



Minutes of the Full Council meeting held on Tuesday 14th November 2023 at Dawley Baptist Church starting at 6:00pm

PRESENT

Cllr Erin Aston	Cllr Mark Boylan	Cllr Zona Hannington
Cllr Emma Holding	Cllr Luke Lewis	Cllr Cathy Salter

IN ATTENDANCE

Jill Holland, Clerk to the Council
PC Paul Brittain
PC David Worrell

2023/043	WELCOME Cllr Luke Lewis welcomed everyone to the meeting.
2023/044	APOLOGIES Cllr Raj Mehta – work commitments
2023/045	DECLARATIONS OF INTEREST None
2023/046	PUBLIC SESSION <p>The Chair welcomed a representative from the Lawley Community Association (LCA), who had a number of questions to present to Council.</p> <p>1 – Update on Traffic Regulation Orders on Birchfield Way. The Clerk advised that a public consultation had been undertaken by Telford & Wrekin Council (TWC) as part of the process and that enquiries would be made for an update.</p> <p>2 – Update on the football pitches in Overdale/Newdale. Councillor Cathy Salter thought additional/further partners were being sought, as did Councillor Mark Boylan and that it was a TWC initiative. Cllr Zona Hannington would try to obtain an update from TWC.</p> <p>3 – Community Governance Review 2023/2024 deadline of Monday 20th November for submission. The LCA were split with in regard to whether Lawley should be a Parish of within its own right. This would obviously have consequences on other areas within the current make-up.</p> <p>4 – Local Plan Review – Draft Local Plan Consultation. The Clerk advised that a drop-in session would be held for residents on Friday 5th January and further details would be shared on social media and the website.</p> <p>5 – Parish Community Centre – LCA requested an update on progress. Cllr Luke Lewis advised that the Parish Council were still pursuing options and committed to such a facility.</p> <p>6 – Bi-monthly meetings. Minutes are not for public viewing until after the following Full Council meeting, which elongates procedures.</p>
2023/047	MINUTES OF THE FULL COUNCIL MEETING (APPENDIX A) <p>The minutes from the Full Council Meeting held on TUESDAY 12TH SEPTEMBER 2023 were <u>APPROVED</u>.</p>

	<p>It was <u>RESOLVED</u> that the minutes be signed and <u>ADOPTED</u> as a true record. This was <u>PROPOSED</u> by Cllr Cathy Salter and <u>SECONDED</u> by Cllr Lewis. <u>ALL IN FAVOUR</u></p>
2023/048	<p>Safer Neighbourhood Team/Community Safety Engagement Officer PC Brittain introduced himself and provided a brief outline of his duties as the Parish Engagement Officer, which included working with the various stakeholders. He referred to several initiatives that had assisted lesser-known groups in other areas to become more active and would be looking to emulate this within the Parish area. PC Brittain was looking forward to attending the next Tea, Toast and Talk session in Overdale.</p> <p>PC Worrall provided an update on anti-social behaviour in Old Park, The Rock and outside Morrisons in Lawley. All were being patrolled by the team. Although no reports had been made directly to the Police, patrols had been conducted along Lineton Close as it had been noted on Facebook that an individual was knocking at various properties.</p> <p>The first Streetwatch patrol would be taking place in Lawley on Sunday 19th November. Councillors requested that volunteers also be sought from the other areas in the Parish, such as Overdale and The Rock.</p> <p>PC Brittain referred to a Parish Walk By Moonlight, which was part of the Violence Against Women and Young Girls initiative established by West Mercia Police. Cllr Hannington referred to the lack of lighting by the Newdale Pool and suggested additional units were required.</p> <p>The Chair thanked both Officers for attending the meeting.</p>
2023/049	<p>FINANCE</p> <p>a) AGAR 2022-2023 (APPENDIX B) All actions raised in both the internal and external reports had been completed and the relevant documentation was now displayed on the website.</p> <p>Cllr Erin Aston PROPOSED accepting the AGAR for 2022-2023 Cllr Cathy Slater SECONDED.</p> <p>All Members IN FAVOUR</p> <p>b) Bank reconciliations for September/October 2023 Councillors NOTED the reports, and both were signed by the Chair</p> <p>c) List of expenditure for October 2023 (APPENDIX C) Cllr Salter PROPOSED the payments be authorised. Cllr Emma Holding SECONDED. All Members IN FAVOUR</p> <p>d) Financial Position Report Cllr Lewis PROPOSED the report. Cllr Hannington SECONDED. All Members IN FAVOUR.</p> <p>e) Website review and maintenance (APPENDIX D) Councillors reviewed the potential suppliers and the Clerk advised that whilst there was not a specific budget for the service there was surplus in elsewhere for IT functions.</p> <p>Cllr Holding PROPOSED using the services of Kalidescope for the maintenance of the website. Cllr Hannington SECONDED. All Members IN FAVOUR.</p>

F)	<p>Grant application (APPENDIX E) Four applications received:</p> <ul style="list-style-type: none"> • Little Dreamers Choir requesting £690 for musical equipment to assist at community events. 8 children from the Parish area attend the group, who have performed at Summer Fest, the Christmas lights switch on, etc. Cllr Hannington PROPOSED £345 of funding Cllr Lewis SECONDED. All Members IN FAVOUR. • Lawley Rainbows requesting £1100 towards Girl-Guiding subscriptions. 18 girls attend from the Parish area. Cllr Salter PROPOSED £500 of funding. Cllr Lewis SECONDED. All Members IN FAVOUR. • HomeStart requesting £500 towards their Together with Families Campaign. The charity is currently assisting 12 families from the Parish and help provide support to those who are vulnerable. Cllr Hannington PROPOSED £750 of funding. Cllr Lewis SECONDED. All Members IN FAVOUR. • Dawley 1st Girl Brigade requesting £250 for assistance towards training of volunteers. There were 3 girls from the Parish who attended the group. Cllr Salter PROPOSED £125 of funding. Cllr Holding SECONDED. All Members IN FAVOUR.
2023/050	<p>COUNCILLOR UPDATE</p> <p>Cllr Mark Boylan: Nothing to report.</p> <p>Cllr Cathy Salter: There had been a recent incident on Glendale caused by poor parking at the school drop off times. Although, the matter had been resolved, the Neighbourhood Enforcement Officers (NEO's) would continue to patrol the area and other advice when possible.</p> <p>Cllr Erin Aston: Nothing to report.</p> <p>Cllr Zona Hannington: Nothing to report.</p> <p>Cllr Emma Holding: Nothing to report.</p> <p>Cllr Lewis: Cllr Lewis and Boylan had recently visited the Ketley Brook site following concerns raised by residents regarding the health and safety of some of the units. It was understood that an application for funding was not upheld, and money was being sought from elsewhere. Both Councillors will be following this up.</p>
2023/051 a)	<p>COMMUNITY AFFAIRS Telford & Wrekin Local Plan Review – Draft Local Plan Consultation A resident drop-in session was planned for Thursday 7th December, 4pm to 7pm at the Lawley Community Centre. Details of which would be shared across the social media platforms, including the link to the Consultation.</p>

b)	<p>Community Action Team (CAT) report (APPENDIX F) CAT Action Day on Wednesday 13th December. Cllr Boylan will be attending with staff.</p> <p>Councillors NOTED the report.</p>
c)	<p>Community Action Team Proposal (APPENDIX G) Following the previous meeting, the revised costings had now been included in the document. The Clerk advised that the Parish Environmental Officers had already identified several cost savings initiatives that could be derived from the annual £5,000 materials payment.</p> <p>Cllr Lewis PROPOSED the contract be agreed and built into the budget for next year. Cllr Salter SECONDED. All Members IN FAVOUR.</p>
d)	<p>Lawley Partnership Board Cllr Aston advised that she had recently attended a community engagement sub-group. There appeared to be several meetings that take place, but all involve the same content/discussions. The Clerk agreed that there were quite a few meetings and that this may have to be reviewed going forward as the make-up of the Board is changing.</p>
e)	<p>Events update The recent Remembrance Service had been very well attended and there had been some very positive comments regarding the service. The hard standing by the War Memorial looked so much better following the intensive cleaning that had been paid for by Councillor's Aston, Hannington and Lewis as part of their Pride Fund. All Christmas events were nearly finalised. The staff team would shortly be working on the events programme for 2024 and this would involve increasing the budget per Councillor's request. A First Point Roadshow is scheduled for Friday 5th January at the Lawley Community Centre, where various teams from TWC will be on hand to answer questions on a range of topics and provide advice.</p>
2023/052	<p>CORRESPONDENCE None received</p>
2023/053	<p>CONFIDENTIAL ITEMS Items were noted.</p>
2023/054	<p>AGENDA ITEMS FOR NEXT MEETING To be sent to the Clerk</p> <ul style="list-style-type: none"> • Parish Community Centre
2023/055	<p>DATE OF NEXT MEETING The date of the next Parish Council meeting is due to take place on Tuesday 16th January 2024 Dawley Baptist Church Commencing at 6:00pm</p>

Meeting closed at 20:25pm

Signed:

Date:

Chair