



Minutes of the Annual Council meeting held on Tuesday 12th September 2023 at Dawley Baptist Church starting at 6:00pm

PRESENT

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| Cllr Mark Boylan | Cllr Shaun Davies | Cllr Emma Holding |
| Cllr Luke Lewis | Cllr Cathy Salter | |

IN ATTENDANCE

Jill Holland, Clerk to the Council
Debbie Germany, Telford & Wrekin Council
Paul Fenn, Telford & Wrekin Council

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| 2023/040 | WELCOME Cllr Luke Lewis welcomed everyone to the meeting. |
| 2023/041 | APOLOGIES Cllr Erin Aston – Borough commitments Cllr Raj Mehta – work commitments Cllr Zona Hannington – personal commitments Cllr Shaun Davies – Borough commitments – arrived at 18:20pm |
| 2023/042 | DECLARATIONS OF INTEREST None |
| 2023/043 | PUBLIC SESSION The Chair welcomed several residents to the meeting who wished to raise concerns regarding the new play facility at Princes End in Dawley Bank. In particular, the removal of trees, lack of access for wheelchair users/pushchairs, impact on wildlife, lack of consultation, planning permissions and anti-social behaviour. Concerns were also raised about the lack of dropped kerbs in the area. Debbie Germany (TWC) explained that a tree specialist had visited the site and that whilst some consultation had taken place, it was evident that processes need to be tighten in the future to ensure a wider consultation. A list had been compiled of all questions and concerns and these would be addressed/presented at the meeting next week which was specific to the play area. Representatives from the various teams would also be in attendance to provide further information. Cllr Davies added that funding would be available for dropped kerbs, depending on a engineer's report and its findings. |
| 2023/044 | MINUTES OF THE FULL COUNCIL MEETING The minutes from the Full Council Meeting held on TUESDAY 20TH JUNE 2023 were APPROVED . It was RESOLVED that the minutes be amended, signed and ADOPTED as a true record. This was PROPOSED by Cllr Cathy Salter and SECONDED by Cllr Boylan. ALL IN FAVOUR |
| 2023/045 | COMMUNITY ACTION TEAM CONTRACT Paul Fenn (TWC) outlined the changes to the proposed contract for April 2024 onwards, notably the difference in cost. This was due to inflation, which had not been included in the current agreement. Debbie Germany added that the contract would continue to include £5,000 towards the costs of materials for parish environmental aspects if taken for the full term. TWC would continue to |

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| | <p>match fund 50 percent of the agreement. A discussion followed regarding the benefits of the fixed costs, the advantages of having the staffing resource and environmental knowledge, along with partnership working with neighbouring Parishes whom share borough boundaries.</p> <p>Cllr Davies queried the possibility of paying a percentage for the first year, to which Debbie Germany will investigate.</p> <p>The Chair thanked both Paul Fenn and Debbie Germany for their attendance (who departed the meeting at 6:45pm)</p> |
| <p>2023/046</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> | <p>FINANCE</p> <p>AGAR 2022-2023</p> <p>The Auditors had requested some additional information, some of which the Clerk had provided, some she was awaiting correspondence for regarding a closed bank account.</p> <p>Reference had been made to recommendations from the Internal Auditor, which were to be addressed under Confidential Items of the meeting.</p> <p>Councillors NOTED the report</p> <p>Bank reconciliations – June/July 2023 (APPENDIX D)</p> <p>Councillors NOTED the report, and it was signed by the Chair</p> <p>List of expenditure for July/August 2023 (APPENDIX E)</p> <p>Cllr Davies PROPOSED the payments be authorised.</p> <p>Cllr Boylan SECONDED.</p> <p>All Members IN FAVOUR</p> <p>Financial Position Report (APPENDIX F)</p> <p>Cllr Davies PROPOSED the report.</p> <p>Cllr Boylan SECONDED.</p> <p>All Members IN FAVOUR.</p> <p>Grant application (APPENDIX H)</p> <p>Two applications received:</p> <ul style="list-style-type: none"> Cheer Athletics Telford, group with 26 students from the Parish area, 4 of whom would be attending the World Championships, seeking £500 for training kits. The group regularly undertakes fund raising activities and the parents pay for all their own accommodation, entry costs and other expenses <p>Cllr Salter PROPOSED £500 be awarded to Cheer Athletics Telford</p> <p>Cllr Davies SECONDED.</p> <p>All Members IN FAVOUR.</p> <ul style="list-style-type: none"> Friends of Telford Town Park (FOTTP), requesting funding of £200 to maintain and refurbish parts of Chelsea Gardens within the town park. <p>Cllr Davies PROPOSED £250 be awarded to FOTTP.</p> <p>Cllr Salter SECONDED.</p> <p>All Members IN FAVOUR.</p> |
| 2023/047 | <p>COUNCILLOR UPDATE</p> <p>Cllr Mark Boylan:</p> <p>Dropped kerbs and Speed Indicator Devices (SIDs) now in situ along Colliers Way and Bellpit Road, allowing LOPC to collate the data. The footpath regeneration has been finished and it was anticipated that the crossing points would be installed during October.</p> <p>Old Park development near completion and there would not be a through road at the top of Park Lane, which residents had welcomed. A snagging meeting was to take place between Wrekin Housing Trust (WHT) and residents during October.</p> |

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| | <p>Work with Simon Bailey has been undertaken to identify suitable locations for defibrillators around Old Park, The Rock and Overdale, with joint funding from the Cllr Pride Fund, Wrekin Housing Trust and the Parish Council. Cllr Davies asked for the costings, which would be circa £1500 per partner. Cllr Harding requested that bleed kits also be included with the units.</p> <p>Councillor Davies PROPOSED the Council agree to fund a third of the project to allow it to proceed. Councillor Holding SECONDED. All Members IN FAVOUR.</p> <p>Cllr Salter: Residents are unhappy about the SID on Bryce Way being set at 30mph and not 20mph, and the data had recorded a speed of 68mph at 10:30pm. The Clerk confirmed that only part of the road, which had been adopted was a 20mph. The highway past the school to the end of the road was expected to be adopted soon.</p> <p>Cllr Shaun Davies: Referred to the modernisation of Princes End Park. The original facility was tired and had been moved to a different location. CCTV would be installed following complaints of anti-social behaviour. It was anticipated that Cllr Pride Funding and partnership working with the Parish Council would be able to enhance the area further. There have been reports of inconsiderate/inappropriate parking outside the public houses in Dawley Bank over the weekend, which were being addressed by the SNT and ASB team at TWC. The reported disturbances at St Heliers appears to have reduced and the Clerk confirmed that the Parish Council was working with TWC, involving Borough Cllrs, for future enhancements. The survey results were not conclusive, and many residents has submitted different ideas. A request was made to remove the old hanging baskets from around Dawley Bank. The Clerk would contact the relevant department. The leasehold of Jubilee Woods in Dawley would soon be taken over by Great Dawley Town Council.</p> <p>Cllr Lewis: Had attended the Lawley Management Committee, where it was noted that a representative from Dawley Hamlets Parish Council did not attend. The Clerk advised that a representative had done previously done so, and she would forward the Clerk's details onto Councillor Lewis. There had been several reported incidents of ASB within Lawley, to which the Clerk advised she had notified the SNT, ENO's and ASB team, who would be undertaking patrols with the CCTV van.</p> |
| <p>2023/048</p> <p>a)</p> <p>b)</p> | <p>COMMUNITY AFFAIRS</p> <p>Speed Indicator Devices (SIDS) Permission was sort to purchase 4 retractable poles and 2 retention sockets. Whilst the Parish had received 2 units from the LPB/PCC, further equipment was required to be able to install the units.</p> <p>Cllr Salter PROPOSED to approve the purchase of the equipment. Cllr Boylan SECONDED. All Members in FAVOUR</p> <p>Poppy Templates Councillors discussed the two designs and felt that the first, "Lawley & Overdale Parish Council remembers" would be more inclusive of all areas of the Parish. The Clerk advised that the paved area by the War Memorial would be jet washed prior to Remembrance Day.</p> |

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| | <p>Cllr Emma Holding PROPOSED the purchase of design one. Cllr Salter SECONDED. All Members IN FAVOUR</p> |
| c) | <p>Telford Crisis Support Simon Bailey had been in discussions with the charity to arrange a trial period for a collection point at the Parish Office. Councillors queried how the process would work and the Clerk explained that the parcels would be deposited in the office ready for collection by the customer by a fixed appointment.</p> <p>Councillor Salter PROPOSED the Parish office be used as a collection point. Councillor Holding SECONDED. All Members IN FAVOUR</p> |
| d) | <p>Events update Confirmation was being sought to book the marquees for next year's Summer Fest. The supplier had held the same price for the last two years but there would be an increase going forward. Cllr Davies queried if this was something the Parish could purchase outright as the event would undoubtedly take place again in the future, being the largest Parish production. The Clerk confirmed that given the size of the marquees and lack of suitable storage, this would not be possible. There were also maintenance and transport costs. Cllr Davies suggested that as the same provider was used for the Christmas event, that enquires be made to determine if a three-year deal could be secured and that a quick tender was advertised on social media to determine other options.</p> <p>Cllr Boylan referred to the Tea, Toast and Talk sessions that had been a great success in Overdale, and that further funding was required to keep the group running. He had used some of his Pride Fund and had agreed to fund it for another year. The Clerk advised that funding had also been provided by Safer, Stronger Communities at TWC.</p> |
| e) | <p>Defibrillators As discussed under Councillor Update</p> |
| 2023/049 | <p>CORRESPONDENCE None received</p> |
| 2023/050 | <p>CONFIDENTIAL ITEMS Items were noted.</p> |
| 2023/051 | <p>AGENDA ITEMS FOR NEXT MEETING To be sent to the Clerk</p> <ul style="list-style-type: none"> Parish Community Centre |
| 2023/052 | <p>DATE OF NEXT MEETING The date of the next Parish Council meeting is due to take place on Tuesday 14th November 2023 Dawley Baptist Church Commencing at 6:00pm</p> |

Meeting closed at 20:25pm

Signed:

Date:

Chair