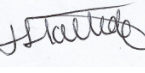


The **Annual Council Meeting** of the above-named Parish Council will take place at the **Dawley Baptist Church** commencing at **6.00 p.m.** on **TUESDAY 16TH MAY 2023** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed 

Date: 9th May 2023

Clerk to the Council

AGENDA

The meeting will be opened by the current Chair

1.	Election of Chair <i>LGA 1972 s15(1)(2)</i>
2.	Declaration of Acceptance of Office as Chair to the Parish Council
3.	Election of Vice Chair <i>LGA 1972 s15(6)</i>
4.	Declaration of Acceptance of Office as Vice Chair to the Parish Council
5.	Apologies To receive apologies from Members unable to attend
6.	Declarations of Interest To receive any Declarations of Interest (declarations may be declared at any time during the meeting)
7.	Appointment of Committees To appoint Members to serve on the Personnel Committee
8.	Appointment of Representatives To appoint representatives to serve under the mentioned bodies: <ul style="list-style-type: none"> a. Parishes Forum b. Telford Bus Users Group c. Steering/Developer Group (Lawley S.U.E) d. Lawley Partnership Board e. Lawley Village Management Committee f. Snow Warden - TWC
9.	Review/Adoption of Standing Orders (APPENDIX A)
10.	Review/Adoption of Financial Regulations (APPENDIX B)
11.	Meetings Calendar 2023/2024 <ul style="list-style-type: none"> a. Schedule of meetings for the forthcoming year to be considered (APPENDIX C)

12.	Chairman's Annual Report/Meetings Calendar (APPENDIX D)
13.	Disclosable Pecuniary Interests For completion and return at meeting
14.	Review/Adoption of LGA Code of Conduct (APPENDIX E)
15.	Co-option (APPENDIX F)
16.	Public Session The meeting will be adjourned to allow members of the public (if present) to discuss issues and concerns with Members. (The time allocated for public participation is at the discretion of the Chair.) <p style="text-align: center;"><i>The meeting will re-convene for the following business to continue.</i></p>
17.	Minutes To APPROVE and ACCEPT the minutes from the Full Council meeting held on 13th March 2023 (APPENDIX G)
18.	Finance <ul style="list-style-type: none"> a. Bank reconciliations for April and May 2023 - tabled b. Financial position report (APPENDIX H) c. Regular payment list for authorisation (APPENDIX I) d. Bank mandate and additional signatories e. Grant applications (APPENDIX J)
19.	Councillor Update Councillors to provide an update or raise any issues
20.	Community Affairs <ul style="list-style-type: none"> a. Memorial benches (APPENIDX K) b. Events and activities update (APPENDIX L)
21.	Correspondence <p style="text-align: center;"><u>Public Bodies (Admission to Meetings) Act 1960</u> In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present</p>
22.	Confidential Items <ul style="list-style-type: none"> a. Insignis Investment b. Appointment of new Clerk c. Staffing (APPENDIX M)
23.	Agenda items for next meeting Members are invited to suggest items for discussion at the next Parish Council meeting
24.	Date of next meeting The date of the next Parish Council meeting is due to take place on Tuesday 20th June 2023 (TBC – if meetings schedule has been accepted) at Dawley Baptist Church Commencing at 6:00pm

