

A meeting of the above-named Parish Council will take place at **CARPENTER CENTRE** on **Thursday 27th January 2022 at 6.00pm** and Members are hereby summoned to attend for the purpose of transacting the following business.



Signed
Clerk to the Council

AGENDA

Date: 24.01.2022

1. Chair's Welcome

2. Apologies

To receive apologies from Members unable to attend

3. Declarations of Interest

To receive any Declarations of Interest (declarations may be declared at any time during the meeting)

4. Public Session

The meeting will be adjourned to allow members of the public (if present) to discuss issues and concerns with Members. (The time allocated for public participation is at the discretion of the Chair).

The meeting will re-convene for the following business to continue.

5. Minutes

To **APPROVE** and **ACCEPT** the minutes from the Full Council meeting held on **16th December 2021 (Appendix A)**

6. Finances

- a) Invoices for payment (sent to Councillors for viewing followed by Authorisation)
- b) Bank Reconciliations (sent to Councillors for viewing/noted)
- c) Draft Precept/Budget Ratification 2022/2023 **(Appendix B)**
- d) Annual Internal Financial Risk and Health & Safety Evaluation 2022/2023 **(Appendix C)**

7. Policies

Ratification of the following:

- a) Dignity at work – Bullying and Harassment **(APPENDIX D)**
- b) Grievance Procedure **(APPENDIX E)**
- c) Councillor/Clerk protocol **(APPENDIX F)**

8. Councillors Session

Opportunity for Councillors to report/share any issues and/or resident contact with other Members

9. Ward Members Session

Opportunity for Borough Councillors to report/share any issues and/or resident contact with Parish Council Members

10. Community Affairs

- a) Lawley Partnership Board – **(APPENDIX G)**
- b) Events Update/2022 Calendar– **(APPENDIX H)**
- c) Highways Liaison Update - **(APPENDIX I) to be issued separately**
- d) LOPC, Community Action Team (CAT) and Safer Neighbourhood Team (SNT) update **(APPENDIX J)**
- e) CAT PET Update **(APPENDIX K)**
- f) Safer Stronger Communities – Carpenter Centre **(APPENDIX L)**
- g) CAT Top Up Services Enhancements – **(APPENDIX M)**
- h) Parish Christmas Tree – **(APPENDIX N)**
- i) Wrekin Path/Newdale Pool ASB measures – **(APPENDIX O)**

11. Correspondence

- BVT Estate walk & talk
- Annual charity for 2022/23

Public Bodies (Admission to Meetings) Act 1960

In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present

12. Confidential Items

- Community facility/land update
- HMRC/NEST pension update
- Staffing Matters
 - Job Description review – Facilities and Community Liaison Officer and appointment of recruitment panel (**APPENDIX P**)
 - Informal complaint - response (**APPENDIX Q**)

13. Agenda items for next meeting

Members are invited to suggest items for discussion at the next Parish Council meeting

14. **Date of next meeting** The next Parish Council meeting will be the **Full Council Meeting** that is due to take place on **THURSDAY 17TH FEBRUARY 2022 at CARPENTER CENTRE** commencing at **6.00pm.**