



The **Annual Council Meeting** of the above-named Parish Council will take place at the **Dawley Baptist Church** commencing **6.00 p.m.** on **THURSDAY 5<sup>TH</sup> MAY 2022** and Members are hereby summoned to attend for the purpose of transacting the following business.



Signed.....

Clerk to the Council

## AGENDA

Date: 27<sup>TH</sup> April 2022

**The meeting will be opened by the current Chairman**

**1. Election of Chair**

*LGA 1972 s15(1)(2)*

**2. Declaration of Acceptance of Office as Chair to the Parish Council**

*To be declared verbally and signed in the presence of the Clerk once restrictions are lifted*

**3. Election of Vice Chair**

*LGA 1972 s15(6)*

**4. Apologies**

To receive apologies from Members unable to attend

**5. Declarations of Interest**

To receive any Declarations of Interest (declarations may be declared at any time during the meeting)

**6. Appointment of Committees**

To appoint members to serve on the under mentioned committees (**Appendix A**)

- a. Finance Committee
- b. Personnel Committee

**7. PROW**

To confirm a member as the Public Rights of Way liaison

**8. Snow Warden**

To appoint a Snow Warden to liaise with and Telford & Wrekin Council and the local community

**9. Appointment of Representatives**

To appoint representatives to serve on the under mentioned bodies

- a. Parishes Forum
- b. Newdale/Overdale Stakeholders Group
- c. Telford Bus Users Group
- d. Steering Group/Project Group (Lawley S.U.E.)
- e. Lawley Partnership Board
- f. Lawley Village Management Committee

**10. Review/Adoption of Standing Orders (Appendix B)**

**11. Review/Adoption of Financial Regulations (Appendix C)**

**12. Meetings Calendar 2022/2023**

- a) Schedule of meetings for the forthcoming year to be considered (**Appendix D**)
- b) Councillors' attendance record (**Appendix E**)

**13. Chairman's Annual Report/Meetings Calendar (Appendix F)**

To be sent separately or tabled at the meeting

**14. Completion of Disclosable Pecuniary Interests**

For completion and return at meeting (**Appendix G**)

**15. Review/Adoption of LGA Code of Conduct (Appendix H)**

**16. Councillors Allowances**

**MOTION PUT FORWARD BY COUNCILLOR JOHN YORKE:**

I hereby request that the following motion be recorded and placed before the LOPC meeting of 5th May 2022

**"This Council agree to not pay any Councillors allowances to those so entitled for the financial year 2022-2023."**

**17. Public Session**

The meeting will be adjourned to allow members of the public (if present) to discuss issues and concerns with Members. (The time allocated for public participation is at the discretion of the Chair).

*The meeting will re-convene for the following business to continue.*

**18. Minutes**

To **APPROVE** and **ACCEPT** the minutes from the Full Council meeting held on **7<sup>th</sup> April 2022 (Appendix I)**

**19. Finance**

- a) Invoices for payment (to be sent to Councillors for viewing followed by Authorisation **(Appendix J)**)
- b) Bank Reconciliations (to be sent to councillors for viewing when available)
- c) Financial position report **(Appendix K)**

**20. Councillors Session**

Opportunity for Councillors to report/share any issues and/or resident contact with other Members

**21. Ward Members Session**

Opportunity for Borough Councillors to report/share any issues and/or resident contact with Parish Council Members

**22. Community Affairs**

- a) Carpenter/Linden Centre– any updates
- b) LOPC and Community Action Team update **(Appendix L)**
- c) CAT/Parish Environmental Team update **(Appendix M)**
- d) Senior School bus service **(Appendix N)**

**23. Correspondence**

**Public Bodies (Admission to Meetings) Act 1960**

*In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present*

**24. Confidential Items**

- a) Community Facilities –any update
- b) Investments update

**25. Agenda items for next meeting**

Members are invited to suggest items for discussion at the next Parish Council meeting

**26. Date of next meeting**

The next Parish Council meeting is due to take place on **Thursday 17<sup>th</sup> June (TBC - if meetings schedule has been accepted)** at **Venue TBC** commencing at **6.00pm**