



Minutes of the Full Council meeting held on Tuesday 11th November 2025 at Dawley Baptist Church starting at 6:00pm

PRESENT

Cllr Erin Aston	Cllr Mark Boylan	Cllr Zona Hannington
Cllr Emma Holding	Cllr Luke Lewis	Cllr Mike Povall
Cllr Cathy Salter		

IN ATTENDANCE

Jill Holland, Clerk to the Council

2025/062	WELCOME Cllr Mark Boylan welcomed everyone to the meeting.
2025/063	APOLOGIES Cllr Corrine Chikandamina – personal/care commitments
2025/064	DECLARATIONS OF INTEREST Noted on the attendance register
2025/065	SAFER NEIGHBOURHOOD TEAM (SNT) UPDATE Unable to attend due to shift patterns. The Clerk provided a verbal update: - PCSO patrol – Newdale park, damage to gate/lock and grass from a vehicle, reported to relevant parties - the local Policing Charter priorities have been agreed for this quarter to include: - ASB – Grove Road, Overdale - Other traffic offences – 2 vehicles seized re under the influence of alcohol/drugs - Speeding – speedwatch survey to be conducted on Concord and Station Road
2025/066	COMMUNITY ACTION TEAM – ENFORCEMENT Officer unable to attend due to illness. The Clerk provided a verbal update. - Neighbourhood Enforcement Officers (NEOs) remain proactive to issues raised by the Council and those within the monthly plan - Officers take part in the community litter-picks, which also helps identify issues and enhance relationship with the Council, Cllrs and staff - Vandalism reported at Newdale Park and CCTV footage requested
2025/067	PUBLIC SESSION No residents in attendance.
2025/068	MINUTES The minutes from the: Full Council Meeting held on TUESDAY 16th September 2025 (APPENDIX A) Extraordinary Full Council Meeting held on Wednesday 1st October 2025 (APPENDIX B) Cllr Cathy Salter and Cllr Emma Holding advised the word “not” was missing from a sentence in the Full Council meeting minutes and that a Cllr vote was not recorded. The Clerk will amend. The minutes were APPROVED subject to amendment. It was RESOLVED that the minutes be signed and ADOPTED as a true record. This was PROPOSED by Cllr Emma Holding and SECONDED by Cllr Erin Aston. All Members IN FAVOUR.

2025/069	FINANCE
	A) AGAR 2024-2025 (APPENDIX C) Members noted the report and comments relating to the amended figure. Cllr Zona Hannington PROPOSED to accept the report. Cllr Mike Povall SECONDED. All Members IN FAVOUR. B) INTERNAL FINANCIAL RISK ASSESSMENT 2025-2026 (APPENDIX D) Whilst not legally required, it is considered good practice by the Internal Auditor. The RA has been updated to reflect the changes made since the last review, including an amendment to insurance figures and dates of policy adoptions. Cllr Povall PROPOSED to accept the risk assessment and its updates. Cllr Erin Aston SECONDED. All Members IN FAVOUR. C) BANK RECONCILIATIONS FOR SEPTEMBER 2025 Cllrs received, checked and signed the reconciliations. Cllr Holding PROPOSED to approve the reconciliations. Cllr Salter SECONDED. All Members IN FAVOUR. D) LIST OF EXPENDITURE FOR SEPTEMBER & OCTOBER 2025 (APPENDIX E & F) Cllr Mike Povall PROPOSED the expenditure lists be authorised. Cllr Salter SECONDED. All Members IN FAVOUR. E) FINANCIAL POSITION REPORT/END OF YEAR FORECAST/VIREMENTS The Clerk presented the report and advised that whilst the current year showed a surplus at this point, there were several reasons for this. Once again, some projects had been undertaken with Cllr Pride Funding and match-funding, some of which had yet to be paid, such as the new History Trail booklets. Grants had been received for events, such as Summer Fest, Lawley 5K Fun Run and Christmas. The CAT equipment budget was underspent as no new equipment had been purchased. Council grant applications are also underspent compared to last year and efforts were being made to encourage groups to apply. Cllrs suggested asking the schools to share the information in their newsletters and to display posters in local shops. It was hoped that should the new centre be permitted then more support could be provided for the creation of new groups and a base for them to use. Whilst Council had budgeted for a new member of staff to start earlier in the year, this would likely take place in January. Staff training had not been fully utilised, again due to non-recruitment at this stage. Other priorities had meant that newsletters had not been published, and this will commence once the new member was in situ. Some updated planning reports for the new centre were not required, as the originals were considered acceptable. Council allowances are not paid to the two co-opted Members, and the training budget is below expected due to free seminars and that provided by TWC. The current community centre is to be repainted, and the energy usage is being investigated as it appears too low based on previous years. Several invoices are expected for the Christmas events, which will provide a more balanced forecast for the January meeting.

F)	Cllr Hannington PROPOSED to approve the financial position report/end of year forecast. Cllr Holding SECONDED. All Members IN FAVOUR. OVERDALE CHRISTMAS EVENT – USE OF EVENT RESERVES Simon Bailey, Deputy Clerk, has requested £1,500 (discounted by £750) of the Overdale event earmarked reserves to be used to allow for traditional Christmas games at this year's event. The extra activity would add something different and provide the residents with another attraction that could be situated easily outside. Cllr Hannington PROPOSED to use the reserves for the additional attraction. Cllr Povall SECONDED. All Members IN FAVOUR.
2025/070	PLANNING APPLICATIONS a. TWC/2025/0734 - Land corner of, Colliers Way/Rock Road, The Rock Variation of condition 19 and 20 of application TWC/2023/0932 to include noise mitigation equipment and acoustic barriers, dry cooler units and increase of floorspace and revised layout/parking arrangements Councillors discussed the application and had no objection, but they also had concerns that several trees were cut down and removed when they should not have been. Cllr Salter requested that a stipulation be included in the submission stating that this needed rectifying and compensating. Cllr Salter APPROVED to support the application and to contain the stipulation. Cllr Hannington SECONDED. All Members IN FAVOUR.
2025/071	STRATEGIC PLAN 2025-2026 AND 2026 AND ONWARDS (APPENDIX G1 & G2) The Clerk presented the draft report. Whilst many objectives had already been achieved, some had yet to be actioned. Additional events and activities such as the coach trip to Strafford Upon Avon, breakfast and boardgame holiday club, Youth Club and the Princes End picnic. There has also been the resident consultation on a new centre, revised publication of the History Trail, wildflower planting, new noticeboards and volunteering within the community. The Christmas lights are currently being reviewed, with potential changes to be made, and Cllrs and staff are in the process of working with the developers from the Station Quarter on a new nature reserve at The Rock/Old Park. Community litter-picks have provided the opportunity to build relations with residents and Officers from partner agencies. Attention to be given to additional signage in various locations, such as Lawley Furnaces, Lawley Bank and Overdale, along with more wildflowers and planters to enhance the areas. In relation to the Strategic Plan for 2026 and onwards, the Clerk presented a draft report, which split the objectives into 5 categories – Governance, Parish Assets, Community, Environmental and Communication. Following comments from Members, the plan would be for a three-year period, to allow for the (potential) new centre and conclusion/actions from the Boundary Review, whilst focusing on environmental enhancements, such as the new nature reserve and biodiversity, along with the preservation of local history, especially those soldiers named on the Roll of Honour and whose surnames have been used as part of the new

	developments. A thorough review of all communications was also required, following feedback from the resident consultation. Cllr Boylan PROPOSED the Clerk provide an updated plan for 2025-2026 and a final draft plan for 2026 onwards at the next meeting Cllr Lewis SECONDED. All Members IN FAVOUR.
2025/072	COUNCILLOR UPDATE Cllr Zona Hannington Visited a resident in Lineton Close with Cllr Lewis following concerns of vehicles reversing into the property. Investigations are underway for additional signage and a bollard. She also queried the bins in Lawley Square that did not belong to TWC and whether the situation had improved. The Clerk advised that it had but there were still a few problems especially following the weekends. It was hoped that an additional bin would resolve this. Cllr Luke Lewis Raised parking on the grassed area of Brooks Avenue and whether anything could be done about it and was advised that as the area was currently unadopted, the NEOs were unable to enforce. However, once it was then the location could be included in the plan. Cllr Mike Povall Had attended the Local Nature Recovery conference organised by SALC and provided some feedback. Engagement was still needed with certain community groups and work was proceeding with a plan and mapping of certain areas. He referred to the meadow by The Crest in Old Park and how the site was previously a wildflower location but as it had become inaccessible, it was no longer maintained. Following concerns raised by a resident in Birchfield Way, he has reviewed the SID data with the Deputy Clerk but found those vehicles speeding to be lower than one percent. Cllr Cathy Salter Nothing to report. Cllr Emma Holding Nothing to report. Cllr Erin Aston Referred to an email regarding speeding along Dawley Road (Heath Hill) and asked if there had been any complaints made to the Parish Council. There had not been any for some time. Cllr Mark Boylan The Police continue to monitor the vehicles speeding along Mossey Green Way and will form part of a broader operation, which could lead to High Court Injunctions. Lower Wood in The Rock continues to experience problems with water drainage on the estate and this has been passed to planning enforcement at TWC. Similarly, a hedge along Park Lane in Old Park has been reported as it still intrudes on the highway.
2025/073	COMMUNITY AFFAIRS A) Events update Final preparations underway for Christmas events, with tickets for the pantomime still available. All tickets for the over 60s Christmas meals are now fully booked. B) COMMUNITY ACTION TEAM REPORT (APPENDIX G) NEOs continue to implement the monthly plan.

	Dog fouling is being detected in new areas, but it is hoped this can be addressed as part of the Strategic Plan and working with various stakeholders, such as the schools. There has been a slight increase in overflowing bins across the whole of the Parish area, and this will be picked up with the Environment Community Liaison Officer.
2025/074	CORRESPONDENCE None received PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 In view of the confidential nature of the business about to transacted it is requested that the public and press should not be present.
2025/075	AGENDA ITEMS FOR NEXT MEETING To be sent to the Clerk.
2025/076	DATE OF NEXT MEETING The date of the next Parish Council meeting is due to take place on Tuesday 13th January 2026 at Dawley Baptist Church commencing at 6:00pm

Meeting closed at 8:20pm

Signed:

Date:

Chair: