



Minutes of the Full Council meeting held on Tuesday 17th September 2024 at Dawley Baptist Church starting at 6:00pm

PRESENT

Cllr Erin Aston	Cllr Mark Boylan	Cllr Emma Holding
Cllr Luke Lewis	Cllr Cathy Salter	

IN ATTENDANCE

Jill Holland, Clerk to the Council

2024/047	Welcome Cllr Luke Lewis welcomed everyone to the meeting.
2024/048	Apologies Cllr Zona Hannington – Borough commitments
2024/049	Disclosable Pecuniary Interests All were noted on the attendance register
2024/050	PUBLIC SESSION A resident from Dawley Bank addressed Members with the following concerns: • Damage to the pavement and to the bollards on Concorde caused by construction traffic. The Clerk will report this again to the relevant department. • The hedge that had been partially removed in error along Station Road had been replanted but did not appear to be mature enough to survive the weeds. Cllr Mark Boylan agreed and advised more established plants should have been used and that they need guards. The Clerk will report this to the relevant department. • Parking problems in Princes End is making it very difficult for people with mobility issues. The road is more like a lane and when vehicles park in a continual line it is hard for the refuse vehicle to get access and for the people in the bungalows to enter and exit their properties. There is a community carpark around the corner, but people do not to use it. There are no Traffic Regulation Orders on the highway and as such enforcement cannot take place. However, Council has received other complaints about parking and the impact this is having on those especially with mobility issues. The Clerk will raise this with the highways department at Telford & Wrekin Council (TWC). • The resident referred to the amount of building that was taking place across the borough and the impact this was having on local wildlife. Cllr Boylan advised that the impact and relevant surveys had to be part of all planning applications. • There were no bins on the new development, the other side of the Princes End play area, which was a concern as this could encourage littering. The Clerk will investigate and take this up with the relevant department. • There is an increase in empty beer bottles by the Cadets centre and as a Street Champion it can be hard to collect them all. The Clerk will ask the Community Action Team Officers to inspect the area on a more regular basis and report/remove the litter.

	Cllr Lewis thanked the resident for attending the meeting and for raising her concerns.
2024/051	MINUTES OF THE FULL COUNCIL MEETING (APPENDIX E) The minutes from: - the Full Council Meeting held on TUESDAY 20 JUNE 2024 were <u>APPROVED</u> - the Extraordinary Meeting of the Council held on WEDNESDAY 10 JULY 2024 were <u>APPROVED</u> It was <u>RESOLVED</u> that the minutes be signed and <u>ADOPTED</u> as a true record. This was <u>PROPOSED</u> by Cllr Erin Aston and <u>SECONDED</u> by Cllr Emma Holding. <u>ALL IN FAVOUR</u>
2024/052	Co-option The Clerk advised that the second applicant had contacted her to advise they would not be able to attend the meeting due to an emergency at work. Provisions had been made for the other applicant who was unable to attend the Full Council meeting and that in the interests of transparency and fairness, it would be prudent to carry the agenda item to the next meeting. Cllr Boylan PROPOSED the co-option agenda item be carried to the next meeting. Cllr Erin Aston SECONDED. All Members IN FAVOUR.
2024/053	FINANCE a) ANNUAL GOVERNANCE ACCOUNTABILITY RETURN 2023-2024 Council is still awaiting the report from the external auditor. A submission acknowledgement has been received, along with a request for clarification on other income, which was provided. The item will be carried forward to the next meeting. b) Bank reconciliations for June, July and August 2024 Cllr Aston reviewed and signed the reconciliations. c) List of expenditure for June, July and August 2024 Cllr Boylan PROPOSED the expenditure lists be authorised. Cllr Cathy Salter SECONDED. All Members IN FAVOUR. d) Financial position report to receive and authorise (APPENDIX F) The Clerk referred to the report and the recommendations to: - transfer £7,000 from 1 account to 3 account to ensure all remaining invoices could be paid in relation to the Parish Office - the virements relating to payments into the wrong account for room hire be made and allocated to the correct budget heading - consideration of new laptops for staff as the current equipment would not support Windows 11 and after next year Windows 10 would not be update and purchase be made from the new equipment budget of £1,000 - Councillors did not feel that £1,00 was sufficient to purchase three new laptops and queried how old the current ones were. At least two of them were four and a half years old and the third possibly older. Cllr Aston PROPOSED to accept the Clerk's recommendations. Cllr Boylan SECONDED. All Members IN FAVOUR

2024/054	CLERK'S REPORT (APPENDIX I) The Clerk advised that Officers continue to monitor traffic/parking around the schools and undertake Safer Outside School patrols. Members NOTED the report.
2024/055	COUNCILLOR UPDATE Cllr Emma Holding Referred to the lack of litter bins on Lawley Village Green and the play area, and that litter was being left on the field. The Clerk advised there was still an embargo on bins due to supply and demand constraints. Cllr Salter added that there were several bins in the area and people should take their rubbish with them. Cllr Holding would like to hold a community litter-pick in Lawley. One had been planned for the summer, but this had to be postponed. Dates and other locations to be investigated. Students attending Shrewsbury College are experiencing problems with the buses in Lawley and parents are now having to drive them in the mornings and afternoons. There is only one bus which leaves some students stranded and despite complaints to Arriva the issue continues. This had been escalated to the relevant Cabinet Member. Cllr Mark Boylan Is currently assisting several residents with personal issues, as well as community issues that involve court action. Phase 1 of the pitches site in Newdale was approved by planning and whilst he spoke to support the application at the meeting, he also raised the concerns of those residents who were opposed to the plans. Work is set to commence in 2025, with a planning consultation on phase 2 expected with additional changes after this. The pile-driving on phase 11 ceased over the summer and is expected to return but not to the amount/level as previously. Residents have been kept updated and asked to complete the log sheets to record any concerns. The trenches installed in Old Park appear to have helped with the flooding, which affected several properties, following the building of the new houses. Visited Ironbridge and the Severn Gorge, along with residents from Tea, Toast and Talk and parish staff over the summer holidays. Another Councillor surgery will take place this week at the Carpenter Centre. Cllr Cathy Salter Parking is becoming a problem again in and around Village Drive, which is exacerbated by the fact that there are no pavements due to the design of the streets. However, she had witnessed a Neighbourhood Enforcement Officer (NEO) issuing a warning on one repeat offender. The Clerk confirmed that having become aware of a near miss incident, the NEO's had been asked to attend the location and to continue to patrol. Cllr Erin Aston: Referred to the Councillor surgery held to discuss the proposed development next to Arleston Lane. Residents have expressed various concerns about this both in person and via email.

	Cllr Aston would like the Council to consider supporting the charity Papyrus next year, which is dedicated to the prevention of suicide and promotion of positive mental health in young people. All will be aware of the recent tragic death of a local resident and how important supporting mental health, especially in young people is. Cllr Luke Lewis Referred to the recent Councillor surgery and reiterated Cllr Aston's comments. Various issues had been raised such as increases in traffic, parking, etc and it was important for both Councillors and the Council as a whole support residents with their concerns and to report these to the relevant departments.
2024/056	COMMUNITY AFFAIRS a) Events update Summer Fest – very well attended again this year despite the weather and football match. There has been some great feedback from residents, stallholders and suppliers. Next year the event will take place on Saturday 5 July. Summer activities programme - well attended but some residents book onto the sessions and do not attend, which means others miss the opportunity. Staff will look at how to address this. Thank you to Cllr's Aston, Boylan, Hannington and Lewis for contributing towards the programme with their Cllr Pride Fund and to Safer Stronger at Telford & Wrekin Council. Coach trip to Llandudno - both coaches fully booked. Again, great feedback and it is recommended that Council include this as part of the summer activity programme. Lawley 5K Fun Run - all 250 places booked. Thank you to Cllr's Aston, Boylan and Lewis who helped give out the goodie bags, which were well received. A time and date will be arranged to present the cheque from the proceeds to PODs (Parents Opening Doors). Members NOTED the (verbal) update. b) Partnership Working There have been several initiatives over the past few months in addition to the events and activities. Speed indicator devices (SID) – successful grant funding application to the Police & Crime Commission for match-funding. Also, funding from Safer Stronger at TWC and Cllr Boylan to secure a unit for Overdale. This brings the current total of units to 5 for the Parish area. Road safety - currently working with Safer Stronger, Cllr Boylan and the highways team at TWC for “no pavements” signs at the top of The Rock Road, following concerns from residents. New CCTV units – new unit and a column installed at the Princes End play area following incidents of anti-social behaviour in. This project was a combination of partnership working with Safer Stronger and the Lawley & Overdale Safer Neighbourhood Team (SNT). A new unit and column are to be installed at Newdale park, following incidents of anti-social behaviour, and the team are working with Enforcement at TWC.

	Community library and noticeboard - have been installed at the Lawley Community Centre, were paid for by Cllr's Aston, Hannington and Lewis and have been very well received by residents. Community libraries are planned for Overdale and Old Park, which is a match-funding project between Cllr Boylan and the Parish Council. Additional projects: • working with the Locality Officer at TWC to address the lack of disabled access into the Lawley Community Garden and play area in Overdale. • Bob and Dan from the Community Action Team (CAT) will be planting bulbs with children from Puddleducks Nursery in the garden. Permission has been given to BVT to hold a baby loss awareness service in the community garden in October. Members NOTED the verbal report c) Community Action Team (APPENDIX J) Members NOTED the report. d) Environmental Community Liaison Officer (APPENDIX K) Members NOTED the (verbal) update.
2024/057	CORRESPONDENCE A letter from two residents of Nelson Walk in Dawley Bank to the CAT and the Parish Council for acting very swiftly to remove the overhanging vegetation. An email from the Lawley & District WI thanking the Council for the grant funding and some details of the events they have held.
2024/058	CONFIDENTIAL ITEMS Items were noted.
2024/059	AGENDA ITEMS FOR NEXT MEETING To be sent to the Clerk • Update on the Boundary Review • Lawley Partnership Board/Lawley Community Consortium • Community Centre • Co-option • Councillor attendance at meetings
2024/060	DATE OF NEXT MEETING The date of the next Parish Council meeting is due to take place on Tuesday 12TH November 2024 at Dawley Baptist Church Commencing at 6:00pm

Meeting closed at 8:05pm

Signed:

Date:

Chair