



The **Annual Meeting & Full Council Meeting** of the above-named Parish Council will take place at **Leonard Smith House, West Centre Way** commencing **6.00 p.m.** on **TUESDAY 14TH MAY 2019** and Members are hereby summoned to attend for the purpose of transacting the following business.



Signed.....
Clerk to the Council

AGENDA

Date: 9th May 2019

- 1. Declaration of Acceptance of Office of Parish Councillor /Code of Conduct**
LGA 1972 s83(4)
- 2. Election of Chair**
LGA 1972 s15(1)(2)
- 3. Declaration of Acceptance of Office as Chair to the Parish Council**
- 4. Election of Vice Chair**
LGA 1972 s15(6)
- 5. Appointment of Committees**
To appoint members to serve on the under mentioned committees (**Appendix A**)
 - a. Planning & Environment Committee
 - b. Finance Committee
 - c. Personnel Committee
 - d. Activities Committee
- 6. PROW**
To confirm a member as the Public Rights of Way liaison
- 7. Snow Warden**
To appoint a Snow Warden to liaise with and Telford & Wrekin Council and the local community
- 8. Appointment of Representatives**
To appoint representatives to serve on the under mentioned bodies
 - a. Parishes Forum
 - b. Parish Charter Monitoring Group
 - c. Newdale/Overdale Stakeholders Group
 - d. Telford Bus Users Group
 - e. Steering Group/Project Group (Lawley S.U.E.)
 - f. Lawley Life
 - g. Lawley Village Management Committee
- 9. Review/Adoption of Standing Orders (Appendix B)**
- 10. Chairman's Annual Report and Meetings calendar 2018/19 (Appendix C)**
- 11. Meetings Calendar 2019/20**
Schedule of meetings for the forthcoming year to be considered (**Appendix D**)
- 12. Completion of Disclosable Pecuniary Interests**
Papers will be tabled for completion and return
- 13. Co-option**
- 14. Public participation**
The meeting will be adjourned to allow members of the public (if present) to discuss issues and concerns with Members. (The time allocated for public participation is at the discretion of the Chair.)

The meeting will re-convene for the following business to continue.

15. Minutes

To **APPROVE** and **ACCEPT** the minutes from the Full Council meeting held on **11th April 2019 (Appendix E)**

16. Community Affairs

- a) War Memorial Project- Update from Clerk
- b) Land transfer update – Update from Clerk

17. PET/Environment Update

Update from Deputy Clerk

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

18. Finance

- a) To consider and approve payments (to be tabled at the meeting if required)
- b) Bank Reconciliation

19. Agenda items for next meeting

Members are invited to suggest items for discussion at the next Parish Council meeting

20. Correspondence

21. Date of next meeting

The next Parish Council meeting and Annual Meeting is due to take place on **Thursday 13th June (TBC - if meetings schedule has been accepted)** at **Leonard Smith House, West Centre Way** commencing at **6.00pm**