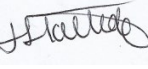




The **Annual Council Meeting** of the above-named Parish Council will take place at the **Dawley Baptist Church, Dawley Bank** commencing at **6.00 p.m.** on **TUESDAY 13TH MAY 2025**, followed by the **Full Council Meeting** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed 

Date: 7th May 2025

Clerk to the Council

AGENDA

1.	Chair's welcome The meeting will be opened by the Chair
2.	Election of Chair In accordance with the Local Government Act 1972 s15 (1)(2)
3.	Declaration of Acceptance of Office as Chair to the Parish Council To be signed
4.	Election of Vice Chair In accordance with the Local Government Act 1972 s15(6)
5.	Declaration of Acceptance of Office as Vice Chair to the Parish Council To be signed
6.	Apologies To receive apologies from Members unable to attend
7.	Declarations of Interest To receive any Declarations of Interest (declarations may be declared at any time during the meeting)
8.	Appointment of Representatives To appoint representatives to serve under the mentioned bodies: • Area Committee – Shropshire Association of Local Councils • Lawley Community Consortium • Parish Forum • Telford Bus User Group • Lawley Village Management Committee • Snow Warden – Telford & Wrekin Council
9.	Review/Adoption of Standing Orders (APPENDIX A) To review and approve
10.	Review/Adoption of Financial Regulations (APPENDIX B) To review and approve
11.	Meetings calendar for 2025-2026 (APPENDIX C) To review and approve the schedule of meetings for the forthcoming year

12.	Chairman's Annual Report and meetings calendar (APPENDIX D) To review and approve the publication of the reports
13.	Disclosable Pecuniary Interests For completion and return at the meeting
14.	Safer Neighbourhood Team For noting
15.	Public session The meeting will be adjourned to allow members of the public (if present) to discuss issues and concerns with Members. (The time allocated for public participation is at the discretion of the Chair). <i>The meeting will re-convene for the following business to continue.</i>
16.	Minutes To APPROVE and ACCEPT the minutes from the: Full Council meeting held on TUESDAY 18TH MARCH (APPENDIX E)
17.	Finance a. Bank reconciliations for March and April 2025– tabled To receive and authorise b. List of expenditure for April 2025 - tabled To receive and authorise c. Assets Register (APPENDIX F) To review and approve d. Reports for planning application – new community centre (APPENDIX G) To review and approve e. Grant applications (APPENDIX H) • Friends of Telford Town Park • Cuan Wildlife Rescue
18.	General Power of Competence For noting
19.	Risk Assessment & Risk Management 2025-2026 (APPENDIX I) To review and approve
20.	Councillor Update Councillors to provide an update or raise any issues
21.	Community update • His Majesty's Lord-Lieutenant of Shropshire – community volunteer garden party • Events update • Community Action Team – report (APPENDIX J)
22.	Correspondence <u>Public Bodies (Admission to Meetings) Act 1960</u>

	In view of the confidential nature of the business about to be transacted it is requested that the public and press should not be present
23.	Confidential Items • Community centre – finalisation of questionnaire
24.	Agenda items for next meeting Members are invited to suggest items for discussion at the next Parish Council meeting
25.	Date of next meeting The date of the next Parish Council meeting is due to take place on Tuesday 24 June 2025 at Dawley Baptist Church Commencing at 6:00pm (if the meeting schedule has been accepted)