at **Leonard Smith House, West Centre Way** on **Thursday 14<sup>th</sup> September 2017 at 6.00pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed  
Clerk to the Council

**AGENDA**

Date: 8<sup>th</sup> September 2017

**1. Chair's Welcome**

**2. Apologies**

To receive apologies from Members unable to attend

**3. Declarations of Interest**

To receive any Declarations of Interest (declarations may be declared at any time during the meeting)

**4. Public Session**

The meeting will be adjourned to allow members of the public (if present) to discuss issues and concerns with Members. (The time allocated for public participation is at the discretion of the Chair.)

***The meeting will re-convene for the following business to continue.***

**5. Minutes**

To **APPROVE** and **ACCEPT** the minutes from the Annual/Full Council meeting held on **13<sup>th</sup> July 2017** (Appendix A)

**6. Ward Members Session**

**7. Police Report**

To be tabled

**8. Community Affairs**

- a) History Group – Update from Cllr Blackburn
- b) Community Usage at LV Academy – Update from Clerk
- c) War memorial Project- Update from Clerk
- d) Community garden -update
- e) Music Festival 2018/Fun Run/Xmas lights/Macmillan coffee morning - update
- f) SIDS – Update on locations
- g) Definitive PROW Mapping – Any Update

**9. PET Update**

Report from Deputy Clerk

***Public Bodies (Admission to Meetings) Act 1960***

***In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present***

**10. Finance**

- a) To consider and approve payments (to be tabled at the meeting if required)
- b) Bank Reconciliation
- c) Year End update
- d) Finance package update

- e) Insurance renewal quotation (Appendix B)
- f) IT Support/laptop/Office 365 quotation (Appendix C)

**11. Standing Orders Review**

Updated documentation (Section 18) (Appendix D)

**12. Agenda items for next meeting**

Members are invited to suggest items for discussion at the next Parish Council meeting

**13. Correspondence**

**14. Date of next meeting**

The next Parish Council meeting is due to take place on **THURSDAY 12<sup>th</sup> OCTOBER 2017** at **Leonard Smith House, West Centre Way** commencing at **6.00pm.**