



Minutes of the Full Council meeting held on Tuesday 16th September 2025 at Dawley Baptist Church starting at 6:15pm

PRESENT

Cllr Erin Aston	Cllr Mark Boylan	Cllr Emma Holding
Cllr Luke Lewis	Cllr Mike Povall	Cllr Cathy Salter

IN ATTENDANCE

Jill Holland, Clerk to the Council
David Tooley, Democracy reporter

2025/046	WELCOME Cllr Mark Boylan welcomed everyone to the meeting.
2025/047	APOLOGIES Cllr Zona Hannington – work commitments Cllr Corrine Chikandamina – domestic commitments
2025/048	DECLARATIONS OF INTEREST Noted on the attendance register
2025/049	SAFER NEIGHBOURHOOD TEAM (SNT) UPDATE Unable to attend. The Clerk provided an update: • PC Arthur will be joining the team on 29/09/25 • Unroadworthy vehicle removed from Tom Morgan Close/Barthomlew Road following resident contact • Team continues to undertake patrols across the area • Working with housing provider on Randall Drive - reports of anti-social behaviour • Surgery to take place tomorrow night outside the Co-op in Dawley Bank
2025/050	PUBLIC SESSION Mr David Tooley introduced himself.
2025/051	MINUTES (APPENDIX A) The minutes from the: • Full Council Meeting held on TUESDAY 24th June 2025 • Extraordinary Full Council Meeting held on Tuesday 29th July 2025 were APPROVED. It was RESOLVED that the minutes be signed and ADOPTED as a true record. This was PROPOSED by Cllr Emma Holding and SECONDED by Cllr Erin Aston. All Members IN FAVOUR.
2025/052	FINANCE A) BANK RECONCILIATIONS JUNE, JULY & AUGUST 2025 Cllr Luke Lewis PROPOSED the bank reconciliations be approved. Cllr Cathy Salter SECONDED. All Members IN FAVOUR. B) LIST OF EXPENDITURE FOR JULY & AUGUST 2025 (APPENDIX B) Cllr Mike Povall PROPOSED the expenditure lists be authorised. Cllr Holding SECONDED. All Members IN FAVOUR. The Clerk asked Council to consider two further expenditures:

- 10 new tables for the community centre, as the current ones needed to be replaced. Total cost £340.00, building maintenance fund
- A contribution of £500 towards the Dawley Bank Christmas event in partnership with Great Dawley Town Council to pay for inflatables

Cllr Salter **PROPOSED** to purchase new tables and to contribute £500 to the Dawley Bank Christmas event.

Cllr Holding **SECONDED**.

All Members **IN FAVOUR**.

C)

FINANCIAL POSITION REPORT

The Clerk presented the report:

- extensive partnership working again this year with stakeholders and match-funding requests for Cllr Pride Funding
- annual services to CAT equipment and a few smaller purchases made. The team have the required tools currently and no further purchases are requested
- income from the community centre remains steady and as forecast but given the restrictions on availability, does not allow for any growth and does impact on the ability to increase the building maintenance fund
- grant applications remain low despite advertisement
- a comprehensive end of year forecast will be presented at the next meeting

Cllr Holding **PROPOSED** to approve the financial position report.

Cllr Lewis **SECONDED**.

All Members **IN FAVOUR**.

D)

INSURANCE RENEWAL (APPENDIX E)

There is a slight increase from last year, which involved several larger purchases by the Council. The renewal was for one year only, other years had been for three years.

Cllr Lewis queried if a three-year policy was more beneficial and was advised that it could be.

The Clerk recommended that Council accept the one-year cover, with a view to exploring a three policy after the boundary review and as part of a wider exercise on all contracts and current/future assets.

Cllr Aston **PROPOSED** to accept the insurance renewal for one year.

Cllr Holding **SECONDED**.

All Members **IN FAVOUR**.

E)

GRANT APPLICATIONS (APPENDIX F)

- **1st Dawley Girls Brigade**

Request of £500 towards recruiting new members and for additional training of volunteers. Currently no children from the Parish attend, hence the recruitment drive. Previously awarded £125 in 2023/2024.

Cllr Holding believed the printing costs were expensive and that attendees would pay subs to assist with this. Cllr Lewis suggested a lower amount be awarded and that the group apply again in the future.

Cllr Lewis **PROPOSED** £125 for recruiting new members from the area.

Cllr Holding **SECONDED**.

All Members **IN FAVOUR**.

- **Friends of Telford Town Park**

Request of £250 towards tools and equipment to maintain the Chelsea Gardens. The group is volunteer led and has previously received £250 in 2023/2024.

Councillors recognised the work undertaken and that the gardens were free

Cllr Aston **PROPOSED** £250 for the purchase on new tools and equipment.

Cllr Mike Povall **SECONDED**.

	All Members IN FAVOUR.
2025/053	PLANNING APPLICATIONS a) TWC/2025/0609 – Husselbee Crescent, Lawley – garden house No comments to add. Cllr Povall PROPOSED to support the application Cllr Lewis SECONDED. All Members IN FAVOUR. b) TWC/2025/0615 – Lidl GB, The Rock – 2 x externally illuminated wall mounted billboards, 1 x double sided flagpole signage, 1 x internally illuminated freestanding poster display, signage, 1no. non-illuminated wall mounted trolley information signage and 1no. double sided parking. Cllr Boylan advised he had previously shared the application across social media and was unsure as to why it was not included in the original application. Councillors referred to the ongoing disruption with the construction of the site and impact on residents. Cllr Salter PROPOSED to support the application but to request consideration be given regarding the timing of the lighting and environmental impact. Cllr Lewis SECONDED. All Members IN FAVOUR.
2025/054	UPDATE ON RESIDENT CONSULTATION The Clerk provided a brief update from the preliminary analysis of the responses: • 202 responses received out of a potential 5,500 • From these 118 do support a new centre being built, 84 do not • Of these, 110 do not agree to the forecasted increase in the precept, whilst 92 do agree From the commentary submitted the reasons for not supporting a new centre include but are not limited to, the proposed location, residents pay Council Tax and a Stewardship Charge (in Lawley) and concerns regarding noise both during construction/after, excessive traffic and the impact on parking outside the school. Other comments, which Council may wish to consider, and address include: • clarity on what the precept and Council Tax pays for • the difference in roles and responsibilities of the Parish Council compared to those of the Stewardship provider (in Lawley) • social isolation across demographics • many believe the current centre is sufficient and just requires modernises/extending (although some have never used it) • a need for additional/different community initiatives, especially for those residents with Special Educational Needs (in the form of a hub) • a café but not a franchise • opportunities for volunteering, work experience and local employment • access and usability are essential for those residents with limited/no mobility (further input from residents has been offered with this) Councillors acknowledged that whilst the number of responses was low, the submitted comments did provide the opportunity for further evaluation. Based on this it was recommended that: • further analysis be undertaken, especially into the area of respondents and this be shared with Full Council and published • Council to consider the reasons for no support, such as the proposed location, noise/parking, etc • Council to investigate modernising/extending the current centre • Council to explore alternative locations • Share the feedback re design, suggestions on accessibility with the biT

	Address how to inform resident of the services provided by the Parish Council, including how to differentiate those by the Stewardship provider Cllr Holding PROPOSED the recommendations. Cllr Lewis SECONDED. All Members IN FAVOUR.
2025/055	COUNCILLOR UPDATE Cllr Zona Hannington (read out by the Clerk) Met with residents of Churn Lane regarding parking. As the area is now adopted, the Neighbourhood Enforcement Officers (NEOs) have been asked to patrol. The SNT have also been made aware, as have the Stewardship provider, who have agreed to send letters to the residents. Bins in Lawley Square, whilst not fully resolved, have improved and the Clerk continues to work with CBRE on this, including the feasibility of an additional bin. Cllr Luke Lewis Nothing to report. Cllr Mike Povall Will be attending the SALC and Local Nature Recovery conference in Ellesmere, along with Cllr Boylan and the Clerk, and suggested carsharing. Cllr Cathy Salter Nothing to report. Cllr Emma Holding Nothing to report. Cllr Erin Aston Attended the meeting with the resident on Churn Lane and also the Lawley 5K Fun Run. Upon speaking to Katie Turton, who opened the race, she advised that so far friends and family had raised nearly £80k in Max's memory. Cllr Mark Boylan Following complaints of overflowing drains from phase 11, attended the site to see work being undertaken, hopefully resolved. Mossey Green Way speeding is impacting residents (especially Old Park), the Police are aware, and operations are ongoing. The development at The Crest has not been finished correctly and this have been raised with planning enforcement/control. The road closures as part of the Lidl development have been extended again until 21/09/25. Further updates to follow. Attempts made to keep residents informed. Some drivers have been cutting across paths, which has also been raised and a request for "no through" road signs has been made. Contact from a resident questioning the criteria for a free new boiler and the selection process (of which Cllr Aston provided some advice).
2025/056	COMMUNITY AFFAIRS A) Bus service Contact from residents reporting problems with the school/college service between Lawley and Wellington, including students unable to board due to being full and buses not arriving at the end of the day. Escalated to Cllr Hannington and the Cabinet Member at TWC. Response received the same day to advise a larger vehicle would be used in the morning and the other problems to be investigated. The route for The Rock, Newdale and Overdale has been stopped due to the Lidl development, resulting in residents unable to use the service and walking to Ketley or use a taxi.

B)	Events update Summer Fest – well attended and raised circa £500 in charity donations for Papyrus. Debrief and event assessment to be undertaken. 5K Fun Run – great turnout of runners and spectators. Participants were pleased with their goodie bag, which were provided by a variety of local sponsors (Lawley pharmacy, Anytime Fitness, etc). Cllrs Aston and Boylan assisted on the day to help give out medals and bags. Circa £1200 charity donations raised. Lawley Bank Court residents are currently making poppies for this year's Remembrance Service to be displayed next to the War Memorial. Residents of Tea, Toast and Talk will be asked to make some also. Christmas events – Dawley Baptist Church on Friday 5th, Lawley on Saturday 6th and Overdale Saturday 13th, with Christmas meals for the over 60's on Saturday 21st and Sunday 22nd.
C)	COMMUNITY ACTION TEAM REPORT (APPENDIX G) • Increase of parking complaints, forwarded to NEOs, who remain responsive • Churn Lane listed as a hotspot, along with Village Drive/junction of Dawley Road • Increase of overflowing bins during school holidays, logged by NEOs • Complaints regarding insufficient/lack of weed-spraying, which the Community Environmental Liaison Officer has escalated • A few areas adopted by TWC have yet to be included in the core contract • Wildflower project underway for Martingale Way, Lawley Bank, with Cllrs Aston, Hannington and Lewis • Next community litter-pick to take place around Dawley Bank/Princes End following communication from resident Council NOTED the report and requested that a monthly environmental report be obtained including numbers of defects, details/schedule of core works, etc.
2025/057	CORRESPONDENCE None received
2025/058	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 In view of the confidential nature of the business about to transacted it is requested that the public and press should not be present.
2025/059	CONFIDENTIAL ITEMS Items were noted. Staffing – Community Engagement and Communications Officer Job description approved and to be advertised Community facilities Further consideration to be given Future service responsibilities To be carried forward to the next meeting Councillor Allowance Advice sought
2025/060	AGENDA ITEMS FOR NEXT MEETING To be sent to the Clerk. • Future service responsibilities – Cllr Boylan
2025/061	DATE OF NEXT MEETING The date of the next Parish Council meeting is due to take place on Tuesday 11th November 2025 at Dawley Baptist Church commencing at 6:00pm

Meeting closed at 8:30pm

Signed:

Date:

Chair: