



Minutes of the Full Council meeting held on Tuesday 18th March 2025 at Dawley Baptist Church starting at 6:00pm

PRESENT

Cllr Erin Aston	Cllr Mark Boylan	Cllr Corrine Chikandamina
Cllr Zona Hannington	Cllr Luke Lewis	Cllr Cathy Salter

IN ATTENDANCE

Jill Holland, Clerk to the Council
Simon Bailey, Deputy Clerk to the Council
3 residents

2024/078	WELCOME Cllr Luke Lewis welcomed everyone to the meeting.
2024/079	APOLOGIES Cllr Raj Mehta – holiday Cllr Luke Lewis PROPOSED that the Clerk contact Democratic Services at Telford & Wrekin Council to ascertain what process should be taken as there had only been attendance at one meeting this year. Cllr Erin Aston SECONDED . All Members IN FAVOUR .
2024/080	DECLARATIONS OF INTEREST All were noted on the attendance register
2024/081	SAFER NEIGHBOURHOOD TEAM (SNT) UPDATE Were unable to attend due to resources required elsewhere but advised of reports of off-road bikes/quads around the Newdale pool area.
2024/082	PUBLIC SESSION A resident from Lawley addressed the Council and queried: • Increase in Lawley Community Centre hire charges The Clerk advised that the item was on the agenda and the recommendation was for a 75 pence increase across the board • Installation of new lights at Lawley Community Centre The item was on the agenda and that a recommendation was to replace the current lights with minimum disruption to centre users. • Inconsiderate/dangerous parking around Lloyds Close/Wooding Drive, Lawley As the area is not yet adopted enforcement is not possible but the Clerk would make the SNT aware, as there had been reports along Strawberry Moor too. Once adopted, enforcement was only possible if a Traffic Regulation Order was in place. BVT could issue letters to residents as the stewardship provider for the area and in line with the covenants • Speed Indicator Device (SID) data from Station Road and request from residents for traffic calming measures The Deputy Clerk advised it was as an agenda item, with a recommendation for liaison with the highways department at Telford & Wrekin Council (TWC) and that the SID records several entries for the same vehicle, which can result in the data not being infinite and does not necessarily mean that number of vehicles have travelled along that highway during the period of installation. The SID is on a rota and will be returned there shortly to capture data of vehicles travelling down

	Station Road from Milners Lane, as the current data is that for travelling up the highway. The resident believed the development of phase 11 would add to the number of vehicles on the road. Cllr Mark Boylan stated that the traffic calming measures installed around The Rock took eight years, indicating that it is a long process, involving a court order, but it can reduce speed and the number of vehicles. Ward Councillor support is also very important with such initiatives. Two residents from Dawley Bank reported: - off-road vehicles travelling along the footpaths and anti-social behaviour from the individuals The Clerk requested that they report any further incidents to the Police, details provided, and that she would liaise with the SNT, who are aware of other instance in the Parish to request this area form part of Operation Spree - a streetlight off Old Office Road has been ineffective for 18 months, had been reported to TWC but does not have a number, so they are unable to resolve the issue. The Clerk advised that she would report the defective unit to be fixed. The Chair thanked the residents for attending, who departed at 6:30pm.
2024/083	MINUTES OF THE FULL COUNCIL MEETING (APPENDIX A) The minutes from: the Full Council Meeting held on TUESDAY 14TH JANUARY 2025 were <u>APPROVED</u> It was <u>RESOLVED</u> that the minutes be signed and <u>ADOPTED</u> as a true record. This was <u>PROPOSED</u> by Cllr Mark Boylan and <u>SECONDED</u> by Cllr Cathy Salter. <u>ALL IN FAVOUR</u>
2024/084	FINANCE A) BANK RECONCILIATIONS FOR DECEMBER 2024, JANUARY & FEBRUARY 2025 The reconciliations were reviewed and signed by Cllr's Corrine Chikandamina, Zona Hannington and Emma Holding. B) LIST OF EXPENDITURE FOR JANUARY, FEBRUARY & MARCH 2025 Cllr Aston <u>PROPOSED</u> the expenditure lists be authorised. Cllr Boylan <u>SECONDED</u>. All Members IN FAVOUR. C) REVIEW OF LAWLEY COMMUNITY CENTRE HIRE RATES (APPENDIX B) There had been very little increase over the last five years and the centre did require some maintenance, therefore it was recommended an increase of 75 pence across the board, which was still lower than similar facilities. Cllr Boylan <u>PROPOSED</u> to increase hire by 75 pence. Cllr Holding <u>SECONDED</u>. All Members IN FAVOUR. D) REPLACEMENT LIGHTING AT LAWLEY COMMUNITY CENTRE (LCC) (APPENDIX C) The current lighting needed replacing and was very old, so much so that it was now impossible to get parts or tubes. Three quotes were obtained, ranging in price, but consideration was needed regarding when the works could be undertaken. It was important to ensure as limited disruption as possible given how busy the centre is. To add, figures for replacement ceiling tiles had also been obtained at £2,442.10.

	The Clerk recommended contractor 2, who was mid-range of £4,225.71 but who could also work around weekends and the various users. The total cost was £6,667.81 (ex VAT), being funded from the LCC Reserves Fund. Cllr Salter PROPOSED to use contractor 2 for both the lighting and new tiles, paid for by the LCC Reserves Fund. Cllr Boylan SECONDED. All Members IN FAVOUR.
E)	PURCHASE OF COMMUNITY ACTION TEAM (CAT) EQUIPMENT (APPENDIX D) Operatives from the team had recently begun to clean and tidy the footpaths across the Parish area. Whilst they had done a fantastic job, it had taken some time. Investigations found that the Wewstermann Honda Moss Brush could be purchased to remove the moss and general debris much quicker, was suitable for most pavements and did not require the use of chemicals. Two suppliers were available, with option A being less expensive but having the same features, budget heading Community Action Team. Cllr Boylan PROPOSED to purchase the equipment. Cllr Holding SECONDED. All Members IN FAVOUR.
F)	REPLACEMENT PATH BY THE WAR MEMORIAL (APPENDIX E) The quotations were presented as previously requested by Council. Both quotes included the need for more adequate drainage, with quote B providing a more extensive system, hence the greater amount. The Clerk advised that whilst the grassed area did become boggy at times, it was not intended for use or development, and therefore there may not be the need for such extensive drainage as the installation of French Drains would rectify the current problem and allow the excess water to drain to the culvert. The recommendation was for quote A, option B of £6,606.80, which included a concrete type of surface for longevity, with funding from the War Memorial Reserve Fund. Cllr Salter advised that the path needed attending to soon and had been in disrepair for some time and Cllr Boylan added that it needed to be something robust. Cllr Salter PROPOSED quote A, option B, funding from the War Memorial Reserve Fund. Cllr Aston SECONDED. All Members IN FAVOUR.
G)	PURCHASE OF NEW NOTICEBOARD – DAWLEY BANK The Clerk referred to the resident meeting that had taken place and advised that amongst concerns regarding speeding, construction traffic and parking, it was clear that a noticeboard was needed in the area to share information with residents. Ward Councillor's Elise Davies and Shaun Davies had agreed to use some of their Cllr Pride Funding to purchase the noticeboard, with match-funding from LOPC. The total cost was £760, funded from the partnership working budget. Cllr Chikandamina PROPOSED to match-fund the noticeboard. Cllr Hannington SECONDED. All Members IN FAVOUR.
H)	GRANT APPLICATIONS (APPENDIX F) The Clerk referred to the grant compilation table stating that only £1,606 remained for general powers, of which both applications applied.

	• Bank Top Café – requesting £1070 to purchase kitchen equipment. The volunteer group provides a free two course meal to residents every Friday, for approximately 40 residents per week • Project Linus UK – requesting £750 for new materials to create and distribute comfort blankets to sick children in the local hospital Cllr Erin Aston declared an interest and removed herself from the discussion. Cllr Corrine Chikandamina PROPOSED to allocate £856 to the Bank Top Café and the remaining £750 to Project Linus. Cllr Hannington SECONDED. Cllr's Boylan, Holding and Lewis IN FAVOUR. Cllr Aston ASTAINED. I) FINANCIAL POSITION REPORT, INCLUDING VIREMENTS – TABLED There would be a surplus at the end of the year, however there are still some outstanding payments: • GPC Credit Card for February/March, hall hire for Tea, Toast and Talk, the annual equipment tests, amongst others and outstanding income from the Lawley Community Centre for March • Several projects to be completed and paid for with Cllr Pride Funding and partnership working • Purchase of the new CAT equipment as previously agreed • Surplus was due to various reasons such as successful grant applications made by the Council, changes to contracts on better terms, increased partnership working, the need for some projects to be carried forward to the next year, reduction in Councillor allowances paid, Recommendations per the report: • Highlighted budget headings where an underspend is shown to be transferred to the relevant reserve, such as repairs and maintenance for the Lawley Community Centre and the War Memorial path to cover repairs as agreed by Council, etc • Outstanding payments for community projects such as those paid for by grants, Cllr Pride Funding or partnership funding to be carried forward to next year's budget heading to be completed within the first quarter • Any remaining underspend to be transferred to General Reserves Cllr Chikandamina PROPOSED to accept the Clerk's recommendations. Cllr Holding SECONDED. All Members IN FAVOUR
2024/085	COMMUNITY GOVERNANCE REVIEW (APPENDIX G) Following the working group meeting the Members recommended the following be submitted: • retain Overdale, Newdale, The Rock and Old Park - reason - interests of the resident's, community cohesion and stability, to retain the historical links as part of the Lawley & Overdale History Trail. M54 motorway provides a physical barrier to these communities from neighbouring Councils • the area of Malinslee, including Cambridge Close and Park Road to be amalgamated with Great Dawley Town Council – reason - better served as part of the whole of the Malinslee community • the area of Lawley, including Stainburn Road, The Cresnet, Smallhill Road and all area in between to be amalgamated into LOPC – reason - areas are under the Lawley Community Consortium, the same stewardship provider as

	the rest of the Lawley development and Safer Neighbourhood Team. Enhanced stakeholder working, Areas named after those local residents included on the Parish Council's Roll of Honour at the War Memorial in Lawley • the whole area of Lawley Gate to be amalgamated into LOPC – reason - part of the History Trail and area is identifiable historically as Lawley Gate • the area of Dawley Bank, including the areas of Kilgallon Road, Husselbee Crescent, Meyer Crescent, Isiah Avenue up to and along St Helier Drive and surrounding streets, up to Milners Lane and including Princes End – reason – aligns with Stewardship provider, Lawley Community Consortium and links to History Trail. New park/play area in Princes End is shared with the new housing estate and forms a link. Area also covered by the same local policing team • the area of Concorde and along Milners Lane including the areas of Croft Fold, Cemetery Road, Dawley Bank and Hill Road etc to be amalgamated with Great Dawley Town Council - reason - to allow for inclusion up to Dawley Green Way • To increase the number of Councillors for the Parish Council to allow comparability with other Councils • To increase the number of Councillors currently allocated to each ward per the point above Cllr Salter believed there was a need for additional Councillors due to the amount of development within the Parish area and its size compared to other areas which are smaller but have from nine to eleven Members. Cllr Boylan PROPOSED the recommendation from the working group. Cllr Holding SECONDED. All Members IN FAVOUR.
2024/086	LAWLEY COMMUNITY CONSORTIUM Inaugural meeting took place to establish and agree the Terms of Reference and there will now be representatives from the Wrekin Housing Group and Sanctuary Housing. Cllr Aston will Chair the Consortium, with the next meeting to take place at the end of April and following meetings to be held quarterly. An announcement will be made to advise of the change from the Lawley Partnership Board to the Lawley Community Consortium. Councillors NOTED the (verbal) report.
2024/087	COUNCILLOR UPDATE Cllr Mark Boylan Some initial problems at the Lidl site, but these now appear to have been addressed by the company and TWC planning enforcement. Some issues remain with the Grove Road construction, and it is understood the developer is now off site until April. There is no sound barrier, several bins have not been installed per the application and some paths need to be relayed. Attended a residents meeting in Dawley Bank, along with Cllr Elise Davies, the Clerk, officers from TWC and the local Police. Several issues to address such as construction traffic, speeding, anti-social behaviour and parking. Work is underway on this. Several issues raised with TWC/Idverde are not being addressed and require constant chasing. Cllr Cathy Salter Advised the resident Speedwatch group would be recommencing.

	Cllr Erin Aston Queried the land near Wooding Drive and whether this could be used for environmental enhancements as part of the Beeline and to make it more visually appealing. The land is currently with Homes England, but Council could look at other areas in the meantime. Cllr Zona Hannington Referred to the anti-social behaviour/graffiti that had taken place in Lawley Square and queried if there were any further updates. It is believed this is part of a wider Police operation. Cllr Emma Holding Nothing to report. Cllr Corrine Chikandamina Nothing to report Cllr Luke Lewis Nothing to report.
2024/088	COMMUNITY AFFAIRS A) Speed Indicator Device The Deputy Clerk delivered the report, which included four locations, and recommended: • Milners Lane, Dawley Bank – the traffic calming measures appear to have slowed vehicles down but in light of resident's concern at the recent meeting, continue to monitor and collate data for another period • Station Road, Lawley Bank – data not suggestive of high volumes of speeding vehicles but as there is no pedestrian walkway and following the residents meeting, recommend discussions with SNT highways at TWC • Birchfield Way, Lawley – low percentage of vehicles over 30mph (1.09% - 1.27%) recommend continue to monitor • Dawley Road, Lawley – data shows circa of 10% of vehicles over 30mph, with a top speed of 66mph, recommend discussions with SNT and highways are TWC Cllr Salter PROPOSED the recommendations. Cllr Chikandamina SECONDED. All Members IN FAVOUR. B) Relocation of CCTV unit on Lawley Village Green/MUGA Council has one remaining unit as part of the CAT contract. The previous unit in the location was owned by TWC who have since had to relocate it. The play area has encountered anti-social behaviour including damage to play furniture. Local residents have also asked for deterrents, including the removal of the former cage/seating area. It is recommended that Council installs a CCTV unit along Monastery Close to cover the whole of the play area, including an extension column. Total cost £1,700, budget partnership working. Cllr Holding PROPOSED the location of the CCTV unit and extension column. Cllr Boylan SECONDED. All Members IN FAVOUR.

C)	Prostate Cancer Screening To take place on Monday 19 May 2025 at the Lawley Community Centre. There are initially 200 appointments available, with 28 being allocated on the first day of advertisement. Barrett Homes and David Wilson Homes very generously donated £1000 to the charity to ensure the test remains free. Councillors NOTED the (verbal) report.
2024/089	COMPLETION OF CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION (CILCA) It was NOTED that the Clerk had completed her CILCA qualification and RESOLVED that Lawley & Overdale Parish Council agree to use the General Power of Competence per the Localism Act 2011. Cllr Lewis PROPOSED . Cllr Boylan SECONDED . All Members IN FAVOUR .
2024/090	CORRESPONDENCE Resident of Millman Grove, Lawley would like to express his gratitude to Cllr's Aston and Salter, and the Parish staff for arranging the tree works.
2024/091	CONFIDENTIAL ITEMS Items were noted. • Lawley Community Centre – update on consultation
2024/092	AGENDA ITEMS FOR NEXT MEETING To be sent to the Clerk.
2024/093	DATE OF NEXT MEETING The date of the next Parish Council meeting is due to take place on Tuesday 13th May 2025 at Dawley Baptist Church Commencing at 6:00pm

Meeting closed at 8:20pm

Signed:

Date:

Chair: