



A meeting of the above-named Parish Council will take place at **Leonard Smith House, West Centre Way** on **Thursday 10<sup>th</sup> January 2019 at 6.00pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed  
Clerk to the Council

**AGENDA**

Date: 7<sup>th</sup> January 2019

**1. Chair's Welcome**

**2. Apologies**

To receive apologies from Members unable to attend

**3. Declarations of Interest**

To receive any Declarations of Interest (declarations may be declared at any time during the meeting)

**4. Public Session**

The meeting will be adjourned to allow members of the public (if present) to discuss issues and concerns with Members. (The time allocated for public participation is at the discretion of the Chair).

***The meeting will re-convene for the following business to continue.***

**5. Minutes**

To **APPROVE** and **ACCEPT** the minutes from the Full Council meeting held on **13<sup>th</sup> December 2018** (**Appendix A**)

**6. Councillors Session**

**7. Ward Members Session**

**8. Community Affairs**

- a) Community Usage at LVP Academy – Any Updates
- b) War Memorial Project- Update from Clerk
- c) Land transfer update – Update from Clerk

**9. Planning Update**

***Public Bodies (Admission to Meetings) Act 1960***

***In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present***

**10. PET Environmental Update/Grounds & Cleansing Contract Update**

**11. Finance**

- To consider and approve payments (to be tabled at the meeting if required)
- Bank Reconciliation
- Budget Ratification – Including Cllrs Allowances TBA/GDPR Provision 2019/2021/No. of Households/Office Expenses breakdown (**Appendix B**)
- Pension Re-enrolment

**12. Elections 2019**

**13. Agenda items for next meeting**

Members are invited to suggest items for discussion at the next Parish Council meeting

**14. Correspondence**

**15. Date of next meeting**

The next Parish Council meeting is due to take place on **THURSDAY 7<sup>th</sup> February 2019 at Leonard Smith House, West Centre Way** commencing at **6.00pm.**